SLCGP Project Worksheet Guidance

Complete rows 5-10 with the organization's information.

State Administrative Agency (SAA)	
SAA POC Name:	
SAA POC Title:	
SAA Address:	
SAA POC Phone Number:	
SAA POC Email Address:	

The table below provides a brief overview of the two tabs in the SLCGP Project Worksheet.

Worksheet	Column	Guidance	Purpose
Baseline Project Information	This tab requires the applicant to provide: A) State/Local/County Agency Name; B) Investment; C) Project Name; D) Project Description; E) Project Location (Zip Code); F) Primary Core Capability; G) Sustain or Build; H-M) POETE; M) Local Pass-Through; N) Value of the SAA's Pass-Through (Local); O) Rural Pass-Through; P) Value of the SAA's Pass-Through (Rural); Q) Federal Amount; R) Cost Share; S) Total Project Costs	**Column P:** Dollar value of the SAA's Pass-Through Services, Solutions, etc. for Local Government (If amount entered in Column O, do NOT enter amount in Column P) **Column R:** Dollar value of the SAA's Pass-Through Services, Solutions, etc. to Rural Communities (If amount entered in Column Q, do NOT enter amount in Column R) **Column S):** The rural pass-through requirement and the local pass-through requirement are calculated independently. Each must be calculated as a percentage of the total federal funds. **Column T:** Please include **source** of Cost Share (Hard Share vs. Soft Share) **Note:** In lieu of subgrant award funding to local government entities to meet the pass-through requirement, the SAA can pass through items, services, capabilities, or activities to local governments as long as the SAA obtains the written consent of these local governments. In this case, the dollar value of these services, items, activities or capabilities must be a minimum of 80% of the federal award amount. This same requirement applies to the 25% that must be passed through to rural areas.To meet the 25% rural pass-through requirement, the eligible subrecipient must be a local government entity within a rural area (a jurisdiction with a population of less than 50,000 individuals). **Management and Administrative (M&A)** funding must be included in the PW. Up to 5% of the Federal Award Amount can be retained for M&A purposes. Remove blank project rows and example text from tab before submission. Data is populated throughout the tabs for reference of how to complete form. Ensure all formulas and totals are aligned under **Total Project Costs.**	Project Information
Project Implementation	This worksheet requires outlining key project activities and tasks associated with each project identified in the IJ. For application, the estimated start and completion dates (**by calendar quarter**) should be included on the schedule. This sheet should also be used for quarterly reporting on grant activities. For progress reporting purposes, the actual start and completion dates (**by calendar quarter**) should be included on the schedule. If you indicated on the IJ that the project(s) address equity considerations and/or the impacts of climate change, please explain how in the space provided on this schedule. Include the tasks associated with the project that directly address equity and/or the impacts of climate change. **Please note that the Project Implementation Tab does not have any character limits**		Project Implementation

State/Local/County Agency Name	Investment	Project Name	Project Alignment to 16 Required Cybersecurity Elements	Project Description
State XXXX	Objective 1: Governance and Planning			
State XXXX	Objective 2: Assessment and Evaluation			
State XXXX	Objective 3: Mitigation			
State XXXX	Objective 4: Workforce Development			
State SAA	Management and Administration (M&A) (Up to 5% of the Federal Award Amount)	Management and Administration (M&A)	N/A	Funding to provide for the administration, oversight, compliance of the grant award.

Project Location (ZIP Code)	Primary Core Capability	Sustain or Build	Planning	Organization	Equipment	Training	Exercises	POETE Subtotal	80% Local Pass-Through Amount (subawards to Local Government)
	Cybersecurity	Build	$0	$0	$0	$0	$0	$0	$0
	Cybersecurity	Build	$0	$0	$0	$0	$0	$0	$0
	Cybersecurity	Build	$0	$0	$0	$0	$0	$0	$0
	Cybersecurity	Build	$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
			$0	$0	$0	$0	$0	$0	$0
	Cybersecurity	Build	N/A	N/A	N/A	N/A	N/A	$0	N/A
			$0	$0	$0	$0	$0	$0	

*Value of the SAA's Pass-Through Services, Solutions, etc. for Local Government (If amount entered in Column O, do NOT enter amount in Column P)	25% Rural Pass-Through Amount (subawards to Local Jurisdictions in Rural Communities- less than 50,000 population)	*'Value of the SAA's Pass-Through Services, Solutions, etc. to Rural Communities (If amount entered in Column Q, do NOT enter amount in Column R)	Federal Amount (whole dollars only)	Cost Share (whole dollars only)*	Total Project Costs (Federal + Cost Share) (whole dollars only)
$0	$0	$0	$100	$5	$105
$0	$0	$0	$120	$10	$130
$0	$0	$0	$140	$15	$155
$0	$0	$0	$160	$20	$180
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
$0	$0	$0	$0	$0	$0
N/A	N/A	N/A	$0	$0	$0
			$520	$50	$570

State/Local/County Agency Name (No Character Limit)	Investment (No Character Limit)	Project Name (No Character Limit)	Project Description (No Character Limit)	Does the Project Support a Previously Awarded Investment? Yes or No	If yes, from which year?	If Yes, which investment?
State XXXX	Objective 1: Governance and Planning					
State XXXX	Objective 2: Assessment and Evaluation					
State XXXX	Objective 3: Mitigation					
State XXXX	Objective 4: Workforce Development					
State SAA	Management and Administration (M&A)	Management and Administration (M&A)	Funding to provide for the administration, oversight, compliance of the grant award.	No	N/A	N/A

Project Management Step	Start Date	End Date	Federal Amount (whole dollars only)	Cost Share (whole dollars only)	Total Project Costs (Federal + Cost Share) (whole dollars only)
			$100	$5	$105
			$120	$10	$130
			$140	$15	$155
			$160	$20	$180
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
			$0	$0	$0
N/A	N/A	N/A	$0	$0	$0
			$520	**$50**	**$570**