

OMB Control #0584-0006
7 CFR Part 210 - National School Lunch Program

Reporting

				A	B	C = (A*B)	D	E = (C*D)	F				G = E-F
Program Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change	Due to an Adjustment	Total Difference
State Agency Level													
Admin Review	210.18(i)(3)	SA notifies SFAs in writing of review findings, corrective actions, deadlines, and potential fiscal action with grounds and right to appeal.		56	68	3,808	8.00	30,464	50624		-20,160		-20,160
	210.19(f)	SA provides the CACFP SA with a list of all NSLP schools with at least 50% or more children eligible for free or reduced price meals by February 1 each year.		56	1	56	2	112	112	0	0	0	0
	210.20(a)(7)	SA reports to FNS schools' compliance with the food safety inspections requirements.		56	1	56	1.5	84	84	0	0	0	0
	210.5(d)(3)	SAs submit an annual report to FNS detailing the disbursement of performance-based reimbursement to SFAs (in FPRS).		56	1	56	0.25	14	56		-42		-42
	210.18 (c-h)	SA completes documentation used to conduct Administrative Review.		56	113	6,347	47.5	301,482	301,482	0	0	0	0
Admin Review	210.18(c)(2)	SAs with a review cycle longer than 3-years submit a plan to FNS describing the criteria that it will use to identify high-risk SFAs for targeted follow-up reviews.		56	1	56	8.00	448	0		448		448
CN Integrity	210.21(h)	State agencies must complete procurement training requirements annually.		56	1	56	1.00	56	0		56		56
CN Integrity	210.26(b)(4)	SAs must notify SFAs of fine and specific violations or actions that constituted the fine, and of appeal rights and procedures; submit a copy of the notice to FNS.		56	0.09	5.04	3.00	15.12	0		15.12		15.12
State Agency Level Total				56.00	186.43	10,440.04	31.87	332,675.12	352,358.00	0.00	-19,683	0	-19,683
School Food Authority/Local Education Agency Level													
	210.9(b)(21)	SFA provides SA with list of all schools with at least 50% free or reduced-price enrolled children and the attendance boundaries for those schools upon request of a CACFP sponsor of homes.		19,019	1.25	23,774	0.25	5,943	5,943	0	0	0	0
	210.9(c)(7)	SFAs review NSLP afterschool care programs		6,314	2	12,628	0.25	3,157	3,157	0	0	0	0
	210.15(a)(1) & 210.8(b)&(c)	SFA submits to the SA monthly claims for reimbursement and eligibility data for enrolled children for October.		19,019	10.15	193,043	1	193,043	193,043	0	0	0	0
	210.15(a)(2)&(4) & 210.9(a&b) & 210.7(d)(2)	SFA submits to the SA an application, agreement, Free and Reduced Price Policy Statement, commodity preference, and annual certifications.		19,019	1	19,019	0.25	4,755	4,755	0	0	0	0
Admin Review	210.15(a)(3) & 210.18(j)(2)	SFA submits to the SA a written response to reviews documenting corrective action for Program deficiencies.		3,804	1	3,804	8.00	30,430	50,720		-20,290		-20,290
	210.15(a)(7)	SFA reports to the SA the number of safety inspections obtained by each school.		19,019	1	19,019	0.5	9,510	9,510	0	0	0	0
Paid Lunch Revenue	210.15(a)(8) & 210.14(e)(7)	School food authorities shall report prices of paid lunches for each school to the State agency.		19,019	1	19,019	0.25	4,755	4,755	0	0	0	0
CN Integrity	210.21(h)	SFAs must complete procurement training requirements annually.		19,019	1	19,019	1.25	23,774	0		23,774		23,774
CN Integrity	210.26(b)(5)	SFAs may appeal SA's determination of violations and fines. SFAs must submit to the State agency any pertinent information, explanation, or evidence addressing the Program violations identified by the SA. Any SFA seeking to appeal the SA determination must follow SA appeal procedures.		5	1	5	8.00	40	0		40		40

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		School Food Authority Level Total		19,019	16,264	309,330	0.89	275,407	271,882	0	3,524		3,525
School Level													
	210.13(b)	Schools shall post the most recent food safety inspection and provide a copy upon request.		96,860	2	193,720	0.1	19,372	19,372	0	0	0	0
		School Level Total		96,860	2,000	193,720	0.10	19,372	19,372	-	-	-	-
		Total Reporting Burden		115,935	4.43	513,490	1.22	627,454	643,612	0	-16,158	0	(16,158)

OMB Control #0584-0655
Attachment A Burden Chart for 0584-0655 Meal Service and Monitoring Requirements in the National School Lunch and School Breakfast Programs

