

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0648 Exp., date: 06/30/2024)

TITLE OF INFORMATION COLLECTION: OLAW Online Seminar Dec 2021 Polling questions

PURPOSE:

The OLAW Online Seminars series is a quarterly webinar series on items of interest to the laboratory animal care and use community, specifically animal researchers, Institutional Animal Care and Use Committees (IACUCs), IACUC administrators Institutional Officials, veterinarians, and regulatory compliance staff. Topics focus on regulatory compliance, reduction of administrative burden and animal care and use best practices. These webinars are offered free of charge.

The December 9 2021 OLAW Online Seminar is titled Best Practices for Conducting a Search for Alternatives and Finding Animal Model/Model Organism Information

To better tailor the approaches and materials to the participants, 5 polling questions administered via NIH enterprise Zoom will be interspersed throughout the webinar. The anonymous polls assess the level of knowledge on how to conduct a search for alternatives and will help speakers ensure audience appropriate content.

DESCRIPTION OF RESPONDENTS:

Respondents are members of the animal welfare communities who choose to register for the webinars. These generally include animal researchers, Institutional Animal Care and Use Committees (IACUCs), IACUC administrators Institutional Officials, veterinarians, and regulatory compliance staff. These people comprise members of academic, corporate, not-for-profit, and government research institutions.

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input checked="" type="checkbox"/> Other: Web Polling |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [] Yes [X] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [] Yes [] No
3. If Applicable, has a System or Records Notice been published? [] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
(Individuals and Households)	500	1	1/60	8
Totals	500	500		8

COST TO RESPONDENT

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals and households	8	\$48.94	\$392
Totals			\$392

* [Occupational Employment and Wages, May 2020 19-1042 Medical Scientists, Except Epidemiologists](#)

FEDERAL COST: The estimated annual cost to the Federal government is \$1,389

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Animal Welfare Program Specialist	14/5	\$138,866	1%		\$1389
Contractor Cost					
Travel					

Other Cost					
Total					\$1389

*the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2021/DCB.pdf>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them? Polling questions will be presented to all attendees of the ICARE Dialogues program.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
 - Web-based or other forms of Social Media
 - Telephone
 - In-person
 - Mail
 - Other
2. Will interviewers or facilitators be used? Yes No