

Attachment 4b

Summary of Changes to MIS Data Elements

New questions and responses (see pages 20-27):

1. Leadership Team Plan – We would like to include to include in the Management Information System data elements for collecting information about collaborative activities conducted by a leadership team, which is a new requirement of DP17-1701.
 - a. Leadership Team Summary – we would like to add a field to collect and display a summary of the leadership team composition to ensure programs are compliant with the requirements of collaboration across the three DP17-1701 components.
 - b. Add Leadership Team Member – we would like to add a field to easily allow programs to update leadership members and their affiliations as members transition on and off.
 - c. Leadership Team Member Table – we would like to add a field that displays in table format a summary of the team members and their affiliation.
 - d. View Leadership Team Member – we would like to add a field to display individual leadership team members, their affiliation and contribution to the team.
 - e. Leadership Team Plan – we would like to add a field to display the program’s leadership team plan that articulates members, priorities, and communications around this requirement. We propose adding fields to display the leadership plan’s narrative in full and fields to add planned tasks assigned to each member.

Changes to questions or responses

1. Reports - We would like to change for Step 1 that data entry is not required; for AO activity, DP17-1701 displays a new section for EBIs; and for Step 3, the third textbox is different for DP17-1701. The text changes from “Describe how CDC could help you overcome challenges to achieving objectives and performance measures.” to “Please describe budgetary issues that might impede the success or completion of the project as originally proposed and approved.” The change will improve CDC’s ability to understand specific challenges respondents may encounter versus broad concerns. Lastly, data entry is not required for Step 3 & 4, as was the case prior.
2. Action Plan:
 - a. Library of Indicators and Data Sources (LIDS). We added the Library of Indicators and Data Sources (LIDS) to assist awardees in identifying evidence-based indicators, strategies, and data sources for action plans and evaluation plans.
 - b. Project Period Objective (PPO) fields. We reduced the number of priority area options to four (4) in DP17-1701 to align responses around the cancer continuum and national program’s priorities: (1) to emphasize primary prevention of cancer; (2) to facilitate screening and early detection of cancer; (3) to improve cancer survivors’ quality of life; and (4) to promote health equity as it relates to cancer control. For DP17-1701 we offer increased cancer focus options, such as “Immunization”, “Alcohol Use”, “Nutrition”, “Physical Activity” and “Tobacco Use”, to accurately capture cancer-related lifestyle factors.
 - c. Measurement. The only difference in this section of the action plan is that DP17-1701 does not display the textbox to describe the objective, which reduces burden to respondents..

Changes in functionality

Action Plan:

1. Enhanced MIS search capabilities. MIS search capabilities were refined to improve the efficiency of searches and the quality of reporting on performance measures.
2. Annual Objectives (AO) field. We no longer display the Related FOA Recipient Activity field and not display the Cross Cutting field. This iteration of CDMIS also requires the user to select a strategy, select an evidence-based strategy (EBI) for the strategy, and to enter an ID for the Strategy - EBI combination.

In the AO activities section, for DP17-1701, the Activity ID is automatically populated for easy of data collection resulting in reduced response burden. To ensure accuracy, the Title is entered by user and DP17-1701 requires the user to enter 5 activities for each EBI.

Table: Changes requested for CDMIS in use of DP 17-1701 versus what existed for DP 12-1205

