



Login and New User Registration

Sign into your account

To access your account, please identify yourself by providing the information requested in the fields below, then click "Login". Mandatory fields are marked with a red asterisk.*

* User ID or Email:

* Password:

Login

[Forgot your User ID or Password?](#)

Don't have an account?

If you are not registered yet, click "Create an Account" and follow the instructions to create an account.

Create an Account

Privacy Statement and Important Links

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PRIVACY ACT STATEMENT

Executive Order 13318, PMF Program, authorizes solicitation of this information, which will be used primarily to process, evaluate, and select finalists for participation in the PMF Program. Providing this information is not mandatory, but failure to provide the information or providing incomplete information may prevent or delay processing of your application. Other possible routine uses of the information of collected includes releasing information to the following: (1) To refer information to the Federal, State or local agency responsible for investigating, prosecuting, and/or enforcing when there is an indication of a violation or potential violation of civil or criminal law or regulation; (2) to Congressional office in response to an inquiry made by the individual whose record is requested; (3) To disclose information to a Federal agency, a Court, or a party in litigation before a court or in an administrative proceeding being conducted by a Federal agency, when the Government is party to a judicial or administrative proceeding; (4) to the U.S. Department of Justice, or in a proceeding before a court, adjudicative body or other administrative body before which OPM is authorized to appear; (5) to the Merit Systems Protection Board or the Office of the Special Counsel, when requested in connection with appeals, special studies of the civil service and other merit systems, review of OPM rules and regulations, investigations of alleged or possible prohibited personnel practices, and such other functions, e.g., as prescribed in 5 U.S.C. 1205 and 1206, or as may be authorized by law; (6) to the Equal Employment Opportunity Commission, when requested, in connection with investigations into alleged or possible discrimination practices in the Federal sector, examination of Federal affirmative employment programs, compliance by Federal Agencies with the Uniform Guidelines on Employee Selection Procedures, or other functions vested in the Commission; (7) to the Federal Labor Relations Authority or its General Counsel, when requested, in connection with investigations of allegations of unfair labor practices or matters before the Federal Service Impasses Panel; (8) to Federal agencies for employment consideration; (9) to State and local governments, congressional offices, international organizations, and other public offices, with permission of the candidates, for employment consideration and developmental opportunities; (10) To refer Fellows for consideration for reassignment and promotion within the employing agencies; (11) to individuals requesting OPM data as summary descriptive statistics and analytical studies in support of the function for which the records are collected and maintained, or personnel research functions / manpower studies, or to locate individuals for personnel research; (12) to a Federal, State, or local agency maintaining civil, criminal or other information, for the purpose of requesting information relevant to an agency decision concerning the hiring or retention of a candidate; (13) to an academic institution regarding a recent graduate's participation in the PMF Program.

Social security number (SSN): We are requesting your SSN under the authority of Executive Order 9397 as amended by Executive Order 13478. Your SSN is needed to help identify records that are unique to you. Providing your SSN is not mandatory; however, failure to provide your SSN may prevent or delay the processing of your application.

