

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0648 Exp Date: 06/2024)

TITLE OF INFORMATION COLLECTION:

Office of Intramural Training & Education (OITE) – Raising a Resilient Scientist Series – 2022 Spring Feedback

PURPOSE:

The National Institutes of Health (NIH) carries out and funds biomedical research in an effort to prevent and cure common and rare diseases. We also train the next generation of doctors, researchers, and medical support staff who will improve human health in the future, both across the country and around the world. The goal of the Raising a Resilient Scientist series is to promote the mental health and well-being of the academic research community by supporting faculty and administrators to develop self-management, relationship-management, and mentoring skills. A variety of topics will be covered with a specific focus on communication and shared problem-solving to help trainees deal with the inevitable setbacks experienced in high knowledge environments. Faculty and administrators who mentor students and postdoctoral fellows in the biomedical, behavioral, and social sciences are encouraged to participate in the series:

1. Understanding Communication and Work Styles in Research Environments
2. Cultivating Trainee Resilience
3. Building an Inclusive Research Group
4. Difficult Conversations, Conflict, and Feedback
5. The Mental Health and Well-being of Your Trainees

DESCRIPTION OF RESPONDENTS:

Participants in the Raising a Resilient Scientists Series are asked to anonymously complete and submit a feedback form to provide information the OITE may use to improve the seminar series. The OITE anticipates approximately 1000 registrations across all presentations. However, the response rate to the feedback form is estimated to be 50% or less.

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group _____ | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have

experience with the program or may have experience with the program in the future.

Name: Patricia Wagner, PhD; wagnerpa@od.nih.gov; 240-476-3619

To assist review, please provide answers to the following question:

Personally Identifiable Information:

- 1. Is personally identifiable information (PII) collected? Yes No
- 2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
- 3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	Number of Respondents	Number of Responses Per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals / Households	1000	1	5 / 60	83
Totals	1000	1000		83

COST TO RESPONDENT

Category of Respondent	Total Burden Hours	Wage Rate	Total Burden Cost
Individuals / Households	83	\$44.44	\$3,689
Totals	83		\$3,689

The Bureau of Labor and Statistics wages for 19-0000 Life, Physical, and Social Science Occupations-
<https://www.bls.gov/oes/current/oes190000.htm>.

FEDERAL COST: The estimated annual cost to the Federal government is \$214.00.

Staff	Grade/Step	Salary	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
OITE Deputy Director	Title 42	\$200,000.00	0.05%	~	\$100.00
OITE Program Manager	G13-S03	\$113,944.00	0.10%	~	\$114.00
Contractor Cost	~	~	~	~	~
Travel	~	~	~	~	~
Other Cost	~	~	~	~	~
Total	~	~	~	~	\$214.00

The wages of NIH employees is based on the January 2021 table - <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2022/DCB.pdf>.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The OITE will ask all participants, those that participated in the live session and those watching the posted video, to provide feedback on the seminar series. The submitted information will be used to make improvements to future events.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No