Section	1205	1701	Additional Notes
Leadership Team	DID NOT EXIST		
Leadership Team Summary		Find Leadership Team Member	
		Leadership Team Programs	
		Does the leadership team member serve in a leadership capacity	
		Leadership Role	
		Workgroup Member	
		Participation in development of Cancer Plan	
		Does the leadership team member assist in the coordination/development/ or implementation of technical assistance and training activities	
		Topic	
		Role	
		Type	
		Description	
		Timeframe	
		Does the leadership team member participate in joint reporting	
		Description of activities related to joint reporting and data sharing (summary, successes, and lessons learned)	
Leadership Team Plan			
		Plan Status	
		Description of Program Infrastructure and Perspective Roles of Leadership Team Members	
		Communication Protocol	
		Summary of Coordination Activities	
		Task Id	
		Strategy	
		Priority Action/Collaborative Activity	
		Task Description	
		Due Date	
		Leadership Team Member	
		Key Personnel Assigned	
		Key Contributing Partners	
		Key Contributing Contracts/Consultants	
		Other Contributing Program	
		Measure of Success	
		Baseline	
		Target	
		Data Source	
		Resources Needed	
		Task's Target Met	
		Current Measurement	
		Describe Progress	
		Facilitating Factors of Success	
		Barriers/Issues Encountered	
		Plans to Overcome Barriers/Issues Encountered	
Action Plan			
PPO fields			
	Objective ID	Objective ID	
	Related Program Goal	Priority Area	1701 only has 4 options for the priority aread field.
	Priority Area	Emphasize primary prevention of cancer	
	Prevention	Facilitate screening and early detection o f cancer	
	Early Detection	Improve cancer survivors' quality of life	
	Palliation/End of Life Care	Promote health equity as it relates to cancer control	
	Diagnosis		
	Screening		
	Surveillance and Data		
	Survivorship		
	Treatment		
	Workforce		
	Not Applicable	Cancer Focus	
	Other (specify)	All Cancers	
	Cancer Focus	Breast	

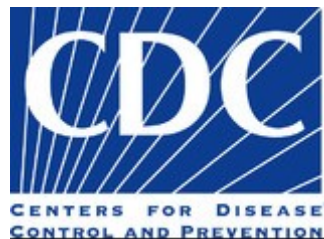
	All Cancers	Alcohol use	
	Breast	Immunization	
	Cervical	Nutrition	
	Childhood Cancer	Obesity	
	Colorectal	Physical activity	
	Hematologic	Tobacco use	
	Lung	Lung	
	Ovarian	Ovarian	
	Prostate	Prostate	
	Skin	Skin	
	Not Applicable	Cervical	
	Other (specify)	Colorectal	
	Describe the objective and how it will impact the problem:	N/A	1701 does not display the textbox to describe the objective
	Measurement	Measurement	
	Direction of Change	Direction of Change	
	Unit of Measurement	Unit of Measurement	
	Long-Term Outcome Indicator - based on Priority Area and Cancer Focus selections	Long-Term Outcome Indicator - based on Priority Area and Cancer Focus selections	
	Baseline	Baseline	
	Target	Target	
	Data Source - based on Planning tab entries	Data Source - based on Planning tab entries	
	Timeframe	Timeframe	
AO fields			
	Related Project Period Objective SMART Statement	Related Project Period Objective SMART Statement	
	Objective ID	Objective ID	
	Related FOA Recipient Activity	N/A	1701 does not display Related FOA Recipient Activity field
	Describe the objective and how it will impact the problem:	N/A	
	Population Focus	Population Focus	
	General Population	General Population	
	Specific Population	Specific Population	
	Scope	Scope	
	Setting	Setting	
	Cross-Cutting Issues	N/A	1701 does nto display Cross Cutting
	Level of Change	Level of Change	
	Type of Change	Type of Change	
	Measurement	Measurement	
	Direction of Change	Direction of Change	
	Unit of Measurement	Unit of Measurement	
	Short-Term Outcome Indicator - based on Priority Area and Cancer Focus selections	Short-Term Outcome Indicator - based on Priority Area and Cancer Focus selections	
	Baseline	Baseline	
	Target	Target	
	Data Source - based on Planning tab entries	Data Source - based on Planning tab entries	
	Evidence Based Strategy - based on Short-Term Outcome Indicator selection	Strategy - based on Short-Term Outcome Indicator selection	1701 requires the user to select a strategy
	Identify the Rationale/ Approach for the Strategy-based on Short-Term Outcome Indicator selection	Evidence-Based Intervention - based on Short-Term Outcome Indicator selection	1701 requires the user to select an EBI for the strategy
	Infrastructure Strategies - based on previous selections	EBI ID	1701 requires the user to enter an ID for the Strategy - EBI combination
	Timeframe	Timeframe	
	AO Activities	AO EBI Activities	

