

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#:0925-0648 Exp., date: 06/30/2024)

TITLE OF INFORMATION COLLECTION: NIH HEAL Audience Analysis (OD)

PURPOSE:

The primary research questions driving this effort is to understand:

- Who are the audiences for *NIH HEAL* 's email list serv?

The goals of the audience analysis are to:

- Understand the type of audiences currently utilizing NIH HEAL resources.
- Receive direct feedback on the audience’s interests as it pertains to HEAL.

DESCRIPTION OF RESPONDENTS:

The survey will be promoted through email, with the intent of reaching audiences that subscribe to the NIH HEAL GovDelivery subscription list.

TYPE OF COLLECTION: (Check one)

- | | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Diana Morales

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	1,200	1	3/60	60
Totals		1200		60

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	60	\$27.07	\$1,624.20
Totals			\$1,624.20

*The General Public wage rate was obtained from https://www.bls.gov/oes/current/oes_nat.htm

FEDERAL COST: The estimated annual cost to the Federal government is \$2,826.

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Senior Health Science Policy Analyst	14/10	\$164,102	.015%		\$246
Contractor Cost					
IQ Solutions Staff		\$60,000	4.3%		\$2,580
Travel					
Other Cost					
Total					\$2,826

* the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2022/DCB.pdf>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The survey will be promoted through online and social media channels, with the intent of reaching audiences that subscribe, visit, or follow one of the following platforms:
NIAAA-ARCR GovDelivery subscription list and Twitter: @NIAAANews.

The survey will ask respondents to select one of the following categories that best describes themselves: 1) student (undergraduate, postbaccalaureate, or graduate); 2) scientist/researcher (postdoctoral fellow, early career investigator in academia, established investigator in academia, scientist/researcher in industry or government, or scientist/researcher in other sector, as specified); 3) educator (K-12 or undergraduate); 4) healthcare provider (e.g., physician, nurse, pharmacist, medical administrator); 5) public health professional (e.g., health communicator, patient advocate); 6) professional society stakeholder; 7) librarian/information specialist; 8) media professional; 9) member of the general public; or 10) other self-reported option.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
- Web-based or other forms of social media
 - Telephone
 - In-person
 - Mail
 - Other, Explain
2. Will interviewers or facilitators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.