
B. PERFORMANCE STANDARD 410.33(g)(4)

Performance Standard 410.33(g)(4) requires IDTFs to have all applicable diagnostic testing equipment available at the physical site (excluding portable diagnostic testing equipment).

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1. Does the IDTF maintain a catalog of portable diagnostic equipment, including diagnostic testing equipment serial/registration numbers, at the physical site? Yes No N/A

If **No** or **N/A**, describe: _____

-
2. Did the IDTF make the portable equipment or mobile unit(s) available for inspection? Yes No N/A

If **No** or **N/A**, describe: _____

-
3. Does the IDTF maintain a current inventory of diagnostic equipment, including diagnostic testing equipment serial/registration numbers? Yes No N/A

If **No** or **N/A**, describe: _____

-
4. Has the IDTF provided updates to the MACs regarding equipment changes in accordance with existing regulation? Yes No N/A

If **No** or **N/A**, describe: _____

C. PERFORMANCE STANDARD 410.33(g)(5)

Performance Standard 410.33(g)(5) requires IDTFs to maintain a primary business phone under the name of the business.

-
1. Is the business telephone located at the IDTF or within the home office for the mobile IDTF? Yes No N/A

If **No** or **N/A**, describe: _____

-
2. Is the business telephone number listed in local telephone directory or is it available through directory assistance? Yes No N/A

If **No** or **N/A**, describe: _____

D. PERFORMANCE STANDARD 410.33(g)(6)

Performance Standard 410.33(g)(6) requires IDTFs to have comprehensive liability insurance in the amount \$300,000 per facility.

-
1. Did the IDTF provide proof of insurance upon request? Yes No N/A

If **No** or **N/A**, describe: _____

E. PERFORMANCE STANDARD 410.33(g)(7)

Performance Standard 410.33(g)(7) states that IDTFs must agree not to directly solicit patients; this includes, but is not limited to, a prohibition on telephone, computer, or in-person contacts.

How does the IDTF solicit new business? Describe:

F. PERFORMANCE STANDARD 410.33(g)(8)

Performance Standard 410.33(g)(8) requires IDTFs to maintain a protocol regarding beneficiaries' complaints.

-
1. Does the supplier have a written complaint resolution procedure established? Yes No N/A

If **No** or **N/A**, describe: _____

G. PERFORMANCE STANDARD 410.33(g)(9)

Performance Standard 410.33(g)(9). The IDTF must openly post the standards outlined in § 410.33(g) for review by patients and the public.

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1. Has the IDTF posted the standards found at 42 CFR § 410.33 in the IDTF or home office for a mobile IDTF? Yes No N/A

If **No** or **N/A**, describe: _____

H. PERFORMANCE STANDARD 410.33(g)(11)

Performance Standard 410.33(g)(11) requires IDTFs to have their diagnostic equipment calibrated and maintained per manufacturer's equipment instructions and in compliance with applicable manufacturer's suggested maintenance and calibration standards.

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1. Does the IDTF have proof that diagnostic equipment has been, self or manually, calibrated and maintained per equipment instructions in accordance with manufacturer's instructions? Yes No N/A

If **No** or **N/A**, describe (required): _____

-
2. Did the IDTF provide a copy of the maintenance log upon request? Yes No N/A

If **No** or **N/A**, describe: _____

I. PERFORMANCE STANDARD 410.33(g)(12)

Performance Standard 410.33(g)(12) requires IDTFs to have technical staff on duty with the appropriate credentials to perform the tests.

-
1. Can the IDTF furnish the applicable Federal/State licenses and/or certifications for the individuals performing these services? Yes No N/A

If **No** or **N/A**, describe: _____

-
2. Can technical staff identify the supervising physician(s)? Yes No N/A

If **Yes**, list name(s) of supervising physician(s) that was provided by the technician. _____

If **No** or **N/A**, describe: _____

-
3. Is the supervising physician(s) identified by the technical staff on site? Yes No N/A

If **No** or **N/A**, describe: _____

-
4. Did the IDTF provide a written list of the technician(s) that will be furnishing services at this IDTF upon request? Yes No N/A

If **No** or **N/A**, describe: _____

-
5. Did the IDTF provide a written list of the supervising physician(s) that will be supervising services at this IDTF upon request? Yes No N/A

If **No** or **N/A**, describe: _____

J. PERFORMANCE STANDARD 410.33(g)(13)

Performance Standard 410.33(g)(13) requires IDTFs to have proper medical record storage and be able to retrieve medical records upon request within 2 business days.

1. Can the IDTF retrieve medical records within 2 business days? Yes No N/A

If **No** or **N/A**, describe: _____

2. Does the IDTF have proper medical records storage? Yes No N/A

If **No** or **N/A**, describe: _____

3. How are the records stored?

On-site Electronically Storage Facility Other: _____

K. PERFORMANCE STANDARD 410.33(g)(14)

Performance Standard 410.33(g)(14) requires IDTFs to permit CMS or its Contractors to conduct unannounced on-site inspections to confirm the IDTF's compliance.

1. Is the IDTF accessible during regular business hours? Yes No N/A

If **No** or **N/A**, describe: _____

2. Does the facility maintain posted hours of operation? Yes No N/A

a. If **Yes**, list hours of operation below:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

b. If **No** or **N/A**, describe: _____

L. PERFORMANCE STANDARD 410.33(g)(15)

Performance Standard 410.33(g)(15) states that with the exception of hospital-based and mobile IDTFs, a fixed-base IDTF is prohibited from the following:

- Sharing a practice location with another Medicare-enrolled individual or organization;
- Leasing or subleasing its operations or its practice location to another Medicare-enrolled individual or organization; or
- Sharing diagnostic testing equipment used in the initial diagnostic test with another Medicare-enrolled individual or organization.

1. Does the IDTF share its practice location? Yes No N/A

If **Yes**, describe: _____

2. Does the IDTF share diagnostic equipment? Yes No N/A

If **Yes**, describe: _____

3. Does the IDTF lease or sublease its operation or its practice? Yes No N/A

If **Yes**, describe: _____

4. ADDITIONAL QUESTIONS FOR INSPECTOR

a. Was the inspector able to complete the site visit? Yes No N/A

If **No** or **N/A**, describe: _____

b. Additional Comments

c. Beyond what is disclosed in this site visit worksheet, was there any evidence obtained during the site visit that could indicate that the supplier is not in compliance with the provisions in 42 CFR 410.33? Yes No N/A

If **Yes**, describe: _____

d. Photographs Required

Refer to the contractor's statement of work.

e. Inspector's Information and Signature

I prepared this document, which is the report of my inspection of the noted facility pursuant to their enrollment in the Medicare program. This report is a true and accurate account of the events that occurred and transpired on the date(s) reported herein that this site visit was performed. I am capable and willing to testify as a witness at a hearing about the content of this report. The foregoing information is based on my personal knowledge or is information provided to me in my official capacity. I declare under penalty or perjury that this information is true and correct to the best of my knowledge and belief.

Executed this _____ day of _____, 20 _____

Signature of Declarant

Printed Name

Organization

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1029. The time required to complete this information collection is estimated to average 2 hours per response, including the time to review instructions, search existing data resources, and gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.
