

REQUEST FOR AUTHORIZATION TO WITHDRAW RESERVE FUNDS
(PART I)

BORROWER: _____ PROJECT: _____

AMOUNT REQUESTED: \$ _____ DATE REQUESTED: _____

CURRENT RESERVE BALANCE AS OF: _____ \$ _____

PURPOSE AND DESCRIPTION: (Attach invoices or scope of work and cost estimates for items in excess of \$5,000)

Capital Replacement/Improvement Operating & Maintenance Expense Recurring IS THIS REQUEST PART OF AN APPROVED CAPITAL IMPROVEMENT PLAN? YES NO WILL A COMPANY WITH AN IDENTITY OF INTEREST WITH THE MANAGEMENT AGENT OR OWNER PERFORM ANY OF THE WORK? YES NO If Yes, please identify the company:CHECK WITHDRAWAL SLIP IS ENCLOSED WITH THIS REQUEST.CHECK WITHDRAWAL SLIP WILL BE SENT UPON COMPLETION.

If the amount of reserve funds used is more or less than the amount approved by Rural Development, we will advise the Rural Development Servicing Official so the reserve account can be adjusted accordingly.

Signed: _____

Name and Title: _____

(PART II)

AMOUNT APPROVED: \$ _____

DISAPPROVED: (See attachment for appeal rights and reasons for denial.) INSPECTION REQUIRED: Advise Rural Development when work is complete.

Approval Official: _____

Name and Title: _____

(DATE)

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