

SUPPORTING STATEMENT – PART B

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

1. Description of the Activity

The Program Executive Office Enterprise Information Systems (PEO EIS) Climate Survey is targeted at all military, civilians, and contractors within the PEO EIS portfolio, totaling approximately 1,618 individuals. PEO EIS's goal is a 60 percent response rate, equaling approximately 971. ARDAP was able to achieve a comparable response rate. As command climate is a priority for the program executive officer, we have achieved a 68% response average over the last three years on the DEOMI Organizational Climate Survey which is open only to military and civilians.

2. Procedures for the Collection of Information

PEO EIS's intent is to distribute this climate survey annually, targeting the entire PEO EIS workforce. Therefore stratification, sample selection, and estimation procedures are not applicable. PEO EIS's goal is to achieve a 60 percent response which would be large enough sample of the workforce to provide accurate and reliable results.

3. Maximization of Response Rates, Non-response, and Reliability

PEO EIS will maximize response rates by providing the following communications that will include a link to the online survey. These communications are provided for OMB 's review:

- Initial email from Mr. Ross Guckert, Program Executive Officer for PEO EIS
- Reinforcement via weekly team message from PEO or Deputy PEO (Mr. William Hepworth) to the entire workforce
- Reminder emails specific to survey and due date
- Topic at Newcomers Brief and Town Hall events
- Topic at staff meetings, including 0-6 and divisional staff meetings

4. Tests of Procedures

No testing of procedures or methods has been undertaken.

5. Statistical Consultation and Information Analysis

The data will be collected by PEO EIS Climate Survey Project Lead Ms. Tara Clements.