



**PART C - PRODUCER ACKNOWLEDGMENT**

By signing this agreement, you are certifying that you cannot afford to complete the repairs without federal assistance and acknowledging that:

- Cost share cannot be earned on land on which you have or will receive funding from any other Federal cost share program for the same of similar activity(ies).
- Actual cost share will be based off the extent performed in compliance with Natural Resource Conservation Services (NRCS) Standards and Specifications. Fence repair does not have to meet standards, but cost share is paid at a reduced rate versus fence replacement.
- Cost share is based on the typical average cost and is not based on submitted receipts.
- Total cost share paid cannot exceed 50 percent of the value of the land as determined by FSA.
- If an advance payment is accepted for any ECP practice, you must provide verification that the advance payment has been expended within the applicable time allowed by policy, receipt of payment, or the advance payment must be refunded, less any cost share earned for partial performance completed.
- You must keep a log of receipts/invoices for all the materials, labor and equipment (including personal labor) amounts spent for completing the ECP practice. If you are completing the work, with your own labor, equipment, and/or materials you must submit signed and dated statements detailing dates of work performed, cost/hour for labor, expense of equipment used, type and cost of materials used, and other applicable information. If you are using a contractor, the contractor must provide an itemized bill. Records must be kept separate for each practice. Example: Fencing receipts and fencing labor records must be kept separate from debris removal receipts and debris removal labor records.
- During the rehabilitation process, if you feel the extent needed is not correct and should be reviewed, it is your responsibility to request a secondary review.
- If the practice cannot be completed by the expiration date, an extension must be requested in writing prior to the practice expiration date.
- You will be required to properly maintain the practice for the applicable lifespan of all payment scenarios approved for cost share.
- Failure to certify completion of the practice and submit cost share documents prior to practice expiration date will result in termination.
- Failure to complete the practice will result in refunding all advance and partial cost share paid to me under this practice(s).
- **You must return this completed and signed form to your County FSA Office within 15 days of receipt.**

**PART D - FSA APPROVAL**

1. Signature of FSA Representative	2. Title	3. Date (MM-DD-YYYY) (Indicates the date FSA approved this agreement)
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**PART E - PRODUCER CONCURRENCE**

1. Signature (By)	2. Title/Relationship of Representative	3. Date (MM-DD-YYYY)
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**NOTE: Privacy Act Statement:** *The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 701, 7 CFR Part 1410, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and 16 U.S.C. § 2201-2206. The information will be used to determine eligibility to participate in and receive benefits under a cost-share assistance program through documentation of the applicant's agreement to comply with the terms and conditions contained in the cost-share request. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under a cost-share assistance program. By signing this form, the Applicant acknowledges and understands that any false representation or claims are subject to civil and criminal penalties including, but not limited to those under 18 U.S.C. 1001.*

**Public Burden Statement (Paperwork Reduction Act):** *According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0082. The time required to complete this information collection is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

**Non-Discrimination Statement:** *In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.*

*Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.*

*To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.*





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