Purpose and Routine Uses for Demographic Information: We are requesting demographic information under the authority of 5 U.S.C. §§ 1302, 3301, 3304, 7201; 42 U.S.C. § 2000e-16; 29 U.S.C. § 791. Providing your demographic information is voluntary, and there are no adverse effects if you choose not to provide it. Demographic information will be used to determine if our recruitment efforts are reaching all segments of the population, consistent with Federal equal employment opportunity laws. Possible routine uses of the information collected includes releasing information to the following: (1) to the Equal Employment Opportunity Commission (EEOC), for use in the examination of an agency's compliance with affirmative action plan instructions and the Uniform Guidelines on Employee Selection Procedures, or other requirements imposed on agencies under EEOC authorities in connection with agency EEO programs; (2) to the Merit Systems Protection Board or the Office of the Special Counsel in connection with the processing of appeals, special studies relating to the civil service and other merit systems in the executive branch, investigations into allegations of prohibited personnel practices, and such other functions; e.g., as prescribed in 5 U.S.C. chapter 12, or as authorized by law; (3) By OPM or employing agency maintaining the records to locate individuals for personnel research or survey response and in the production of summary descriptive statistics and analytical studies in support of the function for which the records are collected and maintained, or for related workforce studies; (4) to a Federal agency for use in its Federal Equal Opportunity Recruitment Program to the extent that the information is relevant and necessary to the agency's efforts in identifying possible sources for minority recruitment; (5) to Congressional office in response to an inquiry made by the individual whose record is requested; (6) to another Federal agency, to a court, or a party in litigation before a court or in an administrative proceeding being conducted by a Federal agency, when the Government is party to a judicial or administrative proceeding; (7) to the U.S. Department of Justice, or in a proceeding before a court, adjudicative body or other administrative body before which OPM is authorized to appear; (8) To disclose, in response to a request for discovery or for appearance of a witness, information that is relevant to the subject matter involved in a pending judicial or administrative proceeding; (9) to contractors, grantees, or volunteers performing or working on a contract, service, grant cooperative agreement, or job for the Federal Government. Your voluntary responses will be treated confidentially. Your responses will not be released to the panel rating the applications, to the selecting official, or to anyone else who can affect your application. No information taken from this form is ever placed in your Personnel file. When any reports are issued publicly, data is released only to a level of specificity that will not permit identification of individuals.

I Accept

I Decline



New User Registration

Please take a few minutes to register. You will need this information to access your account in the future.

Items marked with * are required.

Register For a New Account

* Email

Enter only ONE Internet E-Mail Address (example: john_doe@company.com)

* Confirm Email

* Password

Your password must have at least 8 characters and must include at least one alphanumeric (upper and lower case), one digit, one special character and no whitespace. (example: pass*WORD1)

* Confirm Password

* Secret Question

* Secret Answer

Minimum 5 characters.
Maximum 25 characters.



Confirmation



Your account has been created and you can login into application with your User ID/Email and Password.

Your ID: 47

Your Email Address is: mary.deleon@center4oe.com

Please save this information for future reference so that you will always be able to get back into the system. You will use your ID or email address with your password to log into the system from now on.

For security reasons you will be logged out now and you will need to log back in with your User ID or email address and the password you just set.

NEXT 



Your account is created and you can login into application with your User ID/Email and Password

Login and New User Registration

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My Account

Logout

**Vacancy Closes In
13 days**

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Source Tracking

Please Note: Your application will be saved for your convenience after each page.
Items marked with * are required.

Source Tracking

* 1. Please select the most important source which informed you about the PMF Program.

- Career Services Office/Advisor
- College Alumni Program
- College/University/School Website
- Current/Former PMF/Applicant
- Facebook
- Faculty Member
- Federal Agency
- Federal Employee or Supervisor
- LinkedIn
- Newspaper
- OPM Website
- PMF ListServ
- PMF Website
- Professional Organizations
- Radio
- Twitter
- USAJOBS Website
- Other source(s)

2. If you selected "Other source(s)," please provide additional details in the text box provided.

Enter NA if Not Applicable.



PMF PRESIDENTIAL
MANAGEMENT
FELLOWS PROGRAM

Office of Personnel Management (OPM) Presidential Management Fellows (PMF) Program

PMF Talent Acquisition System (TAS) Screenshots 10/19/2012

Presented by:



The Center for
Organizational Excellence
This way forward.



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13 days

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Diversity (RNO Data Collection)

Demographic Information on Applicants

OMB Approval# 3046-0046 expires on 07/31/13

Your Privacy Is Protected. This information is used to determine if our recruitment efforts are reaching all segments of the population, consistent with Federal equal employment opportunity laws. Your voluntary responses are treated in a highly confidential manner. Your responses are not released to the panel rating the applications, to the selecting official, to anyone else who can affect your application, or to the public. No information taken from this form is ever placed in your Personnel file. This is vital information not available from any other source. We can only get it directly from you.

Privacy Act Information: This information is provided pursuant to Public Law 93-579 ("Privacy Act of 1974"), for individuals completing Federal records and forms that solicit personal information. The authority is Title 5 of the U.S. Code, sections 1302, 3301, 3304, and 7201.

