

To: Kelsi Feltz
Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Ryan Foster
Office of Refugee Resettlement
Administration for Children and Families (ACF)

Date: April 19, 2023

Subject: Change Request – Office of Refugee Resettlement Refugee Career Pathways Case File Requirements (OMB #0970-0558)

This memo requests approval of changes to the approved information collection, Office of Refugee Resettlement Refugee Career Pathways Case File Requirements, approved under the Generic for ACF Program Monitoring Activities (OMB #0970-0558).

Background

The Office of Refugee Resettlement (ORR) received approval from OMB to require Refugee Career Pathways (RCP) program recipients to keep records of documents related to grant spending and performance of program-related activities. Such records may be requested by ORR during routine monitoring or in response to performance issues. ORR had anticipated funding 17 continuing and 20 new awards in 2022. The actual total of newly funded awards was 25, bringing the current total to 42.

Overview of Requested Changes

This request is to increase number of respondents to 42. An updated submission form is included with this submission.