	Related Annual Objective SMART Statement	Related Annual Objective SMART Statement	
	Activity ID	Evidence-Based Intervention	
	Activity Title	Activity ID	1701 Activity ID is automatically populated
	Lead Personnel Assigned	Activity Title	Title is entered by user
	Key Contributing Partners - selections from Partners entry and Implementation Workgroups	Briefly describe how your program will collaborate across NBCCEDP, National Program of Cancer Registries(NPCR), and other chronic disease prevention and health promotion programs to implement the selected EBI	1701 requires the user to enter 5 activities for each EBI
	Key Contributing Contracts/Consultants - selections from Contracts/Consultants entry	Lead Personnel Assigned:	
	Timeframe	Key Contributing Partners - selections from Partners entry and Implementation Workgroups	
	Start Date	Key Contributing Contracts/Consultants - selections from Contracts/Consultants entry	
	End Date	Timeframe	
		Start Date	
		End Date	
Reports Tab			
Step 1			
			Data entry is not required for Step 1.
	PPO - Progress	PPO - Progress	
	AO - Progress	AO - Progress	
	AO - Activity	AO - EBI Activity	1701 displays a new section for EBIs.
Step 2			
	Please describe the most significant accomplishments during the reporting period	Please describe the most significant accomplishments during the reporting period	
	Please describe the most significant challenges during the reporting period	Please describe the most significant challenges during the reporting period	
	Describe how CDC could help you overcome challenges to achieving objectives and performance measures	Please describe budgetary issues that might impede the success or completion of the project as originally proposed and approved	Third textbox us different for 1701.
Step 3			
	End Date, Target Met, Transfer, Date Transferred	End Date, Target Met, Transfer, Date Transferred	
PPO - Progress	End Date, Target Met, Transfer, Date Transferred	End Date, Target Met, Transfer, Date Transferred	
AO - Progress	End Date, Target Met, Transfer, Date Transferred	End Date, Target Met, Transfer, Date Transferred	
AO - Activity	End Date, Target Met, Transfer, Date Transferred	N/A	
AO - EBI Activity	N/A	Transfer, Date Transferred	
Personnel Transfer	Transfer, Date Transferred	Transfer, Date Transferred	
Partners Transfer	Transfer, Date Transferred	Transfer, Date Transferred	
Contractor/Consultants Transfer	Transfer, Date Transferred	Transfer, Date Transferred	
Step 4			
			Data entry is not required for Step 4.
	AO - Activity	N/A	
	AO - EBI Activity	Activity Entered	
Step 5			
	Update Report Status	Update Report Status	No change. User must change status from Draft to Final.



Leadership Team Screenshots

CCC (DP17-1701)



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Leadership Team Summary

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Leadership Team Member [add](#)

No information entered.

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2018-2019 Leadership Team

Required

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Add Leadership Team Member

* Find Leadership Team Member:

Personnel

Partner

Navigate to the [Resources - Partners Page](#) and add a new partner if a Leadership Team member cannot be found. Return to this page to search for the new member.

