

APPLICATION AND/OR ENROLMENT FORM

UNIA'S POST-GRADUATE AND ONGOING TRAINING COURSES

OMB Control No. 1018-####
Expires ####/####/####

IMPORTANT NOTE: Before completing this form, please see the instructions on the last page of the form and fill out the boxes with the corresponding code according to the classification provided in the section "Instructions to complete the enrolment form"

Academic programme code	Title UNIA Master's Course in Management and Conservation of Species in Trade: the International Framework (14th edition)	Branch campus 03 Antonio Machado de Baeza
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A. Personal information

A1. Surname		A2. Second surname (if applicable)		A3. First name	
A4. Passport number	A5. Place of birth	A6. Date of birth	A7. Nationality	A8. Sex: Male ☐ Female ☐	
A9. Telephone	A10. Cell telephone	A11. E-mail address			

B. Permanent address

B1. Street address			B2. Street number	B3. Flat/house number
B4. Postal code	B5. Town/City	B6. Province/State		B7. Country

C. Qualifications and professional background (See instructions in the annex "Instructions to complete the enrolment form")

C1. University or higher studies fields highlighted in green, see instructions attached to email for appropriate code				
Level of education (1)		University attended		Degree obtained or studies undertaken (2)
				Year of studies (if the studies are currently under way)
C2. Non-university studies (fill out only if the applicant has no university or higher studies)				
Level of education		Certificate obtained or studies undertaken		School
				Year of studies (if the studies are currently under way)
C3. Employment				
Employed: YES ☐ NO ☐	Public sector ☐		Private sector ☐	
Professional status (3)		Name of employer		Job title

D. Enrolment

D1. Branch campus code ** 03	D2. Programme or activity code LEAVE BLANK	D3. Course enrolment: Full programme XX Individual course or subject ☐
D4. Name of the programme or activity UNIA MASTER'S COURSE IN MANAGEMENT AND CONSERVATION OF SPECIES IN TRADE: THE INTERNATIONAL FRAMEWORK (14TH EDITION)		
D5. If the programme provides a choice of individual courses or subjects, please indicate in which courses or subjects you wish to enrol		
Name of the course or subject in which you wish to enrol		Credits
LEAVE BLANK		

D6. Have you applied for a UNIA scholarship for this course?	
☐ Yes, I have applied for a UNIA scholarship	
D7. Have you applied for another type of UNIA grant for this academic programme?	
☐ Yes, I have applied for a grant to cover accommodation	☐ Yes, I have applied for a grant to cover accommodation + meals

E. Type of enrolment

UNIA DIPLOMA	OFFICIAL STUDIES
☒ Ordinary enrolment	☐ Ordinary enrolment
☐ UNIA scholarship	☐ UNIA scholarship

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F. Payment

IMPORTANT NOTE: Please consult the enrolment instructions for your course in the course information brochure or on the website to find out the applicable amounts and items.

F1. Payment of academic programmes (UNIA's post-graduate and ongoing training courses)

Academic services

☐

Price of full course/programme

Price per credit (indicate number of credits and €/credit)

_____ credits

_____ €/credit

Academic supervision during PhD programme

Administrative services

☐

Registration

Student ID card

Student insurance

Diploma issue fee

Miscellaneous services

☐

Health insurance

Total

F2. Method of payment

☐

Cash deposit*

☐

Single payment of full amount

☐

Bank transfer*

☐

Partial payment

☐

Electronic payment

☐

Direct debit

BANK ACCOUNT NUMBER FOR DIRECT DEBIT - IBAN

(**) Branch campus code (*) and account number for bank transfer or cash deposit

01	Monasterio de la Cartuja. Seville	La Caixa	IBAN: ES7821009166752200074348	03	Antonio Machado de Baeza	La Caixa	IBAN: ES7821009166752200074348
02	Santa María de La Rábida	La Caixa	IBAN: ES7821009166752200074348	04	Campus Tecnológico de Málaga	La Caixa	IBAN: ES7821009166752200074348

G. Documents to be submitted

G1. General documents:

- Photocopy of passport
- Payment receipt

G2. Specific documents:

- Please consult the instructions on the website or in the information brochure for documents to be submitted for each programme

Signed in (city or town)

on (date)

, (year)

Applicant's signature

- ☐ I wish to receive information from UNIA about future courses and/or cultural activities.
- ☐ I DO NOT give my permission for UNIA to notify me on my application status by e-mail or SMS. Please bear in mind that SMS or e-mail enables applicants to receive notifications much faster.

