

My Wage Report (myWR) Application Screen Changes



Last Updated: 03/03/2023

Background

The myWage Report tool is an online wage reporting tool located within my Social Security portal. myWR is a part of mySSA project which uses the pro template for the screens. Available on a computer or smartphone, this tool allows certain recipients and representative payees with **my Social Security** account to report pay-slip information online.

Purpose

The purpose of this document is to put together a screen package for all the screen changes, and any new screens added and to gain understanding in the changes in myWR application.

Screen links

[Self-Reporter Screens](#)

[Rep-Payee Screens](#)

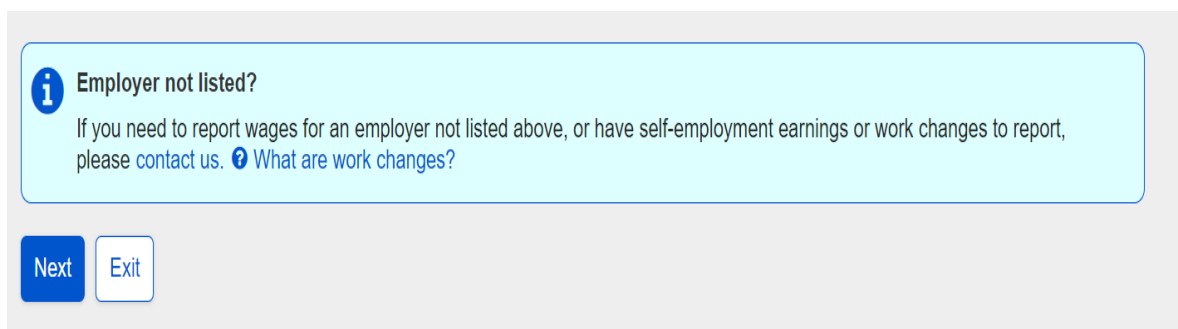
Screen changes

Self- Reporter Screens

- New header and footer added.
- Application title is removed from all self-reporter screens.
- Colon “:” used at the end of a sentence are removed.
- Application icon ‘Edit’ is added to all self-reporter screens.



- Self-Reporter Choose Employer screens language change on blue information box from “If you need to report wages for an employer not listed above, or have self-employment earnings or work changes to report, please contact us or your local Social Security field office.” to “If you need to report wages for an employer not listed above, or have self-employment earnings or work changes to report, please contact us.” Including only two buttons “Next” and “Exit”.



- Wage Report Employer Table screen “Add pay stub for this employer” button changed from primary to secondary button.

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Wage Reporting

Employer 1 Wages

How frequently are you paid by this employer?

--

Add or update pay stub information below to report wages for this employer

Pay Period	Gross Pay	Pay Date	Actions
Please select the button below to report wages.			

[Add pay stub for this employer](#)

[Next](#) [Previous](#) [Exit](#)

- Wage Report Data Entry Screen all input fields are aligned vertically by moving “Pay period end” section to the left of the screen.
- Year input field date is updated up to 2022.

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Wage Reporting

Add Pay Stub for Employer 1

Pay period start

Month Day Year

-- -- --

Pay period end

Month Day Year

-- -- --

Gross pay for this pay period [What's this?](#)

Gross pay might be listed on a pay stub as 'Current Total', 'Current Amount', or something similar. Do not enter the 'Net Pay' or 'YTD Gross'.

\$

What date were you paid?

If you receive direct deposit, this is the date the wages were deposited into an account.

Month Day Year

-- -- --

[Update](#) [Cancel](#)

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- Wage Report (entered wages) screen “Add pay stub for this employer” button changed from primary to secondary button.

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Wage Reporting

Information Your wage report has not yet been submitted. Select "Next" to review your wage report and add wages for any additional employers before submitting.

Employer 1 Wages

How frequently are you paid by this employer?

Add or update pay stub information below to report wages for this employer

Pay Period	Gross Pay	Pay Date	Actions
02/05/2021 - 02/18/2021	\$350.00	02/24/2021	Update Delete

[Add pay stub for this employer](#)

[Next](#) [Previous](#) [Exit](#)

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- All Wage Report Review Paystubs screen blue information box text changed from “This report cannot be changed online after submitting. To make any changes after submitting this report you will need to contact your local Social Security field office or contact us.” to “This report cannot be changed online after submitting. To make any changes after submitting this report, you will need to contact us.”

Information Ready to submit this wage report?
 This report cannot be changed online after submitting. To make any changes after submitting this report, you will need to [contact us](#).

