

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB#: 0925-0648 Exp., date: 06/30/2024)

TITLE OF INFORMATION COLLECTION: Fast track template OLAW Conversations
March 2022-March 2023 Customer Feedback Poll

PURPOSE:

This is an application to approve a series of 14 online sessions focused on topics related to animal care and use called OLAW Conversations from March 31, 2022-March 31, 2023.

The ICARE Project is a collaborative project of the US Government agencies that use animals, led by OLAW. PHS Assured institutions utilize ICARE training for their employees to facilitate effective functioning and decision-making of US Institutional Care and Use Committees (IACUCs) and their institutions to improve animal welfare and increase compliance with federal standards while minimizing regulatory burden.

OLAW Conversations comprise a series of virtual discussions. Each session is limited to 500 participants. The goal is to discuss issues relevant to the animal welfare community and collaboratively address compliance challenges. There is no cost to attendees. Topics include, but are not limited to:

- 21st Century Cures Act Q & A
- Enrichment that Works: Assessing the Effectiveness of Your Institution’s Enrichment Program
- Zoo medicine practices that can enhance care of laboratory animals
- Positive reinforcement for medical behaviors
- Wild animal models in the lab: housing, husbandry, and veterinary care
- Supportive care paradigms for laboratory animals
- Noninvasive analgesic (drug) delivery
- 3Rs research
- Research on aging-special assessments (frailty indices) and special needs for study animals
- Clinical trial research in veterinary medicine: one health potential and IACUC challenges
- 21st Century Cures Act Progress report 2023
- An overview of the RFI process and how to submit comments
- Responsibilities of the Institutional Official regarding the animal care and use program
- Cephalopods and decapods, current best practices for care and use in the laboratory

DESCRIPTION OF RESPONDENTS:

Respondents comprise members of academic, corporate, not-for-profit, and government research institutions and are primarily professionals involved in laboratory animal care and use.

TYPE OF COLLECTION: (Check one)

- Customer Comment Card/Complaint Form
- Usability Testing (e.g., Website or Software
- Focus Group

- Customer Satisfaction Survey
- Small Discussion Group
- Other: Web Polling

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [] Yes [X] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [] Yes [] No
3. If Applicable, has a System or Records Notice been published? [] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
(Individuals and Households)	500	1	5/60	42
Totals		500		42

COST TO RESPONDENT

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals and households	42	\$48.94	\$2055
Totals			\$2055

* [Occupational Employment and Wages, May 2020 19-1042 Medical Scientists, Except Epidemiologists](#)

FEDERAL COST: The estimated annual cost to the Federal government is \$1,431

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Animal Welfare Program Specialist	14/5	\$ 143,064	1%		\$1431
Contractor Cost					
Travel					
Other Cost					
Total					\$1431

*the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2022/DCB.pdf>

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

The surveys will be given to all attendees of the ICARE OLAW Conversations program.

Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

All people who register and attend the ICARE OLAW Conversation session will be provided the opportunity to engage in a zoom poll at the end of the session. Participants may choose to opt out or may choose to submit answers anonymously (Zoom-anonymous polling info <https://support.zoom.us/hc/en-us/articles/213756303-Polling-for-meetings>). The questions are provided in a separate document.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other

2. Will interviewers or facilitators be used? Yes No