



Food and Nutrition Service

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DATE: July 20, 2023

SUBJECT: Justification for change in protocol for concept mapping activity approved under OMB Control No: 0584-0674 "Food Security Status and Well-Being of Nutrition Assistance Program (NAP) Participants in Puerto Rico."

The Food and Nutrition Service (FNS) is requesting a non-substantive change to the study of Food Security Status and Well-Being of Nutrition Assistance Program (NAP) Participants in Puerto Rico, approved under OMB Control No. 0584-0674; expiration date of September 30, 2025. Through this memorandum, we are requesting approval to add Spanish materials to the concept mapping component of the information collection. The currently approved information collection only includes English versions of the materials.

The collection of the concept mapping data in Spanish is preferred to be more inclusive of the Spanish-speaking audience and to gather better quality information. The study team initially expected that the target audience for the concept mapping would be primarily bilingual. After further consideration and consultation with the data collection partner in Puerto Rico, it seems more likely that some potential participants will not be fluently bilingual. Excluding non-English speakers could bias the results if there are other differences between the groups. In addition, there are benefits to collecting nuanced information in someone's first language, such as establishing trust to provide frank responses and avoiding miscommunication.

This is a non-substantive change. The change does not ask respondents to submit any new or additional documentation to FNS. The estimated time to complete the concept mapping activities is not impacted by the change.

Please see Spanish versions of the invitation to participate, other communications, advance materials, and guides for the concept mapping activities in the attachments. These versions correspond to the English versions in Appendix F.1 to F.10 and K.1 to K.2 in the approved Information Collection Request.

If you have any questions regarding this request, please contact Jamia Franklin, FNS Information Collection Clearance Officer for the Food and Nutrition Service, Planning & Regulatory Affairs Office at (703) 305-2403.

Attachments:

- Appendix F.11. Concept Mapping Welcome Email in Spanish
- Appendix F.12. Reminder Email for First Concept Mapping Meeting in Spanish
- Appendix F.13. Advance Material for First Concept Mapping Meeting in Spanish
- Appendix F.14. First Concept Mapping Meeting Facilitator Guide in Spanish
- Appendix F.15. Additional Ideas Concept Mapping Email in Spanish
- Appendix F.16. Instructions for Sorting and Rating Email in Spanish
- Appendix F.17. Second Concept Mapping Meeting Scheduling Email in Spanish
- Appendix F.18. Reminder Email for Second Concept Mapping Meeting in Spanish
- Appendix F.19. Advance Materials for Second Concept Mapping Meeting in Spanish
- Appendix F.20. Second Concept Mapping Meeting Facilitator Guide in Spanish
- Appendix K.3. Recruitment Email for Concept Map Stakeholder Groups in Spanish
- Appendix K.4. Concept Mapping Informed Consent Form in Spanish