

# 2023 ANNUAL PROBATION SURVEY (SHORT FORM)

U.S. Department of Justice, Bureau of Justice Statistics, and acting as collection agent: RTI International

Complete this survey before  
**March 1, 2024** using one of the  
following methods:

**Online**  
www.bjs-aps.org

**Mail**  
RTI International  
Research Operations Center  
ATTN: ASPP Data Capture  
5265 Capital Blvd.  
Raleigh, NC 27616

**Fax**  
1-866-509-7471

Please provide the contact information for the person filling out this form:

<b>Job title:</b>	<input type="text"/>		
<b>Name:</b>	<input type="text"/>		
<b>Address 1:</b>	<input type="text"/>		
<b>Address 2:</b>	<input type="text"/>		
<b>City:</b>	<input type="text"/>	<b>State:</b> <input type="text"/>	<b>Zip Code:</b> <input type="text"/>
<b>Telephone:</b>	<input type="text"/>	<b>Fax:</b>	<input type="text"/>
<b>Email Address:</b>	<input type="text"/>		
<b>Agency UID:</b>	<input type="text" value="[Pre-filled field]"/>		

## Instructions

Please provide a response to each question.

- If the answer to a question is **none** or **zero**: Write "0" in the space provided.
- If an exact numeric answer is **not available**: Provide an estimate and check the *Estimate* box.
- If you **do not know** the answer to a question: Write "DK" (don't know) in the space provided.
- If the question **does not apply** to your agency: Check the *Not applicable* box (if present) or write "NA" in the space provided.

**Who is covered by this survey?**

- **Include** all adults on misdemeanor probation who have been placed under the supervision of a probation agency as part of a court order, regardless of conviction status. *The term "adults" refers to all persons under the jurisdiction of an adult court or correctional agency, regardless of age.*
- **Include** adults on misdemeanor probation legally your responsibility but supervised outside your jurisdiction, such as through an interstate compact agreement.
- **Include** adults on misdemeanor probation contracted out to private agencies.
- **Include** adults on misdemeanor probation who are on active supervision, including those who report electronically, on inactive supervision, or in a residential/other treatment program but not in regular contact with a probation authority.
- **Include** absconders (probationers who had failed to report and could not be located) who have not been discharged from probation.
- **Include** adults on misdemeanor probation who may be under local jurisdiction but not reported separately by another agency.

**Who is not covered by this survey?**

- **Exclude** juveniles (persons under the jurisdiction of a juvenile court or corrections agency).
- **Exclude** informal cases such as bench or paper cases.
- **Exclude** interstate compact cases supervised by your jurisdiction for another state.
- **Exclude** adult probationers supervised by your jurisdiction but legally the responsibility of another jurisdiction.
- **Exclude** adult probationers whose most serious offense is not a misdemeanor.

***If you have any questions, contact RTI International at 1-866-334-4175 or bjs-aps-help@rti.org.***

## BURDEN STATEMENT

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531; and to the Office of Management and Budget, OMB No. 1121-0064, Washington, DC 20503.

1. Our records show that on December 31, 2022 your agency was supervising [FILL POPULATION] adults on misdemeanor probation. Is this correct?

Yes

No → Please provide the correct number. *If none, please enter 0. If an exact number is not available, please provide an estimate and check the "Estimate" box.*

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Estimate:

2. On January 1, 2023, how many adults on misdemeanor probation was your agency supervising?

*If none, please enter 0. If an exact number is not available, please provide an estimate and check the "Estimate" box.*

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Estimate:

3. Between January 1, 2023, and December 31, 2023, how many adults on misdemeanor probation entered probation? Do not include individuals already being supervised (reported above).

*If none, please enter 0. If an exact number is not available, please provide an estimate and check the "Estimate" box.*

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Estimate:

4. Between January 1, 2023, and December 31, 2023, how many adults on misdemeanor probation were discharged from supervision?

*If none, please enter 0. If an exact number is not available, please provide an estimate and check the "Estimate" box.*

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Estimate:

5. On December 31, 2023, how many adults on misdemeanor probation was your agency supervising?

*The number of adults on misdemeanor probation should equal the population on January 1 [Question 2], plus the total entering probation in 2023 [Question 3], minus the total discharged from probation in 2023 [Question 4].*

*If none, please enter 0. If an exact number is not available, please provide an estimate and check the "Estimate" box.*

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Estimate:

6. On December 31, 2023, was your agency supervising any adults on felony probation?

Yes

No

7. Do you anticipate that your agency may supervise any adults on felony probation in 2024?

Yes

No