



PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) The purpose of this information collection is to gather feedback on capacity building products and services to better meet the needs of child welfare professionals. Public reporting burden for this collection of information is estimated to average 15 minutes per respondent, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a voluntary collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The control number for this project is 0970-0501. The control number expires on xx/xx/xx. If you have any comments on this collection of information, please contact Roshanda Shoulders, ACF, Administration on Children, Youth and Families (ACYF) by e-mail at Roshanda.Shoulders@acf.hhs.gov.

**ASSESSMENT
OBSERVATION -**

GROUP DEBRIEF

Select questions most appropriate for the particular state meeting context.

PHASE OF DELIVERY	BEHAVIORS	DEBRIEF QUESTIONS
Engagement	Performing outreach	How well did the Center representatives demonstrate their understanding of your state's context, needs, and strengths?
	Being responsive	
	Building credibility	How satisfied are you with the Center representatives in terms of their credibility to engage with your state and provide clarity about the Center's process?
	Providing clarity	
	Collaborating	
Working as a Team	Joining a team	To what extent did the team operate in a way that maximized effectiveness of individual and collective efforts?
	Integrating effort	
	Building team support/cohesion	How satisfied are you with the team carrying out the work (support, cohesion, constructive feedback, communication)?
	Communicating and sharing information	
Assessment	Using appreciative inquiry	What are your perceptions of how the Center representatives facilitated today's meeting? (transparency, openness, honesty, solution-focused, strengths-based, respectful, inclusive inquiry)
	Being thorough and well prepared	
	Promoting deeper jurisdictional awareness	What are your perceptions of the Center's planning and organization up through today?
	Ensuring accuracy and credibility of the assessment	
Work Planning	Promoting partnership and ownership	What examples of collaboration/co-creation can you identify that occurred today?
	Determining readiness and prioritizing	How much ownership does the state have of the process? How satisfied are you with that level of ownership?
	Conducting analysis and establishing connections	
	Planning effectively and building consensus	How did today's process contribute to consensus on setting goals for moving the work forward?