

# MEMORANDUM

OMB # 1850-0582 v.30

DATE: May 25, 2022

TO: Robert G. Sivinski  
Office of Information and Regulatory Affairs, Office of Management and Budget (OMB)

FROM: Tara Lawley  
Postsecondary Branch Chief, Administrative Division, National Center for Education Statistics (NCES)

THROUGH: Carrie Clarady  
OMB Liaison, National Center for Education Statistics (NCES)

SUBJECT: Integrated Postsecondary Education Data System (IPEDS) 2022-23 through 2024-25 – Revisions made to the clearance documents based on comments received during the 60-day public comment period

**Based on comments received during the 60-day public comment period, NCES made the following revisions/changes.**

1. The proposed gender question has been revised, replacing ‘Gender other’ with ‘Another gender’ and asking institutions whether they are able to report ‘Another gender’ in each collection. This has resulted in revisions to the following documents:
  - *Appendix A - IPEDS 2022-23 through 2024-25 Proposed Changes (Table 11)*
  - *Appendix D - IPEDS 2022-23 through 2024-25 Directed Questions*
  - *Part A IPEDS 2022-23 through 2024-2: Changed throughout text*
  - *Survey packages for 12-Month Enrollment, Completions, Fall Enrollment, and Graduation Rates*
2. Corrected an organizational error in the “*Appendix A - IPEDS 2022-23 through 2024-25 Proposed Changes*” document:
  - *Changed ‘Spring Collection’ to ‘Winter Collection’ on p. 14 and ‘Winter Collection’ to ‘Spring Collection’ on p. 23 to accurately reflect the collection timeframes (which have not changed from previous collections).*
3. Changed the FAQ and instructions associated with reporting DACA and undocumented students and race/ethnicity. This has resulted in changes to the following documents:
  - *Appendix A - IPEDS 2022-23 through 2024-25 Proposed Changes (Table 2, 3, 6, 9, 11)*
  - *Appendix D - IPEDS 2022-23 through 2024-25 Directed Questions*
  - *Part A IPEDS 2022-23 through 2024-25*
  - *Survey packages for 12-Month Enrollment, Completions, Fall Enrollment, and Graduation Rates*
4. Changed the instructions associated with race/ethnicity reporting for staff and faculty. Previous instructions included student related information that has been removed. This has resulted in a change to the following documents:
  - *Appendix A - IPEDS 2022-23 through 2024-25 Proposed Changes (Table 2, 3, 6, 9, 11)*
  - *Survey package Human Resources*

5. Changes to the new collection of noncredit education activity. This has resulted in the changes below to the indicated documents:
  - *Survey package for 12-Month Enrollment:*
    - *Provided additional examples of what to include and exclude from noncredit education reporting in the survey component instructions.*
    - *Provided duplicated option – Institutions are encouraged to report unduplicated headcount enrollment, which is consistent with how for-credit enrollment is currently reported. However, if institutions are not able to report unduplicated headcount noncredit enrollment, they should report duplicated headcount enrollment and indicate that this value is duplicated (i.e., not mutually exclusive and students may be “double counted” across noncredit education participation). IPEDS will include a radio button option for data reporters to indicate if they are reporting duplicated or unduplicated headcount enrollment in Part D.*
  - *Survey package for Institutional Characteristics:*
    - *Header Question #5 – Change the “Continuing Education/Professional Education” to “Continuing Professional Education” alone, so as not to conflate “Continuing Education” terminology with noncredit education terminology.*
    - *Header Question #5 – Remove “developmental education” terminology and adopt the “remedial education” terminology as a noncredit education offering.*
    - *Header Question #1 – Added remedial education back as an option and clarified that Question 1 refers to ‘for credit’ programs.*
  - *Appendix A: Updated changes listed above in Table 1.*
6. Changes to the ‘Promise Program’ addition in Institutional Characteristics:
  - *Glossary: Added a definition*
  - *Survey package for Institutional Characteristics: Separated question from the ‘alternative tuition’ question since it is not a type of alternative tuition package. It is now Question 6b and the alternative tuition question is Question 6a.*
7. Removed the additional special learning opportunities questions due to potential confusion with noncredit additions. This has resulted in changes to the following documents:
  - *Survey package for Institutional Characteristics: Removed the new Question 2b and renumbered original question as 2. Also removed related instructions.*
  - *Appendix A: Removed this addition from Table 1.*
8. Edited pre-scripted context box language to eliminate redundancy and improve clarity. This has resulted in changes to the following documents:
  - *Survey package for Institutional Characteristics.*
9. Updated FAQ #3 for Admissions to provide more detailed guidance for reporters. This has resulted in changes to the following documents:
  - *Survey package for Admissions.*
  - *Appendix A.*
10. Revised language around tools used to establish English proficiency. This has resulted in a change to the following documents:
  - *Admissions package 2022-23 through 2024-25*
  - *IPEDS Glossary*

11. Revised how electronic journals are counted in academic libraries. This has resulted in a change to the following document:
  - *Academic Libraries package 2022-23 through 2024-25*
12. Removed noncredit and Admissions Directed Questions:
  - *Appendix D – Removed noncredit and admissions questions as NCES has received necessary feedback. Retained questions on gender and citizenship in the hopes to get more feedback.*
13. The following documents had no changes since the 60-day clearance:
  - *Appendix B - IPEDS 2022-23 Communication Package*
  - *Appendix C - IPEDS New Keyholder Handbook 2022-23*
  - *Part B IPEDS 2022-23 through 2024-25*
  - *Outcome Measures Package 2022-23 through 2024-25*
  - *Student Financial Aid Package 2022-23 through 2024-25*
  - *200% Graduation Rates Package 2022-23 through 2024-25*
  - *Finance package 2022-23 through 2024-25*