

## User requests for PSTTT (August 2020 - January 2023)

Date	Feedback/Request	# of duplicate requests
12/21/2022	Ability for State managers and SFA directors to transfer employees between State and SFAs	
12/2/2022	Ability to not include deactivated employees on the employees lists / reports	8
12/2/2022	Ability to show the schools on the employee lists	
12/6/2021	Display employee's name as "First Last" on certificates	
11/23/2021	Ability for director users to reactivate employees that have been deactivated	2
11/12/2021	Ability to not include deactivated employees on the Reports	4
10/8/2021	Remove eAuth ID associated with PSTTT profiles that no longer log training	
9/16/2021	Ability to bulk upload training for multiple employees	5
9/8/2021	Ability to upload training history	2
4/30/2021	Display the school/location on the Summary Report	
4/19/2021	Ability to assign a school number within the PSTTT	
9/10/2020	Adding employee ID field to employee lists & user profile	
6/11/2020	Ability to include employees with no training hours logged on the Reports	2

Creation of new user profile (training  
director) with the ability to manage  
multiple school districts (including those in  
1/23/2020 different states)

**Feature Added (Y/N)**

Not added

Feature Added 2023

Feature Added 2023

Feature added 2022

Feature added 2022

Feature added 2022

Feature added 2022

Feature added 2022

Feature added 2022

Feature added 2021

Not added

Feature added 2020

Feature added 2020

Feature added in 2021

## Features added in 2021:

Users are now able to:

- Add training in increments of 5 minutes
- Add an alpha-numeric employee identification number
- Bulk upload trainings & employee rosters

Director and Manager-users can now:

- Deactivate an employee
- Edit names and emails for employee profiles not associated with an eAuthorization account
- Manage Schools within the district (add new schools, delete, and edit existing information)
- Print certificates for self from the Print Certificates page
- Search by employee identification number when adding training, or searching employees

Additionally, Director-users are able to:

- Edit district information (including name, city, state, and zip)
- Create a new district in their state for those districts that are not currently listed in the PSTTT

## Features added in 2022

For all users:

- o New job titles available for employees/volunteers who do not have Professional Standards training requirements (for example: administrative and non-food service staff or volunteers)

--SFA - Volunteer

-- SFA - Non-food service employee

- o New user history screen allows you to view and edit your own previous roles, job titles and assigned locations for each school year

- o Updated search capabilities that help to easily find the employee/training you are looking for

For manager and director users:

- o Ability to manage schools (add a new school or edit school information) within your school district

- o Ability to deactivate employees

- o Ability to view and edit your employees' user history (previous roles, job titles and assigned locations for each school year)

For director users:

- o Ability to manage school district information (add a new district or edit district information)

- o Ability to reactivate employees