

Dear Employer,

This is your Notice of Recordkeeping Requirements for the 2024 Survey of Occupational Injuries and Illnesses (SOII). In addition to this email which has a password, you should have received a second email with a PDF attachment that you will use the password below to open.

- The password below will open the password-protected PDF:

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- If you cannot find the second email, your security may have blocked it. Please check your spam and junk folders. If you still can't locate the email, please contact the SOII Helpdesk at [osh.helpdesk@bls.gov](mailto:osh.helpdesk@bls.gov).
- Please copy and paste the password between the arrows into the pop-up box that appears when you open the PDF attachment.

Thank you,  
U.S. Department of Labor  
Bureau of Labor Statistics

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