- All confirmation page screens green success message box includes new text “You will receive a confirmation receipt in your Message Center inbox.”
- “View receipt” button has been removed.
- On blue information box language has been changed from “To report work changes or self-employment earnings, please contact your local Social Security field office or contact us.” To “To report work changes or self-employment earnings, please contact us.”

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Wage Reporting

Success Your wage report for May 2021 was successfully submitted at 1:00 PM on June 20, 2021. You will receive a confirmation receipt in your Message Center inbox. We recommend that you also save or print a copy of the wage report receipt for your records. Please report your wages for June in the first six days of July to avoid incorrect payments. To report any wages that you received before May 2021, please [contact us](#).

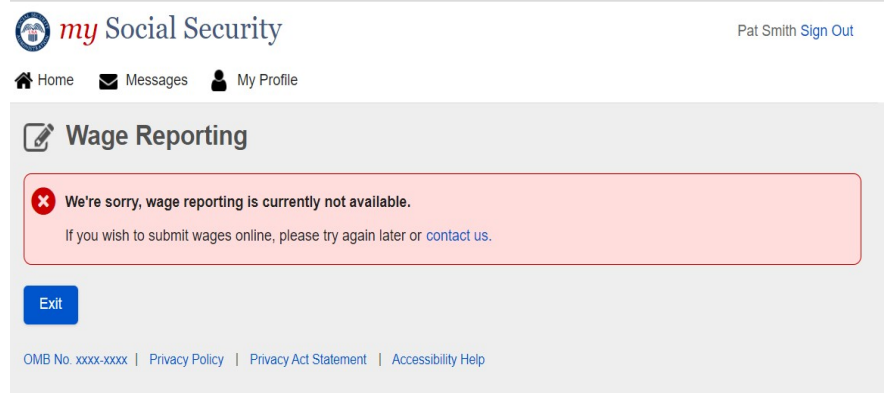
Information Have you had any changes in employment, or are you self-employed? To report work changes or self-employment earnings, please [contact us](#).

[Done](#)

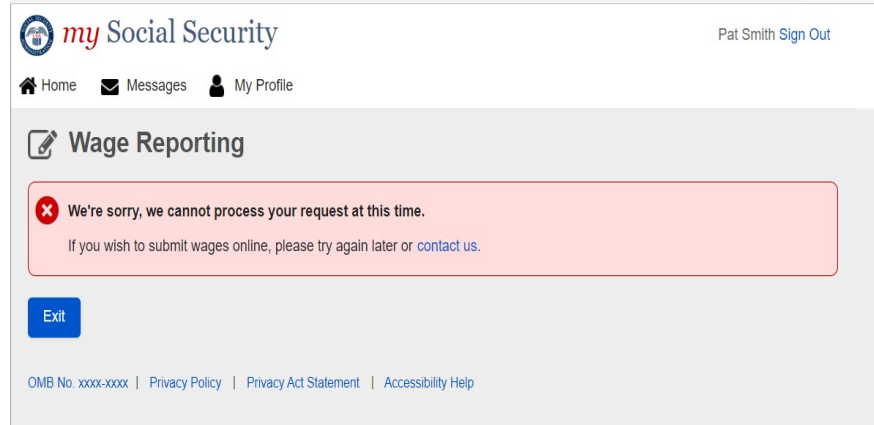
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- Error screens language changed from “contact your local field office or contact us” to “contact us”.

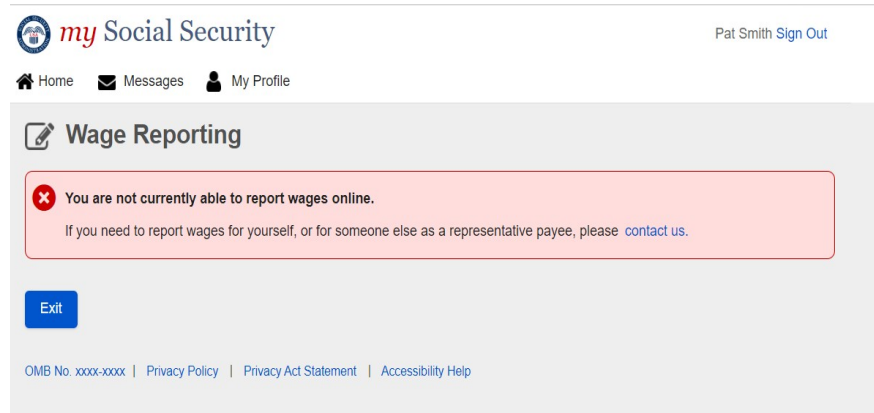
Service Unavailable Error screen



Submission Failure Error screen



Unauthorized Access Error screen



Representative Payee Screens

- New header including title with “Representative Payee Services” and footer are added.
- Colon “:” used at the end of a sentence are removed.
- Application icon ‘Edit’ is added to all self-reporter screens.



