



OMB Control #0584-0006  
7 CFR Part 210 - National School Lunch Program

	210.9(c)(7)	SFAs review NSLP afterschool care programs		6,314	2	12,628	0.25	3,157	3,157	0	0	0	0
	210.15(a)(1) & 210.8(b)&(c)	SFA submits to the SA monthly claims for reimbursement and eligibility data for enrolled children for October.		19,019	10.15	193,043	1.00	193,043	193,043	0	0	0	0
	210.15(a)(2)&(4) & 210.9(a&b) & 210.7(d)(2)	SFA submits to the SA an application, agreement, Free and Reduced Price Policy Statement, commodity preference, and annual certifications.		19,019	1	19,019	0.25	4,755	4,755	0	0	0	0
	210.15(a)(3) & 210.18(j)(2)	SFA submits to the SA a written response to reviews documenting corrective action for Program deficiencies.		6,340	1	6,340	8.00	50,720	50,720	0	0	0	0
	210.15(a)(7)	SFA reports to the SA the number of safety inspections obtained by each school.		19,019	1	19,019	0.50	9,510	9,510	0	0	0	0
Paid Lunch Revenue	210.15(a)(8) & 210.14(e)(7)	School food authorities shall report prices of paid lunches for each school to the State agency.		19,019	1	19,019	0.25	4,755	4,755	0	0	0	0
*		<b>School Food Authority Level Total</b>		19,019	15.397	292,842	0.928	271,882	271,882	0	0	0	0
<b>School Level</b>													
	210.13(b)	Schools shall post the most recent food safety inspection and provide a copy upon request.		96,860	2	193,720	0.10	19,411	19,372	0	0	39	39
*		<b>School Level Total</b>		96,860	2.000	193,720	0.10	19,411	19,372	0	0	39	39
<b>Total Reporting Burden</b>				<b>115,935</b>	<b>4.31</b>	<b>499,573</b>	<b>1.29</b>	<b>643,651</b>	<b>643,612</b>	<b>0</b>	<b>0</b>	<b>39</b>	<b>39</b>

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## Recordkeeping

Recordkeeping													
				A	B	C = (A*B)	D	E = (C*D)	F	G = E-F			
Program Rule	CFR Citation	Title	Form Number	Estimated # Recordkeepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Existing Requirements in Use without OMB approval	Due to Program Change - Rule	Due to an Adjustment	Total Difference
<b>State Agency Level</b>													
Competitive Foods	210.18(h)(2)(iv)	SA maintains documentation of LEA/SFA compliance with nutrition standards for competitive foods.		56	113	6,328	0.25	1,582	1,582	0	0	0	-
FNS-10	210.20(b)(1&2) & 210.23(c) & 210.5	SA maintains accounting records and source documents to control the receipt, custody and disbursement of Federal NSLP funds and documentation supporting all SFA claims paid by the SA.	FNS-10	56	340	19,040	3.00	57,120	57,120	0	0	0	-
FNS-13	210.20(b)(3) & 210.17(g)&(h)	SA maintains documentation to support the amount of State funds reported for State revenue matching requirements.	FNS-13	56	1	56	1.00	56	56	0	0	0	-
Admin Review	210.20(b)(6) & 210.18(f)(k,l,m, o) & 210.23(c)	SA maintains records of all reviews (including Program violations, corrective action, fiscal action and withholding of payments).	FNS-640	56	113	6,328	8.00	50,638	50,638	0	0	0	-
Admin Review	210.20(b)(7) & 210.19(c) & 210.18(o)	SA maintains documentation of fiscal action taken to disallow improper claims submitted by SFAs, as determined through claims processing, reviews, and USDA audits.		56	113	6,328	0.50	3,164	3,164	0	0	0	-
Admin Review	210.18 (c-h)	SA completes and maintains documentation used to conduct Administrative Review.		56	113	6,347	0.50	3,173	3,173	0	0	0	-
	210.20(b)(10) & 210.19(b)	SA shall prepare records on schools eligible to receive USDA donated foods and maintain records on the annual food preference survey.		56	1	56	3.00	168	168	0	0	0	-
	210.20(b)(11)	SA maintains records from SFAs of food safety inspections obtained by schools.		56	340	19,040	0.25	4,760	4,760	0	0	0	-
Paid Lunch Revenue	210.20(b)(12) & 210.14(e)(7)	SA maintains records of paid reimbursable lunch prices obtained from SFAs.	FNS-828	56	340	19,040	0.20	3,816	3,808	0	0	8	8

