

USDA RURAL UTILITIES SERVICE
POWERING AFFORDABLE CLEAN ENERGY (ACE) PROGRAM
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572-0159
September 29, 2023

Estimated No. of Total Respondents (Applicants)		250		Estimated No. of Total Awards (Awardees)		70				
Average hours per response		10.712		Number of responses per respondent		8.71				
Gray Columns have automatic formulas. DO NOT input numbers in these columns.										
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
NOFO Section	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated # of Hours Per Response	Estimated Total Hours (F) x (G)	Prof. Wage Rate	Total Cost (H) x (I)
LOI AND APPLICATION CONTENT										
D.3	SAM Registration	written	100%	250	1	250	2.00	500	\$62.21	\$31,107
D.2(a)	Step 1: Letter of Interest	written	100%	250	1	250	5.00	1,250	\$62.21	\$77,766
D.2(b)	Step 2: Application									
D.2(b)(1)	Loan Application Letter	written	100%	70	1	70	1.00	70	\$62.21	\$4,355
D.2(b)(2)	Articles of Incorporation and Bylaws and Other Governing and Organizational Documents (New Borrowers or Current Borrowers with Organizational Changes)	written	88%	61	1	61	0.50	31	\$62.21	\$1,905
D.2(b)(3)	Environmental - Categorical Exclusion without Report	written	9%	6	1	6	1.00	6	\$62.21	\$392
D.2(b)(3)	Environmental - Categorical Exclusion with Report	written	16%	11	1	11	20.00	224	\$62.21	\$13,936
D.2(b)(3)	Environmental - Environmental Assessment	written	70%	49	1	49	50.00	2,450	\$62.21	\$152,422
D.2(b)(3)	Environmental - Environmental Impact Statement	written	5%	4	1	4	150.00	525	\$62.21	\$32,662
D.2(b)(4)	Financial Forecast	written	100%	70	1	70	40.00	2,800	\$62.21	\$174,197
D.2(b)(5)	Power Purchase Agreement (Applicable)	written	50%	35	1	35	40.00	1,400	\$62.21	\$87,098
D.2(b)(6)	Power Resources Owned, Co-Owned or Leased (Applicable)	written	50%	35	1	35	10.00	350	\$62.21	\$21,775
D.2(b)(7)	Power Purchase Contracts (Applicable)	written	50%	35	1	35	10.00	350	\$62.21	\$21,775
D.2(b)(8)	Power Sales Contracts (Applicable)	written	50%	35	1	35	2.00	70	\$62.21	\$4,355
D.2(b)(9)	Engineering Report	written	100%	70	1	70	40.00	2,800	\$62.21	\$174,197
D.2(b)(10)	Project Contracting (Listing)	written	100%	70	1	70	8.00	560	\$62.21	\$34,839
D.2(b)(10)	Project Contracting (Applicable Selected Contracts)	written	50%	35	1	35	8.00	280	\$62.21	\$17,420
D.2(b)(11)	Interconnection Agreements (Applicable)	written	50%	35	1	35	6.00	210	\$62.21	\$13,065
D.2(b)(12)	System Impact Studies (Applicable)	written	90%	63	1	63	6.00	378	\$62.21	\$23,517
D.2(b)(13)	Transmission Service Arrangements (Applicable)	written	90%	63	1	63	6.00	378	\$62.21	\$23,517
D.2(b)(14)	Other Major Agreements (Applicable)	written	50%	35	1	35	20.00	700	\$62.21	\$43,549
D.2(b)(15)	Meteorological Data and Studies (Applicable)	written	85%	60	1	60	6.00	357	\$62.21	\$22,210
D.2(b)(16)	Fuel and Fuel Transportation Strategies (Applicable)	written	10%	7	1	7	6.00	42	\$62.21	\$2,613
D.2(b)(17)	Sources and Uses of Water (Applicable)	written	10%	7	1	7	6.00	42	\$62.21	\$2,613
D.2(b)(18)	Real Estate Matters (Applicable)	written	50%	35	1	35	15.00	525	\$62.21	\$32,662
D.2(b)(19)	Community Benefit Plan	written	100%	70	1	70	40.00	2,800	\$62.21	\$174,197
D.2(b)(20)	Tribal Government Resolution of Consent (Applicable)	written	25%	18	1	18	10.00	175	\$62.21	\$10,887
D.2(b)(21)	Estimated Costs	written	100%	70	1	70	1.00	70	\$62.21	\$4,355
AWARD CLOSING, SERVICING AND REPORTING										
F.1	Commitment Letter	written	100%	70	1	70	8.00	560	\$62.21	\$34,839
F.1(j)	Award Agreement	written	100%	70	1	70	10.00	700	\$62.21	\$43,549
F.1(h)	Opinion of Counsel	written	100%	70	1	70	8.00	560	\$62.21	\$34,839
F.1(i)	Cybersecurity	written	100%	70	1	70	2.00	140	\$62.21	\$8,710
F.1(j)	Request for Advances	written	100%	70	1	70	3.00	210	\$62.21	\$13,065
F.1(j)	Request for Loan Forgiveness Information	written	100%	70	1	70	2.00	140	\$62.21	\$8,710
F.3(a)	Performance Reporting	written	100%	70	1	70	12.00	840	\$62.21	\$52,259