- Choose worker screens blue information box language changed from “**Worker not listed?** If you need to report wages as a representative payee for a worker not listed above, please contact your local field office or contact us.” To “**Worker not listed?** If you need to report wages as a representative payee for a worker not listed above, please”.

A screenshot of the "my Social Security" website's "Representative Payee Services" section. The page has a header with the "my Social Security" logo, a user name "Pat Smith" with a "Sign Out" link, and navigation links for "Home", "Messages", and "My Profile". The main heading is "Representative Payee Services". Below this is a "Wage Reporting" section with a pencil icon. It contains a "Choose Worker" form with the question "Whose wages are you reporting?". There are two radio button options: "John Apple (***-**-0000)" and "John Doe Jr. (***-**-0000)". Below the options is a light blue information box with an "i" icon. The text in the box reads: "Worker not listed? If you need to report wages as a representative payee for a worker not listed above, please contact us." and "Need to report your own wages?". At the bottom of the form are "Next" and "Exit" buttons. The footer contains links for "OMB No. xxxx-xxxx", "Privacy Policy", "Privacy Act Statement", and "Accessibility Help".

- Choose worker error screen red ball language also changed.

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Representative Payee Services

Wage Reporting

Unable to Report Wages Online

❗ Wages cannot be reported online for JOHN APPLE at this time. If you need to report wages or changes in employment for this worker, please [contact us](#).

As a Representative Payee, you can only report wages online for beneficiaries who are working and receiving Social Security Disability and/or Supplemental Security Income (SSI).

[Need to report your own wages?](#)

[Exit](#)

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- RP Choose Employer screens language change on blue information box from “If you need to report wages for an employer not listed above, or have self-employment earnings or work changes to report, please contact us or your local Social Security field office.” to “If you need to report wages for an employer not listed above, or have self-employment earnings or work changes to report, please contact us.” Including only two buttons “Next” and “Exit”

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Representative Payee Services

Wage Reporting

Choose Employer for John Apple

Select an employer below to report wages for

☐	EMPLOYER 1 123 ADDRESS LANE, BALTIMORE, MD 12345
☐	EMPLOYER 2 123 ADDRESS LANE, BALTIMORE, MD 12345
☐	EMPLOYER 3 123 ADDRESS LANE, BALTIMORE, MD 12345

[Need to report your own wages?](#)

i Employer not listed?
If you need to report wages for an employer not listed above, or have self-employment earnings or work changes to report as a Representative Payee, please [contact us](#). [How do I report work changes?](#)

[Next](#) [Exit](#)

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- Wage Report Employer Table screen “Add pay stub for this employer” button changed from primary to secondary button.

Representative Payee Services

Wage Reporting

Employer 1 Wages for John Apple

How frequently is John Apple paid by this employer?

Add or update pay stub information below to report wages for this employer

Pay Period	Gross Pay	Pay Date	Actions
Please select the button below to report wages.			

[Add pay stub for this employer](#)

[Next](#) [Previous](#) [Exit](#)

- Wage Report Data Entry Screen all input fields are aligned vertically by moving “Pay period end” section to the left of the screen.
- Year input field date is updated up to 2022.

Representative Payee Services

Wage Reporting

Add Pay Stub for Employer 1

Pay period start

Month Day Year

Pay period end

Month Day Year

Gross pay for this pay period [What's this?](#)

Gross pay might be listed on a pay stub as 'Current Total', 'Current Amount', or something similar. Do not enter the 'Net Pay' or 'YTD Gross'.

\$

What date was John Apple paid?

If you receive direct deposit, this is the date the wages were deposited into an account.

Month Day Year

[Update](#) [Cancel](#)

- Wage Report (entered wages) screen “Add pay stub for this employer” button changed from primary to secondary button.

Representative Payee Services

Wage Reporting

This wage report has not yet been submitted.
Select "Next" to review this wage report and add wages for any additional employers before submitting.

Employer 1 Wages for John Apple

How frequently is John Apple paid by this employer?

Every Two Weeks

Add or update pay stub information below to report wages for this employer

Pay Period	Gross Pay	Pay Date	Actions	
01/04/2021 - 01/09/2021	\$350.00	01/14/2021	Update	Delete

[Add pay stub for this employer](#)

[Next](#)

[Previous](#)

[Exit](#)

- All RP-Wage Report Review Paystubs screen blue information box text changed from “This report cannot be changed online after submitting. To make any changes after submitting this report you will need to contact your local Social Security field office or contact us.” to “This report cannot be changed online after submitting. To make any changes after submitting this report, you will need to contact us.”