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Professional Standards	210.20(b)(14)	SA maintains documentation of compliance with professional standards for State directors of School Nutrition Programs.		56	1	56	0.25	14	14	0	0	0	-
*		<b>State Agency Level Total</b>		56	1,475	82,619	1.51	124,491	124,483	0	0	8	8
<b>School Food Authority/Local Education Agency Level</b>													
	210.9(b)(19)	SFA maintains files of children directly certified.		19,019	4	76,076	0.65	49,548	49,449	-	-	99	99
Competitive Foods	210.11(b)(2)	LEAs & SFAs maintain documentation of compliance with nutrition standards for all competitive food for sale to students.		19,019	1	19,019	20.00	380,380	380,380	-	-	-	-
	210.15(b)(1) & 210.8(a)(5)	SFA maintains documentation of participation data by school to support monthly Claim for Reimbursement and data used in the claims review process.		19,019	10	190,190	5.00	950,950	950,950	-	-	-	-
Six Cents Certification	210.15(b)(2) & 210.7(d)(2)	SFAs maintain documentation to support performance based reimbursement and the attestation of compliance.		19,019	1	19,019	0.25	4,755	4,755	-	-	-	-
	210.15(b)(4) & 210.9(b)(18 & 20)	SFA maintains files of school meal applications.		19,019	1	19,019	2.66	50,591	50,591	-	-	-	-
Paid Lunch Revenue	210.15(b)(6) & 210.14(e)	SFA maintains calculations of average paid lunch prices and adjustments.		19,019	1	19,019	5.00	95,095	95,095	-	-	-	-
Paid Lunch Revenue	210.15(b)(7) & 210.14(f)	SFA documents revenue from sale of nonprogram foods accrues to the nonprofit school food service account and is compliant with requirements.		19,019	1	19,019	10.00	190,190	190,190	-	-	-	-
Professional Standards	210.15(b)(8); 210.30(g)	SFA maintains documentation of compliance with professional standards for school nutrition directors, managers and personnel.		19,019	1	19,019	0.25	4,755	4,755	-	-	-	-
Local Wellness Policy	210.15(b)(9) and 210.31(f)	SFA/LEA must retain records to document compliance with the local school wellness policy requirements in 210.30(f).		19,019	1	19,019	0.25	4,755	4,755	-	0	0	0
*		<b>School Food Authority Level Total</b>		19,019	21	399,399	4.33	1,731,018	1,730,919	0	0	99	99
<b>School Level</b>													
	210.10(m)	School maintains written statements signed by a licensed physician of the need for substitutions and recommending alternate foods.		29,058	1	29,058	0.08	2,426	2,325	-	-	101	101
Competitive Foods	210.11(b)(2)	Organizations responsible for food service in schools maintain records.		96,860	1	96,860	0.50	48,430	48,430	-	-	-	-

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	210.15(b)(1)	School maintains documentation of participation data by school to support the Claim for Reimbursement.		96,860	180	17,434,800	0.15	2,615,220	2,615,220	-	-	-	-
	210.15(b)(2)(3) & 210.10(a)(3)	Schools maintain production and menu records.		96,860	180	17,434,800	0.25	4,358,700	4,358,700	-	-	-	-
	210.15(b)(5) & 210.13(b&c)	School maintains food safety records and records from most recent food safety inspection.		96,860	120	11,623,200	0.02	232,464	232,464	-	-	-	-
*		<b>School Level Total</b>		96,860	481.30	46,618,718	0.16	7,257,240	7,257,139	-	-	101	101
		<b>Total Recordkeeping Burden</b>		115,935	406	47,100,736	0.19	9,112,749	9,112,541	0	0	208	208

