

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0648 Exp., date: 06/30/2024)

TITLE OF INFORMATION COLLECTION: OLAW Conversations 2022 Customer Feedback Poll

PURPOSE: The ICARE Project is a collaborative project of the US Government agencies that use animals, led by OLAW. PHS Assured institutions utilize ICARE training for their employees to facilitate effective functioning and decision-making of US Institutional Care and Use Committees (IACUCs) and their institutions to improve animal welfare and increase compliance with federal standards while minimizing regulatory burden.

OLAW Conversations comprise a series of 4 virtual discussions. Each session is limited to 500 participants. The goal is to discuss issues relevant to the animal welfare community and collaboratively address compliance challenges. There is no cost to attendees. Topics include:

- Top 3 Regulatory Noncompliances and Using Past Mistakes to Improve Your Animal Care and Use Program
- Inclusive IACUCs: Effective Ways to Leverage Nonscientist/Nonaffiliated Members
- Enrichment that Works: Assessing the Effectiveness of Your Institution’s Enrichment Program
- Improving Enrichment and Handling Practices for Laboratory Fish
- 21st Century Cures Act Q & A

DESCRIPTION OF RESPONDENTS:

Respondents comprise members of academic, corporate, not-for-profit, and government research institutions and are primarily professionals involved in laboratory animal care and use.

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input checked="" type="checkbox"/> Other: Web Polling |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
(Individuals and Households)	500	1	5/60	42
Totals		500		42

COST TO RESPONDENT

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals and households	42	\$48.94	\$2055
Totals			\$2055

* [Occupational Employment and Wages, May 2020 19-1042 Medical Scientists, Except Epidemiologists](#)

FEDERAL COST: The estimated annual cost to the Federal government is \$1,389

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Animal Welfare Program Specialist	14/5	\$138,866	1%		\$1389
Contractor Cost					
Travel					
Other Cost					
Total					\$1389

*the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2021/DCB.pdf>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

The surveys will be given to all attendees of the ICARE OLAW Conversations program.

[X Yes [] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them? All people who register and attend the ICARE OLAW Conversation session will be provided the opportunity to engage in a zoom poll at the end of the session. Participants may choose to opt out or may choose to submit answers anonymously. The questions are provided in a separate document.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

[X] Web-based or other forms of Social Media

[] Telephone

[] In-person

[] Mail

[] Other

2. Will interviewers or facilitators be used? [] Yes [X] No

Please make sure that all instruments, instructions, and scripts are submitted with the request.