Purpose and Routine Uses: No individual data is ever provided to selecting officials. This form will only be seen by HR Personnel and Equal Employment Opportunity officials. Data summarizing all applicants for a position will be used to determine if we are effectively recruiting from all segments of the population, in conformance with the requirements of Federal equal employment opportunity laws. Only summary data is reported, and only in a format which can not be broken out by individual applicants.

Effects of Nondisclosure: Providing this information is voluntary. No individual personnel selections are made based on this information.

Paperwork Reduction Act Statement: The Paperwork Reduction Act of 1995 (44 V.S.C. 3501 et. seq.) requires us to inform you that this information is being collected for planning and assessing affirmative employment program initiatives. Response to this request is voluntary. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB Control Number. The estimated burden of completing this form is three (3) minutes, including the time for reviewing instructions. Direct comments regarding the burden estimate or any other aspect of this form to the Equal Employment Opportunity Commission, Affirmative Employment Division, Federal Sector Programs, 131 M St., NE, Washington, DC 20507 and to the Office of Management and Budget, Office of Information and Regulatory Affairs, Washington, DC 20503.

You may voluntarily enter or update your information on this page, or decline by selecting "Next" below.

Note: If you return to this page in the future, information previously entered will not be visible.

Demographic Information

1. Sex:

- Male
- Female

2. Ethnicity:

- Hispanic or Latino - a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race
- Not Hispanic or Latino

3. Race:

Check all that apply.

- American Indian or Alaska Native - a person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian - a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, or Vietnam.



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13 days

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Eligibility Questions (Citizenship and Graduation)

Items marked with * are required.

Eligibility Questions (Citizenship and Graduation)

*** 1. Citizenship:**

Refer to the "[Become a PMF/Eligibility](#)" section at www.pmf.gov for additional information for non-US Citizens.

I am either a US Citizen or eligible to be legally employed in the United States.

- Yes
 No

*** 2. Eligible applicants must either:**

a) have completed an advanced degree from a qualifying college or university 2 years prior to November 5, 2012, or

b) be a current graduate student who expects to complete an advanced degree (masters or professional) from a qualifying college or university by August 31, 2013. Completing an advanced degree by August 31, 2013, includes all degree requirements and the successful defense or completion of any required thesis or dissertation, and not necessarily to have graduated.

Choose one:

- Completed my degree within the 2-year period preceding November 5, 2012
 Will complete my advanced degree by August 31, 2013
 Will complete my advanced degree by August 31, 2013
 Do not meet either of the eligibility requirements referenced above

Important! All the information you provide may be verified by a review of the work experience and/or education as shown on your application form, by checking references and through other means, such as the interview process.

Any exaggeration of your experience, false statements, or attempts to conceal information may be grounds for not hiring you, or for firing you after you begin work.



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13 days**

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Personal Information

During this process, please use the "Previous" and "Next" buttons located at the bottom of the page. Using the browser BACK button will return you to the beginning of the process.

Items marked with * are required.

Personal Information	
* First Name	<input type="text"/>
Middle Initial	<input type="text"/>
* Last Name	<input type="text"/>
* SSN	<input type="text"/> - <input type="text"/> - <input type="text"/>
If you are a non-citizen and do not have an SSN, see our FAQ for further instructions.	
* Confirm SSN	<input type="text"/> - <input type="text"/> - <input type="text"/>
* Address 1	<input type="text"/>
Address 2	<input type="text"/>
Address 3	<input type="text"/>
* City	<input type="text"/>
* Country	United States <input type="button" value="Apply"/>
* State/US Territory	--- Please Select ---
* Postal/ZIP Code	<input type="text"/> Plus 4 <input type="text"/>
* Phone	<input type="text"/>
Secondary Phone	<input type="text"/>
* Email	mary.deleon@center4oe.com
Enter only ONE Internet E-Mail Address (example: john_doe@company.com)	
* Secret Question	Birthplace? <input type="button" value="v"/>
* Secret Answer	Manila



[My Account](#)

[Logout](#)

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13 days**

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Veterans Preference

Veterans of the United States Armed Forces may be entitled to preference when applying for federal positions. For a detailed explanation of veterans preference, please refer to the Office of Personnel Management website at the following link: <http://www.fedshirevets.gov/>.


Items marked with * are required.

Military Service and Veteran Preference


*Do you claim veterans' preference?

