

**USDA RURAL BUSINESS COOPERATIVE SERVICE**  
**GUIDELINES FOR DESIGNATING BIOBASED PRODUCTS FOR FEDERAL PROCUREMENT**  
**INFORMATION COLLECTION BURDEN HOURS**  
**OMB # 0570-0073**  
**May 9, 2023**

Estimated No. of Total Respondents (Applicants)		220		Total Estimated Burden for each individual application				\$1,787.10		
Average hours per response		40.000		Number of responses per respondent				1.00		
Gray Columns have automatic formulas. DO NOT input numbers in these columns.										
					TOTAL	220			8,800	\$393,162
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
Regulation Reference	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated # of Hours Per Response	Estimated Total Hours (F) x (G)	Prof. Wage Rate	Total Cost (H) x (I)
	Typical Biobased Products		27%	60	1	60	40.00	2,400	\$44.68	107,226
	Intermediate Ingredients		7%	15	1	15	40.00	600	\$44.68	26,807
	Finished Products Made from Designated Intermediate Ingredients		57%	125	1	125	40.00	5,000	\$44.68	223,388
	Complex Assemblies		9%	20	1	20	40.00	800	\$44.68	35,742

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ANNUALIZED COST TO THE FEDERAL GOVERNMENT  
OMB # 0570-0073  
May 9, 2023**

OPM GS Pay Tables - Table 2023 DCB

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/general-schedule>

OPM SES Schedules - Table 2023-ES

[Executive Senior Level \(opm.gov\)](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/general-schedule)

Benefit % (OMB Memo M-08 13)

[https://www.whitehouse.gov/wp-content/uploads/legacy\\_drupal\\_files/omb/memoranda/2008/m08-13.pdf](https://www.whitehouse.gov/wp-content/uploads/legacy_drupal_files/omb/memoranda/2008/m08-13.pdf)

36.25%

Gray & Blue Columns have automatic formulas. DO NOT input numbers in these columns.

**Total 69.00 \$3,626.28 \$178,582.00**

Staff Position	GS Grade	GS Step	GS Salary	Hourly Rate Calc	Benefits Calc	Total Salary Rate Calc	Hours Required	Cost Subtotals	# of Responses	Total Costs
<b>Typical Biobased Products - 60 Responses</b>							<b>14.00</b>	<b>\$757.55</b>	<b>60</b>	<b>\$45,452.76</b>
Contractor 1							7.00	\$314.42		
Contractor 2							5.00	\$229.27		
Procurement Analyst	14	5	\$150,016	\$72.12	\$26.14	\$98.27	1.00	\$98.27		
Assistant Deputy Administrator	15	5	\$176,458	\$84.84	\$30.75	\$115.59	1.00	\$115.59		
<b>Intermediate Ingredients - 15 Responses</b>							<b>14.00</b>	<b>\$757.55</b>	<b>15</b>	<b>\$11,363.19</b>
Contractor 1							7.00	\$314.42		
Contractor 2							5.00	\$229.27		
Procurement Analyst	14	5	\$150,016	\$72.12	\$26.14	\$98.27	1.00	\$98.27		
Assistant Deputy Administrator	15	5	\$176,458	\$84.84	\$30.75	\$115.59	1.00	\$115.59		
<b>Finished Products Made from Designated Intermediate Ingredients - 125 Responses</b>							<b>14.00</b>	<b>\$757.55</b>	<b>125</b>	<b>\$94,693.25</b>
Contractor 1							7.00	\$314.42		
Contractor 2							5.00	\$229.27		
Procurement Analyst	14	5	\$150,016	\$72.12	\$26.14	\$98.27	1.00	\$98.27		
Assistant Deputy Administrator	15	5	\$176,458	\$84.84	\$30.75	\$115.59	1.00	\$115.59		
<b>Complex Assemblies - 20 Responses</b>							<b>27.00</b>	<b>\$1,353.64</b>	<b>20</b>	<b>\$27,072.79</b>
Contractor 1							18.00	\$818.81		
Contractor 2							7.00	\$320.97		
Procurement Analyst	14	5	\$150,016	\$72.12	\$26.14	\$98.27	1.00	\$98.27		
Assistant Deputy Administrator	15	5	\$176,458	\$84.84	\$30.75	\$115.59	1.00	\$115.59		

**USDA RURAL BUSINESS COOPERATIVE SERVICE**  
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**ESTIMATED PROFESSIONAL WAGE RATE**  
**OMB # 0570-0073**  
**May 9, 2023**

<b>Profession</b>	<b>Median Weekly Employee Earnings <sup>1</sup></b>	<b>Median Hourly Rate (40 Hr/Week)</b>	<b>Benefits <sup>2</sup></b>	<b>Total Hourly Wage</b>	<b>% Time Spent on Burden</b>	<b>Weighted Hourly Salary</b>
Management Occupations	\$1,658	\$41.45	\$12.23	\$53.68	50%	\$26.84
Manufacturing	\$1,102	\$27.55	\$8.13	\$35.68	50%	\$17.84
<b>TOTAL</b>					<b>100%</b>	<b>\$44.68</b>

1. U.S. Bureau of Labor Statistics Current Population Survey Table 43, Industry, Manufacturing, Total

[CPS Tables : U.S. Bureau of Labor Statistics](#)

2. U.S. Bureau of Labor Statistics Economic News Release, Employer Costs for Employee <https://www.bls>

**29.50%**

**USDA RURAL BUSINESS COOPERATIVE SERVICE**  
**GUIDELINES FOR DESIGNATING BIOBASED PRODUCTS FOR FEDERAL PROCUREMENT**  
**INFORMATION COLLECTION NOT INCLUDED IN BURDEN HOURS**  
**OMB # 0570-0073**  
**May 9, 2023**

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Total Hours and Cost Not Included in Burden Hours: **0** **0**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
NOFO Section	Title	Form No. (If Any)	% of Respondents Line Item is Applicable To	Estimated # of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated # of Hours Per Response	Estimated Total Hours (F) x (G)	Prof. Wage Rate	Total Cost (H) x (I)
Not Applicable For this Package										