Recordkeeping													
				A	B	C = (A*B)	D	E = (C*D)	F				G =E-F
Program Rule	CFR Citation	Title	Form Number	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change - Rule	Due to an Adjustment	Total Difference
State Agency Level													
Competitive Foods	210.18(h)(2)(iv)	SA maintains documentation of LEA/SFA compliance with nutrition standards for competitive foods.		56	68	3,808	0.25	952	1,582		-630		-630
FNS-10	210.20(b)(1&2) & 210.23(c) & 210.5	SA maintains accounting records and source documents to control the receipt, custody and disbursement of Federal NSLP funds and documentation supporting all SFA claims paid by the SA.	FNS-10	56	340	19,040	3	57,120	57,120	0	0	0	-
FNS-13	210.20(b)(3) & 210.17(g)&(h)	SA maintains documentation to support the amount of State funds reported for State revenue matching requirements.	FNS-13	56	1	56	1	56	56	0	0	0	-
Admin Review	210.20(b)(6) & 210.18(o)(f)(k,l,m) & 210.23(c)	SA maintains records of all reviews and audits (including Program violations, corrective action, fiscal action and withholding of payments).	FNS-640	56	68	3,808	8.00	30,472	50,638		-20,166		-20,166
Admin Review	210.20(b)(7) & 210.19(c) & 210.18(o)	SA maintains documentation of fiscal action taken to disallow improper claims submitted by SFAs, as determined through claims processing, reviews, and USDA audits.		56	68	3,808	0.50	1,904	3,164		-1,260		-1,260
Admin Review	210.18 (c-h)	SA completes and maintains documentation used to conduct Administrative Review.		56	68	3,808	0.50	1,904	3,173		-1,269		-1,269
Admin Review	210.18 (c)	SA completes and maintains documentation used to conduct targeted Follow Up Administrative Review.		56	23	1,288	16.00	20,608	0		20,608		20,608
CN Integrity	210.15(b)(8)	State agencies must maintain records to document compliance with the procurement training requirements.		56	1	56	0.25	14	0		14		14
CN Integrity	210.26(b)	State agencies must maintain records to related fines and specific violations		56	0.09	5.04	0.25	1.26	0		1.26		1.26
	210.20(b)(10) & 210.19(b)	SA shall prepare records on schools eligible to receive USDA donated foods and maintain records on the annual food preference survey.		56	1	56	3	168	168	0	0	0	-
	210.20(b)(11)	SA maintains records from SFAs of food safety inspections obtained by schools.		56	340	19,040	0.25	4,760	4,760	0	0	0	-
Paid Lunch Revenue	210.20(b)(12) & 210.14(e)(7)	SA maintains records of paid reimbursable lunch prices obtained from SFAs.	FNS-828	56	340	19,040	0.2	3,808	3,808	0	0	0	-
Professional Standards	210.20(b)(14)	SA maintains documentation of compliance with professional standards for State directors of School Nutrition Programs.		56	1	56	0.25	14	14	0	0	0	-
State Agency Level Total				56	1,319	73,869	1.65	121,781	124,483	0	-2,702	0	-2,702
School Food Authority/Local Education Agency Level													
CN Integrity	210.21(h)	School food authorities must maintain document compliance with the procurement training requirements.		19,019	1	19,019	0.25	4,755	0		4,755		4,755
	210.9(b)(19)	SFA maintains files of children directly certified.		19,019	4	76,076	0.65	49,449	49,449	-	-	-	-
Competitive Foods	210.11(b)(2)	LEAs & SFAs maintain documentation of compliance with nutrition standards for all competitive food for sale to students.		19,019	1	19,019	20	380,380	380,380	-	-	-	-
	210.15(b)(1) & 210.8(a)(5)	SFA maintains documentation of participation data by school to support monthly Claim for Reimbursement and data used in the claims review process.		19,019	10	190,190	5	950,950	950,950	-	-	-	-
Six Cents Certification	210.15(b)(2) & 210.7(d)(2)	SFAs maintain documentation to support performance based reimbursement and the attestation of compliance.		19,019	1	19,019	0.25	4,755	4,755	-	-	-	-

Attachment A Burden Chart for 0584-0655 Meal Service and Monitoring Requirements in the National School Lunch and School Breakfast Programs

	210.15(b)(4) & 210.9(b)(18 & 20)	SFA maintains files of school meal applications.		19,019	1	19,019	2.66	50,591	50,591	-	-	-	-
Paid Lunch Revenue	210.15(b)(6) & 210.14(e)	SFA maintains calculations of average paid lunch prices and adjustments.		19,019	1	19,019	5	95,095	95,095	-	-	-	-
Paid Lunch Revenue	210.15(b)(7) & 210.14(f)	SFA documents revenue from sale of nonprogram foods accrues to the nonprofit school food service account and is compliant with requirements.		19,019	1	19,019	10	190,190	190,190	-	-	-	-
Professional Standards	210.15(b)(8); 210.30(g)	SFA maintains documentation of compliance with professional standards for school nutrition directors, managers and personnel.		19,019	1	19,019	0.25	4,755	4,755	-	-	-	-
Local Wellness Policy	210.15(b)(9) and 210.31(f)	SFA/LEA must retain records to document compliance with the local school wellness policy requirements in 210.30(f).		19,019	1	19,019	0.25	4,755	4,755	-	0	0	0
School Food Authority Level Total				19,019	22	418,418	4.15	1,735,675	1,730,919	0	4,755	0	4,756
School Level													
	210.10(m)	School maintains written statements signed by a licensed physician of the need for substitutions and recommending alternate foods.		29,058	1	29,058	0.08	2,325	2,325	-	-	-	-
Competitive Foods	210.11(b)(2)	Organizations responsible for food service in schools maintain records.		96,860	1	96,860	0.5	48,430	48,430	-	-	-	-
	210.15(b)(1)	School maintains documentation of participation data by school to support the Claim for Reimbursement.		96,860	180	17,434,800	0.15	2,615,220	2,615,220	-	-	-	-
	210.15(b)(2)(3) & 210.10(a)(3)	Schools maintain production and menu records.		96,860	180	17,434,800	0.25	4,358,700	4,358,700	-	-	-	-
	210.15(b)(5) & 210.13(b&c)	School maintains food safety records and records from most recent food safety inspection.		96,860	120	11,623,200	0.02	232,464	232,464	-	-	-	-
School Level Total				96,860	481.30	46,618,718	0.16	7,257,139	7,257,139	-	0	0	0
Total Recordkeeping Burden				115,935	406.36	47,111,005	0.19	9,114,595	9,112,541	0	2,054	0	2,054

