

Airport Data Changes (Public/Private Use)



See updated guidance on [Submitting Aeronautical Data](#).

Open the [Airport Data Change \(Public/Private Use\) Form](#) in a new window.

Instructions

Review the [Aeronautical Data Team Cut-Off Dates](#) for submission of airport data.

Airport Name or Ownership Changes

All Airport Name or Ownership changes must now be submitted electronically via the [Airport Data and Information Portal](#).

Notice for Construction, Alteration and Deactivation of Airports

All changes requiring notification to the FAA as defined in 14 CFR Part 157 must be submitted to the respective [Regional Office \(RO\)](#) by accessing the Landing Area Proposal form available on the [OE/AAA website](#). The RO is responsible for providing the results of the aeronautical determination and effects to the airport operator and Aeronautical Data Team. These changes include:

- Facility Use
- Runway Length*
- Traffic Pattern Altitude
- Right Traffic
- Deactivation

*Note: If this submission details runway length changes for runways with an Instrument Approach Procedure (RNAV, GPS, ILS, SID, STAR, etc.), then the data must be submitted via a survey. Federally-funded surveys must be submitted through the [Airport Data and Information Portal](#) (formerly called Airports GIS).

ARFF Index

If this submission requires changes to the Aircraft Rescue and Firefighting (ARFF) Index, please send the information to the appropriate [Regional or Airport District Office](#) for approval and publication.

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0754. Public reporting for this collection of information is estimated to be approximately 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are mandatory per 49 USC § 40103. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Airport Data Change Form (Public/Private Use)

Instructions

- All Part 137 airport data changes must be submitted to the respective FAA regional office (RO) or airport district office (ADO) for proposed changes. The RO or ADO is responsible for providing the results of the aeronautical evaluation and effects to the airport operator and the [Aeronautical Data Team](#).
- Please specify additions, deletions, or revisions to the Chart Supplement (CS).
- Requests for changes to aeronautical charts and related products, including Airport Sketches and Airport Diagrams (except MILITARY airports), should be submitted through the online [Aeronautical Chart Change Form](#). All changes for MILITARY airports should use this Airport Data Change Form.
- Review the [Aeronautical Data Team Cut-Off Dates](#) for submission of aeronautical data and chart changes.

Contact Information

First Name: <input type="text" value="John"/>	Email Address: <input type="text" value="John.Graybill@faa.gov"/>
Last Name: <input type="text" value="Graybill"/>	Phone Number: <input type="text" value="202-267-0742"/> <input type="text"/>
Organization: <input type="text" value="AJV-A Data Systems"/>	Alt Phone Number: <input type="text"/>
Position: <input type="text" value="Aero. Info. Specialist"/>	

Note: contact information is automatically populated from your account. Goto your [account update page](#).

Airport Change Details

Airport Location Identifier:

Authorizing Official:

Reference Document & Page:

Additions:

Deletions:

Revisions From:

Revisions To:

Supporting Documents

[Add Document](#)

Review and Submit

Please review all fields and attach supporting documents.