



U.S. Department of Labor  
Veterans' Employment and Training Service  
**Chart of Past Performance**

**Applicants that have not completed an HVRP grant within the last three program years (grant period of performance ending on June 30: 2020, 2021, or 2022) must provide the past performance information below from one previous project operated and completed within the last three years of the closing date of this Announcement that was similar in size, scope, and relevance to the requested grant: HVRP, HWVHWC, or IVTP.**

The Chart of Past Performance must include the grantor name, overall objectives of the grant, the number of participants served, the type of population served, funding amount, and performance goals and outcomes. The chart must provide seven performance indicators that demonstrate if and how the applicant successfully completed and managed the grant agreement. The chart must clearly identify the indicators used, a definition for how each outcome is calculated (e.g., the numerator and denominator for the outcome), and the percentage of the goal achieved.

Applicants should use performance indicators most similar to the following:

1. Participants served/enrolled
2. Percentage of participants that were placed into employment
3. Average hourly wage of participants at placement into employment
4. Percentage of participants provided employment-based training services
5. Employment retention rates of participants four to six months after exiting the program
6. Employment retention rates of participants ten to twelve months after exiting the program
7. Average or median earnings of participants four to six months after exiting the program

VETS views the above indicators as the most critical to demonstrating that the applicant's past success in a similar program has prepared its organization to succeed in operating an HVRP project. Applicants may substitute a different indicator if it is applicable to the outcomes required in this FOA. DOL reserves the right to disqualify indicators that are not sufficiently similar to the indicators above and award zero points for missing and/or non-qualifying indicators. Each indicator is worth up to 3 points for a total of 21 points.

**Public Burden Statement** – According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1293-0014. The time required to complete this information collection is 30 minutes per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. The obligation to respond is required to obtain or retain a benefit (38 U.S.C. 2021 and 2023). If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Labor, Veterans' Employment and Training Service, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

## Chart of Past Performance

### Previous Project Information

<b>Name of Previous Grantor Organization:</b> Enter text	
<b>E-mail Address:</b> Enter text	<b>Telephone Number:</b> Enter text
<b>Project Title:</b> Enter text	<b>Funding Amount:</b> Enter text
<b>Project Description:</b> Enter text	
<b>Grant Number:</b> Enter text	<b>Number of Participants Served:</b> Enter text
<b>Type of Population Served:</b> Enter text	
<b>Project Start Date:</b> Enter date	<b>Project End Date:</b> Enter date

### Applicant Performance Indicators – entries continue on following page

Maximum of 3 points awarded per indicator

Indicators	Goal	Outcome	Outcome/ Goal	Percentage of Goal Achieved	Indicator Description/Formula
1					
2					
3					
4					
5					

Indicators	Goal	Outcome	Outcome/ Goal	Percentage of Goal Achieved	Indicator Description/Formula
6					
7					

### Examples of Performance Indicators

Indicators	Goal	Outcome	Outcome/ Goal	Percentage of Goal Achieved	Indicator Description/Formula
<i>Number of Participants Enrolled</i>	115	94	94/115	81.7%	<i>The enrollment rate (81.7%) is the number of participants enrolled at the end of the grant's period of performance (94) divided by the overall enrollment goal (115). An enrollment is an eligible individual that receives a service funded by the program. Under certain conditions, an individual participant may have more than one enrollment.</i>
<i>Percentage of participants that were placed into employment</i>	66.0%	61.3%	61.3/66.0	92.9%	<i>The total number of participants employed in one or more jobs at the end of the grant's period of performance divided by the total number of participants exiting the program (61.3%). Each placed participant must also be exited in order to obtain credit on this indicator.</i>
<i>Average hourly wage of participants at placement into employment</i>	\$15.00	\$17.47	17.47/15.00	116.5%	<i>The average starting wage (dollars per hour) of all placements made at the end of the grant's period of performance. Each placed participant must also be exited from the program to obtain credit on this indicator.</i>
<i>Percentage of participants provided employment-based training services</i>	80.0%	71.9%	71.9/80.0	89.9%	<i>The unduplicated count of participants that received training at the end of the grant's period of performance divided by the total number of participants enrolled.</i>

<b>Indicators</b>	<b>Goal</b>	<b>Outcome</b>	<b>Outcome/ Goal</b>	<b>Percentage of Goal Achieved</b>	<b>Indicator Description/Formula</b>
<i>Employment rate of participants 4 to 6 months after exiting the program</i>	54.0%	45.4%	45.4/54.0	84.1%	<i>The percentage of program exiters who were in unsubsidized employment 4 to 6-months after exiting the program. The employment rate (45.4%) is calculated at the end of the grant's period of performance by dividing the total number of exiters that were employed 4 to 6 months after exit by the total number of exiters.</i>
<i>Employment rate of participants 10 to 12 months after exiting the program</i>	33.0%	33.9%	33.9/33.0	102.7%	<i>The percentage of program participants who are in unsubsidized employment one year after exiting the program. The employment rate (33.9%) is calculated at the end of the grant's period of performance by dividing the total number of exiters employed 10 to 12 months after exit by the total number of exiters.</i>
<i>Median earnings of participants 4 to 6 months after exiting the program</i>	\$7,000	\$8,216	8,216/7,000	117.4%	<i>The median earnings of program participants in unsubsidized employment 4 to 6 months after exiting the program. Earnings are calculated based on one quarter's worth of wages (13 weeks). The median earnings (\$8,216) is found at the end of the grant's period of performance by listing all of the exited participants' earnings 4 to 6 months after exit from lowest value to highest value and picking the middle value. If there are two values in the middle, the median is the average of those two values.</i>