* Leadership Team Programs:

Comprehensive Cancer Control Program (NCCCP)

National Breast and Cervical Cancer Early Detection Program (NBCCEDP)

National Program of Cancer Registries (NPCR)

Other (specify)

Coalition Experience

* Does the leadership team member serve in a leadership capacity? Yes No

* Leadership Role: Chair Workgroup Lead Executive Committee Other (specify) _____

* Workgroup Member: Breast Cervical Colorectal Data and Surveillance Diagnosis/Treatment (Clinical Trials Survivorship) Diagnosis/Treatment (General) Early Detection Evaluation Health Disparities HPV Lung Primary Prevention: General Primary Prevention: Nutrition/Physical Activity/Obesity Primary Prevention: Tobacco Policy, System and Environmental Change Approaches Screening Skin Survivorship Other (specify) _____ Other (specify) _____ Other (specify) _____

* Participation in development of Cancer Plan: Writer/Editor Convenor or Organizer Leadership Role (describe) _____ Content Support (describe) _____ Review & Clearance Other (specify) _____

Technical Assistance Experience

* Does the leadership team member assist in the coordination/development/ or implementation of technical assistance and training activities? Yes No

* Topic: Data PSE Partnership Other (specify) _____

* Role: Coordination Curriculum/Technical Assistance Development Implementation/Dissemination of Technical Assistance Evaluation of Technical Assistance

* Type: Workshop/Face-to-Face Webinar Print or Online Resource

* Description: (summary, successes, and lessons learned)

ABC ✓

Characters: 0 / Maximum: 500

* Timeframe: Start Date: End Date:

Cancer Data and Surveillance Experience

* Does the leadership team member participate in joint reporting? Yes No

* Programs in which you share data and engage in joint reporting:

- Chronic Disease Programs
- National Breast and Cervical Cancer Early Detection Program (NBCCEDP)
- Colorectal Cancer Control Program (CRCCP)
- Nutrition and Physical Activity
- Diabetes
- Tobacco
- Immunizations
- Other (specify) _____

* Description of activities related to joint reporting and data sharing (summary, successes, and lessons learned):

ABC ✓

Characters: 0 / Maximum: 500

Leadership Team Member Table

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[Leadership Team Member](#) [add](#)

Member Info	Coalitions	Technical Assistance	Cancer Data and Surveillance
Darryl Johnson (NCCCP)	<ul style="list-style-type: none"> Leadership Role: Chair Workgroup member: Colorectal Participation in development of Cancer Plan: Writer/Editor; Convenor or Organizer; Leadership Role; Content Support; Review & Clearance; Other - keep everyone on track 	<ul style="list-style-type: none"> Topic: Data; PSE; Partnership; Other - cRC Role: Coordination; Curriculum/Technical Assistance Development; Implementation/Dissemination of Technical Assistance; Evaluation of Technical Assistance Type: Workshop/Face-to-Face; Webinar; Print or Online Resource 	<ul style="list-style-type: none"> Programs-Joint Reporting: Chronic Disease Programs; National Breast and Cervical Cancer Early Detection Program (NBCCEDP); Colorectal Cancer Control Program (CRCCP); Nutrition and Physical Activity; Diabetes; Tobacco; Immunizations; Other - mental health surveillance
Iris Flower (NBCCEDP)	<ul style="list-style-type: none"> Workgroup member: Breast; Cervical; Data and Surveillance Participation in development of Cancer Plan: Content Support; Review & Clearance 	<ul style="list-style-type: none"> Topic: Partnership Role: Coordination; Curriculum/Technical Assistance Development Type: Print or Online Resource 	<ul style="list-style-type: none"> Programs-Joint Reporting: National Breast and Cervical Cancer Early Detection Program (NBCCEDP)

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* Leadership Member: Darryl Johnson
 * Program: Comprehensive Cancer Control Program (NCCCP)

Coalition Experience

* Does the leadership team member serve in a leadership capacity? Yes
 * Leadership Role: Chair
 * Workgroup member: Colorectal
 * Participation in development of Cancer Plan: Writer/Editor
 Convenor or Organizer
 Leadership Role - executive committee
 Content Support - cRC content
 Review & Clearance
 Other - keep everyone on track