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### Public Notification

Program Rule	CFR Citation	Title	Form Number	A	B	C = (A*B)	D	E = (C*D)	F			G = E-F	
				Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Existing Requirements in Use without OMB approval	Due to Program Change - Final Rule	Due to an Adjustment	Total Difference
Admin Review	210.18(m)(1)	SA must post a summary of the most recent administrative review results of SFAs on the SA website and make a copy available upon request.		56	113	6,328	0.25	1,582	1,582	0	0	0	0
<b>State Agency Level Total</b>				56	113.00	6328	0.25	1582	1582	0	0	0	0
Local Wellness Policy	210.31(d)(2)	LEA must inform the public annually about the content and implementation of the local school wellness policy and any updates.		19,019	1	19,019	1.00	19,019	19,019	0	0	0	0
Local Wellness Policy	210.31(d)(3), e(2), e(3)	LEA must conduct triennial assessments of schools' compliance with the local school wellness policy and inform public about progress.		6,340	1	6,340	5.00	31,700	31,700	0	0	0	0
<b>Local Educational Agency / School Food Authority Level Total</b>				19,019	1.33	25,359	2.00	50,719	50,719	0	0	0	0
<b>School Level Total</b>				0	0.00	0	0.00	0	0	0	0	0	0
<b>Total Public Notification Burden</b>				19,075	1.66	31,687	1.65	52,301	52,301	0	0	0	0

SUMMARY OF BURDEN RECORDKEEPING, REPORTING & PUBLIC NOTIFICATION	
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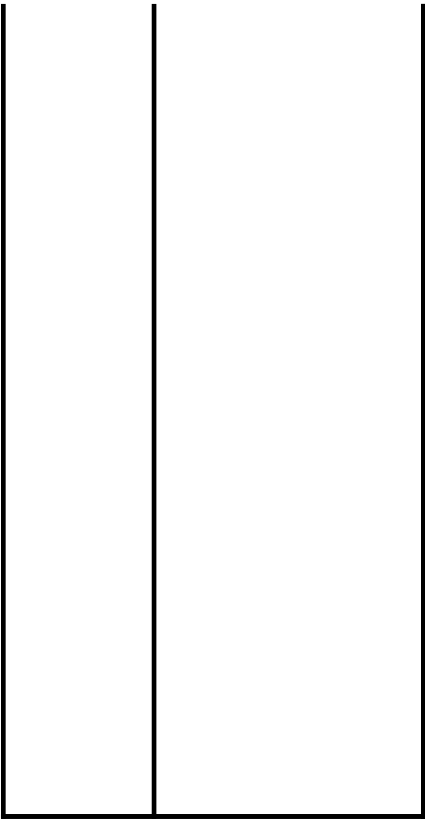
TOTAL NO. RESPONDENTS	115,935
AVERAGE NO. RESPONSES PER RESPONDENT	410.851
TOTAL ANNUAL RESPONSES	47,631,996
AVERAGE HOURS PER RESPONSE	0.20592673
TOTAL BURDEN HOURS	9,808,701
CURRENT OMB INVENTORY	9,808,454
DIFFERENCE (NEW BURDEN REQUESTED)	247

ICR #0584-0006, National School Lunch Program 7 CFR Part 210 - Summary

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
<b>Recordkeeping</b>					
State Agency Level	56	1,475	82,619	1.5068	124,491
School Food Authority Level	19,019	21	399,399	4.3341	1,731,018
School Level	96,860	481.30	46,618,718	0.15567	7,257,240
Recordkeeping Total	115,935	406	47,100,736	0.19347361	9,112,749
<b>Reporting</b>					
State Agency Level	56	232.34	13,011	27.08	352,358
School Food Authority Level	19,019	15.397	292,842	0.928428	271,882
School Level	96,860	2	193,720	0.1002	19,411
Reporting Total	115,935	4.31	499,573	1.2884029	643,651
<b>Public Notification</b>					
State Agency Level	56	113	6,328	0.25	1,582
Local Educational Agency Level	19,019	1.33	25,359	2	50,719
School Level	-	-	-	-	-
Public Notification Total	19,075	1.66	31,687	1.6505507	52,301
<b>TOTAL BURDEN FOR NATIONAL SCHOOL LUNCH PROGRAM</b>	<b>115,935</b>	<b>410.85</b>	<b>47,631,996</b>	<b>0.21</b>	<b>9,808,701</b>



<b>Date</b>	<b>User Initials</b>
12/15/22	JO



**Comments**

Reviewed all numbers for accuracy and that they are updated; compared with Attachment B.