In accordance with the current legislation on data protection (EU Regulation 2016/679, of 27 April), we hereby inform you that your personal data will be processed by UNIVERSIDAD INTERNACIONAL DE ANDALUCÍA, responsible for their treatment. The competent department in this regard is Dirección del Área de Gestión Académica (Monasterio Santa María de las Cuevas, C/ Américo Vespucio n°2. Isla de La Cartuja -41092- Seville, Spain; bacra@unia.es). You may exercise your rights of access, rectification, limitation, opposition or portability of the data by sending a letter or an email to the abovementioned department indicating the reason for the request and attaching a photocopy of your passport. If no answer is received or your request is rejected, you can contact the Head of Data Protection of the University (rgpd@unia.es, tel. +34 954 462299) or file a complaint to the Spanish Data Protection Agency (Agencia Española de Protección de Datos) using the appropriate forms for this purpose, which are available on its website: <https://sedepd.gob.es>

The University, as the entity responsible for the treatment of your data, hereby informs you that it will only treat your personal data for the following purposes:

- a) Management of academic and administrative issues, i.e.:
- Participation in processes regarding access and admission to official degree studies (i.e., bachelor's, master's and doctoral studies) or ongoing training studies of the International University of Andalusia.
 - Registration and/or enrolment as a student in any of the official degrees (i.e., bachelor's, master's and doctoral studies), ongoing training studies or other academic activities available at the International University of Andalusia.
 - Participation in calls for scholarship/grant applications of the International University of Andalusia, the Spanish national or regional authorities or other public or private bodies.
 - Participation in national or international calls for mobility programmes.
 - Attainment and issuance of official qualifications, special degrees of UNIA and other academic qualifications.

b) Management of your participation as an intern or a student in national or international training schemes in institutions, companies, agencies or other entities.

c) Utilization of university services such as issuance of the student card, access to libraries, sport activities or others.

The University is entitled to treat the data, as they are necessary to implement the legal relationship established between yourself and the University and for the latter to be able to meet its legal obligations, established in the Spanish Universities Act (6/2001). You are responsible for the truthfulness and updating of the personal data you have provided to the University.

The University will only share the personal data that are essential with the following categories of users:

- Other government bodies or agencies for the exercise of their own powers, which must be compatible with the purposes listed above (e.g., ministries with responsibilities in education and science, other authorities, other universities or equivalent training institutions for the management of transfers, companies for internship purposes).
- Banks for the management of payments and collections.
- Public or private entities for the conclusion of cooperation agreements or contracts, in accordance with the current legislation on data protection.
- The departments of the University itself which are relevant to manage the use of the university services offered.

Your personal data will be treated and kept by the University in accordance with the current legislation on data protection and - after a purging process - will subsequently become part of the University historic records as determined by the legislation on historic heritage.

The University only foresees the transfer of data to third countries for individuals who participate as students in international training programmes or scholarships. In such cases, the transfer will be conducted following the guidelines on the matter established by the European Data Protection Regulation and its implementing provisions.

The Data Protection Department of the International University of Andalusia has a web page that contains legislation, information and forms related to personal data protection that are available at: <https://www.unia.es/protecciondatos>



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NOTICES

PRIVACY ACT STATEMENT

Authority: The Service is authorized to collect this information by 5 USC 301 and 16 USC 1531-1544.

Purpose: The Service will use this information to consider you for a scholarship to attend the International University of Andalucía's The Management and Conservation of Species in Trade: The International Framework (CITES Master's Course).

Routine Uses: This information may be disclosed in accordance with the Freedom of Information Act (FOIA), the Privacy Act of 1974 and the routine uses listed in System of Records Notice, INTERIOR/FWS-27, Correspondence 58 FR 41803 (August 5, 1993); modification published 88 FR 16277 (March 16, 2023) available at <https://www.doi.gov/privacy/fws-notices>.

Disclosure: Furnishing this information is voluntary; however, failure to provide all requested information may prevent the Service from being able to consider your application.

PAPERWORK REDUCTION ACT STATEMENT

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), the U.S. Fish and Wildlife Service collects necessary information to consider you for a scholarship to attend the International University of Andalucía's The Management and Conservation of Species in Trade: The International Framework (CITES Master's Course), and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. Information requested in this form is purely voluntary. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1018-####.

ESTIMATED BURDEN STATEMENT

We estimate public reporting for this collection of information to average 1 hour, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, Fish and Wildlife Service, U.S. Department of the Interior, 5275 Leesburg Pike, MS: PRB (JAO/3W), Falls Church, VA 22041-3803, or via email at Info_Coll@fws.gov. Please do not send your completed form to this address.