**E-Verify Tutorial Update Table of Changes**

**Initiative Name:** E-Verify Tutorial Update Phase 1A

**Abbreviations:**

EEA E-Verify Employer Agent

EEB Employment Eligibility Branch

EV E-Verify

EVG E-Verify Guidance

FC Federal Contractor

GU General User

TOC Table of Changes

VIS Verification Information System

**Initiative Description**: Due to the Legacy Retirement efforts, the modernized E-Verify Verification Information System (VIS) has a new look and feel. Therefore, each existing E-Verify tutorial module will be updated with proper language, correct E-Verify logos and branding and new images to align and support the new modernized layout. The E-Verify Tutorial has nine (9) modules. The E-Verify Tutorial Update project will launch in three phases:

* Phase 1 – Update language and images
* Phase 1A – Update language and images for General User Tutorials

Below are the four (4) tutorials to align with each E-Verify access method:

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| **Phase 1A Vetting** |
| **General User Tutorials** |
| E-Verify Employer General User |
| E-Verify Employer General User Federal Contractor |
| E-Verify Employer Agent General User |
| E-Verify Employer Agent General User Federal Contractor |

**Reviewers will notice:**

Throughout:

* No quotation marks
* No - DHS No Show term
* No – Review and Update Employee Data term
* Error: Close Case and Resubmit changed to Close Case and Resubmit
* DHS, SSA, PII and MOU spelled out in mostly each section topic
* Numerals vs. spelling out the number

New:

* Latest E-Verify change terminology
* Language to let users know they must successfully complete the online E-Verify tutorial before they can create or manage cases
* FAR and EEA overviews
* EEOC and NARA info and guidance
* 10-day requirement to take action during the Tentative Nonconfirmation (mismatch) process
* Guidance regarding the 90-day rule for users to change their passwords
* Guidance regarding the 270-day rule for users run a case and avoid deactivation of their E-Verify access
* Expanded FAR guidance

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| **E-Verify General User (EV GU) Tutorial** |
| **Lessons** |
| * [EV GU Lesson 1.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20GU%20Lesson%201%20IER.1.docx) |
| * [EV GU Lesson 2.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20GU%20Lesson%202%20IER.1.docx) |
| * [EV GU Lesson 3.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20GU%20Lesson%203%20IER.1.docx) |
| * [EV GU Lesson 4.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20GU%20Lesson%204%20IER.1.docx) |
| * [EV GU Lesson 5.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20GU%20Lesson%205%20IER.1.docx) |
| **E-Verify Federal Contractor (EV FC) Tutorial** |
| * [EV FC Lesson 1.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20FC%20Lesson%201%20IER.1.docx) |
| * [EV FC Lesson 2.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EV%20FC%20Lesson%202%20IER.1.docx) |
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| **E-Verify Employer Agent (EEA) Tutorial** |
| * [EEA Lesson 1.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EEA%20Lesson%201%20IER.1.docx) |
| * [EEA Lesson 2.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EEA%20Lesson%202%20IER.1.docx) |
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| **E-Verify Employer Agent Federal Contractor (EEA FC) Tutorial** |
| * [EEA FC Lesson 1.docx](file:///C:\Users\emgill\OneDrive%20-%20USCIS\Desktop\E-Verify%20Guidance\E-Verify%20Tutorials\Updating%202.0\EEA%20FC%20Lesson%201%20IER.1.docx) |
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