Ready to submit this wage report?
This report cannot be changed online after submitting. To make any changes after submitting this report, you will need to contact us.

- All RP-confirmation page screens green success message box includes new text “You will receive a confirmation receipt in your Message Center inbox.” Language changed from “To report work changes or self-employment earnings, please contact your local Social Security field office or contact us.” to “To report work changes or self-employment earnings, please contact us.”
- “View receipt” button has been removed.
- On blue information box language has been changed from “you are currently in Representative Payee Services. If you need to report your own wages, return to the Service Options page and select “my Social Security”, then select “Report Wages” to “You are currently in Representative Payee Services. If you need to report your wages as a disability beneficiary, SSI recipient, or as a spouse, parent, deemor, or sponsor of someone receiving SSI, return to the Service Options page and select “my Social Security”. Then select “Report Wages”.

Representative Payee Services

 Wage Reporting**John Apple's wage report was successfully submitted at 1:00 PM on April 4, 2021.**

You will receive a confirmation receipt in your Message Center inbox. We recommend that you also save or print a copy of the wage report receipt for your records.

To report work changes or self-employment earnings for John Apple, please [contact us](#).

**Need to report your own wages?**

You are currently in Representative Payee Services. If you need to report your own wages as a disability beneficiary, SSI recipient, or as a spouse, parent, deemor, or sponsor of someone receiving SSI, [return to the Service Options page](#) and select "my Social Security". Then select "Report Wages".

[Done](#)[Add New Wage Report](#)[OMB No. xxxx-xxxx](#) | [Privacy Policy](#) | [Privacy Act Statement](#) | [Accessibility Help](#)

- RP-Error screens language changed from “contact your local field office or contact us” to “contact us”.

RP-Service Unavailable Error screen

Representative Payee Services

 Wage Reporting**We're sorry, wage reporting is currently not available.**

If you wish to submit wages online, please try again later or [contact us](#).

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RP-Submission Failure Error screen

Representative Payee Services

Wage Reporting

 We're sorry, we cannot process your request at this time.
If you wish to submit wages online, please try again later or [contact us](#).

[Exit](#)

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RP-Unauthorized Access Error screen

Representative Payee Services

Wage Reporting

 You are not currently able to report wages online.
If you need to report wages for yourself, or for someone else as a representative payee, please [contact us](#).

[Exit](#)

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New screens

- Privacy Act Statement screen with “Next” button is added including header. Self-reporter screen.

Privacy Act Statement

Collection and Use of Personal Information

Sections 205 and 1631 of the Social Security Act, as amended, allow us to collect your information or the information you are submitting on behalf of another, which we will use to determine eligibility for Social Security benefits. Providing this information is voluntary, but not providing all or part of the information may prevent an accurate and timely decision for any entitlement or benefits claim. As law permits, we may use and share the information you submit, including with other Federal agencies, contractors, employers, and others, as outlined in the routine uses within System of Records Notices 60-0089 and 60-0103, available at www.ssa.gov/privacy. The information you submit may also be used in computer matching programs to establish or verify eligibility for Federal benefit programs and to recoup debts under these programs.

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Rep-Payee screen

Privacy Act Statement

Collection and Use of Personal Information

Sections 205 and 1631 of the Social Security Act, as amended, allow us to collect your information or the information you are submitting on behalf of another, which we will use to determine eligibility for Social Security benefits. Providing this information is voluntary, but not providing all or part of the information may prevent an accurate and timely decision for any entitlement or benefits claim. As law permits, we may use and share the information you submit, including with other Federal agencies, contractors, employers, and others, as outlined in the routine uses within System of Records Notices 60-0089 and 60-0103, available at www.ssa.gov/privacy. The information you submit may also be used in computer matching programs to establish or verify eligibility for Federal benefit programs and to recoup debts under these programs.

[Next](#)

- Invalid URL Error Screen with “Return Home” button.

Invalid URL Error Self-reporter screen

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 **Wage Reporting**

 **Page Not Found**

The page you are looking for might have been removed or is temporarily unavailable. Please check the URL or click "Return Home" below.

[Return Home](#)

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Invalid URL Error Rep-Payee screen

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Representative Payee Services

 **Wage Reporting**

 **Page Not Found**

The page you are looking for might have been removed or is temporarily unavailable. Please check the URL or click "Return Home" below.

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