Technical Assistance Experience

* Does the leadership team member assist in the coordination/development/ or implementation of technical assistance and training activities? Yes
 * Topic: Data
 PSE
 Partnership
 Other - cRC
 * Role: Coordination
 Curriculum/Technical Assistance Development
 Implementation/Dissemination of Technical Assistance
 Evaluation of Technical Assistance
 * Type: Workshop/Face-to-Face
 Webinar
 Print or Online Resource
 * Description: (summary, successes, and lessons learned) teaching CRC recommendations
 * Timeframe: First Quarter 2018 (06/30/2018 - 09/29/2018) - Fourth Quarter 2018 (03/30/2019 - 06/29/2019)

Cancer Data and Surveillance Experience

* Does the leadership team member participate in joint reporting? No
 * Programs in which you share data and engage in joint reporting:

* Description of activities related to joint reporting and data sharing (summary, successes, and lessons learned):

Association to Leadership Team Plan - Tasks	Time Frame
No tasks assigned.	

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 Are you sure you want to delete **Emily Bunt** as a Leadership Team Member?

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Narrative [add](#)

No information entered

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Add Leadership Team Plan Narrative

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Leadership Team Plan Narrative

* Plan Status:

- Draft
- Finalized

* Description of Program Infrastructure and Perspective Roles of Leadership Team Members:

Add

Characters: 0 / Maximum: 5000

* Communication Protocol:

Add

Characters: 0 / Maximum: 5000

* Summary of Coordination Activities:

Add

Characters: 0 / Maximum: 5000

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Task Details

* Task ID:

* Strategy:

* Priority Action/Collaborative Activity:
 Recruit and maintain representatives from NPCR, Behavioral Risk Factor Surveillance System, and other state-based surveillance systems to actively participate on cancer control coalitions
 Collaborate with chronic disease risk factor prevention programs to include cancer prevention and control strategies in statewide, territory-wide and tribal-wide chronic disease plans
 Coordinate technical assistance and training to build capacity to implement cancer prevention and control activities
 Other (specify):

* Task Description:

ABC

Characters: 0 / Maximum: 3000

* Due Date:

Resource Details

* Leadership Team Member:

Key Personnel Assigned

Available		Selected
Bunt, Emily (Evaluator)	>	
Price, Jill (Health Educator)	>>	
Scovern, Linda (Program/Project Manager/Director)	<	
Wallace, Debbie K (Administrative Support)	<<	

Key Contributing Partners

Available		Selected
Aaron Potts	>	
Allison Payten	>>	
Amy Bashforth	>>	
Amy Boehm	<	
Amy Magorien	<<	
Andrea Anderson	<<	


Key Contributing Contracts/Consultants

Available		Selected
American Business Solutions	>	
American Cancer Society	>>	
Equitas	>>	
Ohio Academy of Family Physicians	<	
Ohio Association of Community Health Centers	<<	

Other Contributing Program:

Task Measurement Details

Measure of Success:

ADG 


Characters: 0 / Maximum: 300

Baseline:

Target:

Data Source:

Resources Needed:

ADG 

Characters: 0 / Maximum: 3000

Task Progress Details

Task's Target Met: Yes No Ongoing

Current Measurement: Unknown at this time

Describe Progress:

ANG

Characters: 0 / Maximum: 5000

Facilitating Factors of Success:

ANG

Characters: 0 / Maximum: 5000

Barriers/Issues Encountered:

ANG

Characters: 0 / Maximum: 5000

Plans to Overcome Barriers/Issues Encountered:

ANG

Characters: 0 / Maximum: 5000

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Narrative [edit](#)

- Plan Status: Draft
- Description of Program Infrastructure and Perspective Roles of Leadership Team Members: testing testing testing testing more testing more testing check check check
- Communication Protocol: testing testing testing testing
- Summary of Coordination Activities: testing testing testing testing

Plan Tasks [add](#)