USDA RURAL UTILITIES SERVICE
POWERING AFFORDABLE CLEAN ENERGY (ACE) PROGRAM
INFORMATION COLLECTION BURDEN HOURS
OMB # 0572-0159
September 29, 2023

Estimated No. of Total Respondents (Applicants)				250		Estimated No. of Total Awards (Awardees)				70
Average hours per response				10.712		Number of responses per respondent				8.71
Gray Columns have automatic formulas. DO NOT input numbers in these columns.				TOTAL		2,178		23,333		\$1,451,613
(A)	(B)	(C)		(D)	(E)	(F)	(G)	(H)	(I)	(J)
NOFO Section	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated # of Hours Per Response	Estimated Total Hours (F) x (G)	Prof. Wage Rate	Total Cost (H) x (I)
F.3(c)	Audit Requirements	written	100%	70	1	70	11.00	770	\$62.21	\$47,904
D.3	SAM Registration Maintenance	written	100%	70	1	70	1.00	70	\$62.21	\$4,355

USDA RURAL UTILITIES SERVICE
POWERING AFFORDABLE CLEAN ENERGY (ACE) PROGRAM
INFORMATION COLLECTION NOT INCLUDED IN BURDEN HOURS
OMB # 0572-0159
September 29, 2023

Estimated No. of Total Respondents (Applicants)		250		Estimated No. of Total Awards (Awardees)		30				
Average hours per response		1.000		Number of responses per respondent		1.00				
TOTAL		250		TOTAL		15,553				
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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
NOFO Section	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated # of Hours Per Response	Estimated Total Hours (F) x (G)	Prof. Wage Rate	Total Cost (H) x (I)
LOI AND APPLICATION CONTENT - Step 1: Letter of Interest										
Notice to Open Portal Window	Application for Federal Assistance - grants.gov	SF 424 (4040-00004)	100%	250	1	250	1.00	250	\$62.21	\$15,553

USDA RURAL UTILITIES SERVICE
POWERING AFFORDABLE CLEAN ENERGY (ACE) PROGRAM
ESTIMATED PROFESSIONAL WAGE RATE
OMB # 0572-0159
September 29, 2023

Profession	Bureau of Labor Occupation Code ¹	Mean Wage ¹	Benefits ²	Total Hourly Wage	% Time Spent on Burden	Weighted Hourly Salary
Senior Manager	10-2021	\$55.41	\$16.35	\$71.76	20%	\$14.35
Attorney	23-1011	\$71.17	\$21.00	\$92.17	10%	\$9.22
Electrical Engineer	17-2071	\$51.87	\$15.30	\$67.17	30%	\$20.15
Accountant/Auditor	13-2011	\$40.37	\$11.91	\$52.28	30%	\$15.68
Bookkeeping, Accounting, and Auditing Clerk	43-3031	\$21.70	\$6.40	\$28.10	10%	\$2.81
TOTAL					100%	\$62.21

1. U.S. Bureau of Labor Statistics Occupational Employment and Wage Statistics

<https://www.bls.gov/oes/tables.htm>

2. U.S. Bureau of Labor Statistics Economic News Release, Employer Costs for Employee Compensation - December 2022, Private Industry Workers Benefits %

**USDA RURAL UTILITIES SERVICE
POWERING AFFORDABLE CLEAN ENERGY (ACE) PROGRAM
ANNUALIZED COST TO THE FEDERAL GOVERNMENT
OMB # 0572-0159
September 29, 2023**

OPM GS Pay Tables - Table 2023 DCB
OPM SES Schedules - Table 2023-ES

[https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/general-schedule-Executive-Senior-Level-\(opm.gov\)](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/general-schedule-Executive-Senior-Level-(opm.gov))

Benefit % (OMB Memo M-08 13)

https://www.whitehouse.gov/wp-content/uploads/legacy_drupal_files/omb/memoranda/2008/m08-13.pdf

36.25%

Gray & Blue Columns have automatic formulas. DO NOT input numbers in these columns.

