

**Appendix H.**  
**Program Participant Meeting Invitation**

Hi [name]

Thank you for agreeing to participate in our discussion about [local TANF/child support program], as part of the *TANF and Child Support Moving Forward* study. We are excited to speak with program participants like you to learn more about you and your experiences with receiving [TANF/child support] services during the pandemic. Your participation in this small group discussion is voluntary and you will not have to answer any questions that you do not want to.

**The small group discussion is scheduled for [DATE/TIME/TIME ZONE].**

**This one-hour virtual discussion with other program participants will be hosted on a [Webex/Zoom] video call using your phone, tablet or laptop computer.** Please see attached for guidance about how to access and use [WebEx/Zoom]. We are hoping you'll be able to join with video so that you can see the study team and your fellow participants, but we understand that it may not work for everyone. If you cannot join by video, please use the call-in information below. Following the discussion, the study team will send you a \$30 gift card to thank you for your participation!

**What's next?**

- Join the virtual small group discussion at [TIME AND DATE] using the log-in information below: [POPULATE ACCESS INFORMATION FOR WEBEX/ZOOM MEETING]
- Receive your \$30 gift card after participating in the discussion via email or request to have a physical copy sent by mail.

If you have any questions, please do not hesitate to reach out to me at [PHONE] or via email at [EMAIL].

Thank you so much!

[NAME]