Strategy 1: Program Collaboration

Priority Action/Collaboration: Coordinate technical assistance and training to build capacity to implement cancer prevention and control activities	Task Progress Details	
<p>Task 1: training event on implementing screening interventions in...</p> <p>Due Date: Fourth Quarter 2018 (03/30/2019 - 06/29/2019)</p> <p>Leadership Team Member: Darryl P Johnson (NCCCP)</p> <p>Key Personnel Assigned: Johnson, Darryl P; Teel, Christina</p> <p>Key Contributing Partners: American Cancer Society Hawaii Pacific, Inc.; Department of Family Medicine and Community Health, John A. Burns School of Medicine, University of Hawaii; Adam Jones</p> <p>Key Contributing Contracts/Consultants:</p> <p>Other Contributing Programs: Community Health</p> <p>Resources Needed: space and technology</p>	<p>Measure of Success: to implement effective training sessions that lead to provider practice changes</p> <p>Baseline: 4.00</p> <p>Target: 10.00</p> <p>Data Source: program records</p> <p>Target Met: No</p> <p>Current Measurement: 7.00</p> <p>Describe Progress: need more resources to implement more sessions</p> <p>Facilitating Factors of Success: partner support</p> <p>Barriers/Issues Encountered: lack of funding has prohibited us from purchasing new equ...</p> <p>Plans to Overcome Barriers/Issues Encountered: develop new partnerships</p>	<p>view edit delete</p>

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Leadership Team Plan Task

Task Details

Task ID:	1
Strategy:	Strategy 1: Program Collaboration
Priority Action/Collaborative Activity:	Coordinate technical assistance and training to build capacity to implement cancer prevention and control activities
Task Description:	training event on implementing screening interventions in health systems
Due Date:	Fourth Quarter 2018 (03/30/2019 - 06/29/2019)

Resource Details

Leadership Team Member:	Darryl Johnson (NCCCP)
Lead Personnel Assigned:	- Darryl P Johnson - Christina Teel
Key Contributing Partner:	- American Cancer Society Hawaii Pacific, Inc. - Department of Family Medicine and Community Health, John A. Burns School of Medicine, University of Hawaii - Adam Jones
Key Contributing Contracts/Consultants:	No data available.
Other Contributing Program:	Community Health

Task Measurement Details

Measure of Success:	to implement effective training sessions that lead to provider practice changes Baseline: 4.00 Target: 10.00 Data Source: program records
Resources Needed:	space and technology

Task Progress Details

Task's Target Met:	No
Current Measurement:	7
Describe Progress:	need more resources to implement more sessions
Facilitating Factors of Success:	partner support
Barriers/Issues Encountered:	lack of funding has prohibited us from purchasing new equipment and no one has extra space
Plans to Overcome Barriers/Issues Encountered:	develop new partnerships

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Confirm Delete Leadership Team Plan Task

 Are you sure you want to delete **task 1** as a Leadership Team Plan Task?
training event on implementing screening interventions in health systems

Assign Leadership Team Plan- Tasks

Under **Edit** Leadership Team Member- Leadership Team Summary Link

Cancer Data and Surveillance Experience

Does the leadership team member participate in joint reporting?

Yes

Programs in which you share data and engage in joint reporting:

- Chronic Disease Programs
- National Breast and Cervical Cancer Early Detection Program (NBCCEDP)
- Colorectal Cancer Control Program (CRCCP)
- Nutrition and Physical Activity
- Diabetes
- Tobacco
- Immunizations
- Other (specify)

No

Description of activities related to joint reporting and data sharing (summary, successes, and lessons learned):

test test test

Characters: 14 / Maximum: 500

Association to Leadership Team Plan - Tasks	Time Frame	Member & Program
1 - training event on implementing screening interventions in...	Fourth Quarter 2018 - Fourth Quarter 2018	Select one

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Leadership Team Plan Report	11/13/18 11:18 AM EST	11/14/18 5:18 AM EST	Download (PDF 93.5 KB)

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