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SUMMARY → DESIGN SURVEY → **PREVIEW & SCORE** → COLLECT RESPONSES → ANALYZE RESULTS → PRESENT RESULTS

2023 [LAB NAME] Laboratory Chief Review-- [CHEIF NAME]

WHAT IS THIS SURVEY ALL ABOUT AND WHY SHOULD I TAKE THE TIME TO COMPLETE IT?

Annually, we will conduct a survey of all staff within the Lab/Branch in order to obtain feedback for the Board of Scientific Counselors (BSC) reviews. Therefore, we ask for your opinions about the performance of the Lab/Branch Chief demonstrating excellence in laboratory management, administrative management, and ethical leadership? Please help in this effort by completing the survey.

Thanks for your efforts!

NOTE: Your responses are anonymous and the data will be compiled as aggregates. Please complete by DATE and TIME.

OMB#: 0925-0648 Exp., date: 03/31/2023
 Paperwork Reduction Act Burden Disclosure Statement: Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An Agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0648). Do not return the completed form to this address.

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SURVEYMONKEY GENIUS

Minor Issues

ESTIMATED COMPLETION RATE: 73% Completed

ESTIMATED TIME TO COMPLETE: 3 Minutes

2 Issues and recommendations

2 Minor Issues

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1. SCIENTIFIC MANAGEMENT

	Never	Seldom	Sometimes	Most of the Time	Always	Not applicable
Creates a highly interactive research environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishes and maintains high standards for the faculty, staff, and trainees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively and actively mentors senior investigators, tenure-track investigators, and trainees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creates a positive training environment by organizing Lab/Branch seminars & journal clubs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supports the activities of the trainees, the Training Office, and OITE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Encourages collaborative team science and interactions with other Lab/Branches and Divisions within the IC	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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SUMMARY DESIGN SURVEY PREVIEW & SCORE COLLECT RESPONSES ANALYZE RESULTS PRESENT RESULTS

Encourages collaborative team science and interactions with other Labs/Branches and Divisions within the IC and NIH

Use the space below to provide comments/feedback on scientific management. Please provide specific examples.

2. ADMINISTRATIVE MANAGEMENT

	Never	Seldom	Sometimes	Most of the Time	Always	Not Applicable
Deviotes sufficient time to Chief responsibilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectively communicates (meets regularly with PIs and Admin team and serves as a bridge between the SO, DIR Council and the L/B)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fully utilizes staff at all levels in an	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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2. ADMINISTRATIVE MANAGEMENT

	Never	Seldom	Sometimes	Most of the Time	Always	Not Applicable
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Effectively communicates (meets regularly with PIs and Admin team and serves as a bridge between the SO, DIR Council and the L/B)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fully utilizes staff at all levels in an effective manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shares positive and/or negative performance feedback in a timely manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows respect for others and their ideas, regardless of position	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Succession Planning (supports leadership change with input from Lab/Branch colleagues and IC leadership)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Use the space below to provide comments/feedback on administrative management. Please provide specific examples.

3. ETHICAL LEADERSHIP

	Never	Seldom	Sometimes	Most of the Time	Always	Not Applicable
Is ethical and professional	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supports diversity and inclusiveness initiatives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supports gender equity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promotes a culture of research integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promotes a culture of safety, privacy, IT security, & technology transfer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Displays a positive presence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Use the space below to provide comments/feedback on ethical leadership. Please provide specific examples.

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Promotes a culture of safety, privacy, IT security, & technology transfer

Displays a positive presence

Use the space below to provide comments/feedback on ethical leadership. Please provide specific examples.

4. Please describe the Lab/Branch Chief's strengths.

5. What can the Lab/Branch Chief do differently to become more effective in his/her role as a leader?

[Submit](#)

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