Total 417.00 \$41,660.86 \$3,224,561.70

Staff Position	GS Grade	GS Step	GS Salary	Hourly Rate Calc	Benefits Calc	Total Salary Rate Calc	Hours Required	Cost Subtotals	# of Entities	Total Costs
Step 1 - Letter of Interest Review							18.00	\$1,712.79	250	\$428,196.90
Policy Advisor	15	5	\$176,458	\$84.84	\$30.75	\$115.59	2.00	\$231.18		
Senior Level Engineer	15	5	\$176,458	\$84.84	\$30.75	\$115.59	3.00	\$346.77		
Senior Loan Specialist	13	5	\$126,949	\$61.03	\$22.12	\$83.16	6.00	\$498.95		
Engineer	13	5	\$126,949	\$61.03	\$22.12	\$83.16	5.00	\$415.79		
Assistant Administrator (Electric)	SES	SES	\$168,011	\$80.77	\$29.28	\$110.06	2.00	\$220.11		
Step 2 - Pre-Application - 70 Entities							179.00	\$17,614.18	70	\$1,232,992.46
Policy Advisor	15	5	\$176,458	\$84.84	\$30.75	\$115.59	45.00	\$5,201.48		
Senior Level Engineer	15	5	\$176,458	\$84.84	\$30.75	\$115.59	30.00	\$3,467.65		
Senior Loan Specialist	13	5	\$126,949	\$61.03	\$22.12	\$83.16	30.00	\$2,494.73		
General Field Representative	13	5	\$126,949	\$61.03	\$22.12	\$83.16	64.00	\$5,322.09		
Deputy Assistant Administrator (OLOA)	15	5	\$176,458	\$84.84	\$30.75	\$115.59	5.00	\$577.94		
Assistant Administrator (Electric)	SES	SES	\$168,011	\$80.77	\$29.28	\$110.06	5.00	\$550.28		
Step 3 - Application Review & Loan Approval - 70 Entities							195.00	\$19,634.00	70	\$1,374,379.90
Policy Advisor	15	5	\$176,458	\$84.84	\$30.75	\$115.59	16.00	\$1,849.42		
Senior Level Engineer	15	5	\$176,458	\$84.84	\$30.75	\$115.59	40.00	\$4,623.54		
Senior Loan Specialist	13	5	\$126,949	\$61.03	\$22.12	\$83.16	80.00	\$6,652.62		
Financial Branch Chief	15	5	\$176,458	\$84.84	\$30.75	\$115.59	20.00	\$2,311.77		
Consultant						\$100.00	15.00	\$1,500.00		
Deputy Assistant Administrator (OLOA)	15	5	\$176,458	\$84.84	\$30.75	\$115.59	10.00	\$1,155.88		
Assistant Administrator (Electric)	SES	SES	\$168,011	\$80.77	\$29.28	\$110.06	10.00	\$1,100.55		
Assistant Administrator (WEP)	SES	SES	\$168,011	\$80.77	\$29.28	\$110.06	1.00	\$110.06		
Assistant Administrator (TELECOM)	SES	SES	\$168,011	\$80.77	\$29.28	\$110.06	1.00	\$110.06		
RUS Administrator	ES	ES	\$168,011	\$80.77	\$29.28	\$110.06	2.00	\$220.11		

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ANNUALIZED COST TO THE FEDERAL GOVERNMENT
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OPM GS Pay Tables - Table 2023 DCB <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/general-schedule>
OPM SES Schedules - Table 2023-ES [Executive Senior Level \(opm.gov\)](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/general-schedule)
Benefit % (OMB Memo M-08 13) https://www.whitehouse.gov/wp-content/uploads/legacy_drupal_files/omb/memoranda/2008/m08-13.pdf **36.25%**

Gray & Blue Columns have automatic formulas. DO NOT input numbers in these columns. **Total 417.00 \$41,660.86 \$3,224,561.70**

Staff Position	GS Grade	GS Step	GS Salary	Hourly Rate Calc	Benefits Calc	Total Salary Rate Calc	Hours Required	Cost Subtotals	# of Entities	Total Costs
Step 4 - Post Award - 70 Entities							25.00	\$2,699.89	70	\$188,992.44
Senior Level Engineer	15	5	\$176,458	\$84.84	\$30.75	\$115.59	5.00	\$577.94		
Senior Loan Specialist	13	5	\$126,949	\$61.03	\$22.12	\$83.16	5.00	\$415.79		
Financial Branch Chief	15	5	\$176,458	\$84.84	\$30.75	\$115.59	5.00	\$577.94		
Deputy Assistant Administrator (OLOA)	15	5	\$176,458	\$84.84	\$30.75	\$115.59	5.00	\$577.94		
Assistant Administrator (Electric)	SES	SES	\$168,011	\$80.77	\$29.28	\$110.06	5.00	\$550.28		