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7 CFR Part 210 - National School Lunch Program

Public Notification													
				A	B	C = (A*B)	D	E = (C*D)	F				G = E-F
Program Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change - Final Rule	Due to an Adjustment	Total Difference
Admin Review	210.18(m)(1)	SA must post a summary of the most recent administrative review results of SFAs on the SA website and make a copy available upon request.		56	68	3,808	0.25	952.0	1,582.0		-630		-630
State Agency Level Total				56	68.00	3808	0.25	952	1582	0	-630	0	-630
Local Wellness Policy	210.31d(2)	LEA must inform the public annually about the content and implementation of the local school wellness policy and any updates.		19,019	1	19,019	1	19,019	19,019	0	0	0	0
Local Wellness Policy	210.31(d)(3), e(2), e(3)	LEA must conduct triennial assessments of schools' compliance with the local school wellness policy and inform public about progress.		6,340	1	6,340	5	31,700	31,700	0	0	0	0
Local Educational Agency / School Food Authority Level Total				19,019	1.33	25,359	2.00	50,719	50,719	0	0	0	0
School Level Total				-	-	-	-	-	-	0	-	0	0
Total Public Notification Burden				19,075	1.53	29,167	1.77	51,671	52,301	0	-630	0	-630

SUMMARY OF BURDEN RECORDKEEPING & REPORTING

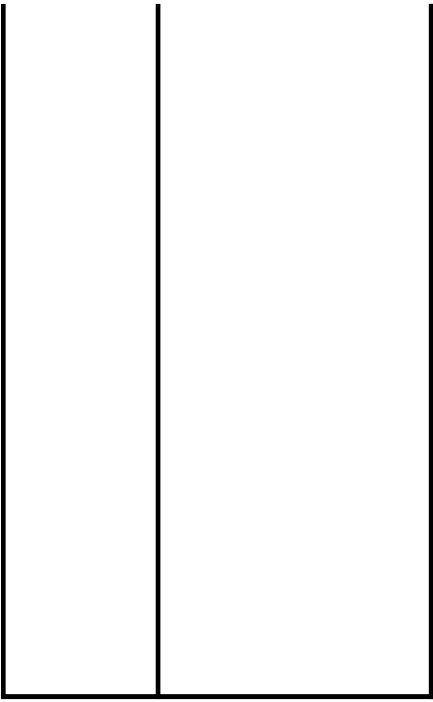
TOTAL NO. RESPONDENTS	115,935
AVERAGE NO. RESPONSES PER RESPONDENT	411.038
TOTAL ANNUAL RESPONSES	47,653,662
AVERAGE HOURS PER RESPONSE	0.20551874
TOTAL BURDEN HOURS	9,793,720
CURRENT OMB INVENTORY	9,808,454
DIFFERENCE (NEW BURDEN REQUESTED)	14,734

ICR #0584-0655, Child Nutrition Integrity Final Rule

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)
Recordkeeping					
State Agency Level	56	1,319	73,869	1.65	121,781
School Food Authority Level	19,019	22	418,418	4.1482	1,735,675
School Level	96,860	481	46,618,718	0.15567	7,257,139
Recordkeeping Total	115,935	406.36	47,111,005	0.19	9,114,595
Reporting					
State Agency Level	56	186.43	10,440.04	31.87	332,675.12
School Food Authority Level	19,019	16.26	309,330	0.89	275,407
School Level	96,860	2	193,720	0.1000	19,372
Reporting Total	115,935	4.43	513,490	1.22	627,454
Public Notification					
State Agency Level	56	68	3,808	0.25	952
Local Educational Agency Level	19,019	1	25,359	2	50,719
School Level	-	-	-	-	-
Public Notification Total	19,075	2	29,167	1.7715569	51,671
TOTAL BURDEN FOR NATIONAL SCHOOL LUNCH PROGRAM	115,935	411.04	47,653,662	0.21	9,793,720

Date

User Initials



Comments