- 1 No Preference Claimed.
- 2 CPS - Compensable preference based on a service-connected disability of 30% or more.
- 3 CP - Compensable preference based on a service-connected disability of 10% or more, but less than 30%.
- 4 XP - Preference granted to recipients of the Purple Heart, persons with a non-compensable service-connected disability (less than 10%), widow/widower or mother of a deceased veteran, or spouse or mother of a disabled veteran.
- 6 Had active duty or reserve service which does not meet any of the above.

If you answered 2,3,4,5, or 6 above stating that you are a veteran, you must supply service dates below:

Start of 

Service **Format MM/DD/YYYY**

End of 

Service **Format MM/DD/YYYY**



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Vacancy Closes In

13 days

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Education and Other Information



Items marked with * are required.

Education and Relevant Experience

Qualifying College/University

Please select the college/university you are using to qualify for the PMF Program. Please click on your school name and it will be inserted in the text box below. If not listed, select "Other" and type the name in the text box provided. Try different variations of your school name before selecting "Other." Note: the PMF Program may contact you to provide further documentation for foreign college/university accreditation.

* 1. Qualifying College/University Name

Enter NA if Not Applicable.

* 2. FAFSA School Code

Enter NA if Not Applicable.

6 characters left (6 character limit)

3. If your college/university is not listed in the lookup above, please enter your school location (City, State, Country).

Enter NA if Not Applicable.

250 characters left (250 character limit)

Important! All the information you provide may be verified by a review of the work experience and/or education as shown on your application form, by checking references and through other means, such as the interview process.



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Education and Other Information



Items marked with * are required.

Education and Relevant Experience

Qualifying College/University (cont.)

*** 4. Degree Type**

- Masters
- Doctorate
- Professional

*** 5. Degree Completion**

- I completed this degree on the following date.
- I anticipate completing this degree on the following date.

*** 6. Degree Completion Date**

*** 7. Program of Study or Concentration (Qualifying Degree)**

- Accounting/Finance/Budget
- Acquisitions/Contracts/Grants
- Administration/Management Process
- Anthropology
- Architecture
- Archives/Records Management
- Area Studies (Strategic, Judicial, etc.)
- Behavioral Science
- Biohazardous Threats/Emerging Diseases
- Biological Sciences
- Business Management/Administration
- Chemistry
- Climate and Society
- Communications

- Conflict Analysis/Resolution
- Contracting/Procurement
- Criminal Justice
- Cyber Security/Information Security
- Defense/Terrorism
- Diplomacy
- Economics
- Education
- Emergency Management
- Employee Development
- Energy/Earth Resources
- Engineering
- Environmental Policy/Studies
- Environmental Sciences/Natural Resources
- Epidemiology
- Film and TV Production
- Fine Arts
- Food and Nutrition
- Geography
- Health Administration/Public Health
- Historic Preservation
- History
- Horticulture
- Human/Labor Relations
- Human Resources Development/Policy
- Humanities
- Human Rights
- Individual/Group/Organizational Theory and Dynamics
- Information Systems Management
- International Disciplines
- Journalism
- Justice Administration
- Languages
- Law (JD or other law degree)

- Music
- Non-Profit Management/Organizations
- Nursing
- Pharmacology
- Philosophy
- Policy Analysis
- Political Science
- Psychology
- Public Administration
- Public Affairs
- Real Estate
- Religion
- Research Work
- Social Work
- Sociology
- Statistics
- Telecommunications
- Urban/Regional Administration/Management
- Veterinary Medicine
- Writing/Editor
- Other Subject Areas (as specified in your resume)



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13 days

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Education and Other Information



Items marked with * are required.

Education and Relevant Experience

Additional Education Experience

Identify Degrees/Programs of Study or Concentration:

The following question asks for the names of your graduate and undergraduate degrees (including your qualifying degree). Your resume should also include all degrees. From the list of degrees provided below, select the closest match or choose "Other Subject Areas." Include information about dual-degrees, double-majors, and previous graduate and undergraduate degrees on your resume. If you are selected as a Finalist, the degree names you choose will also be made available to agencies to assist them in conducting resume searches.

8. Program(s) of Study or Concentration (Graduate and Undergraduate)

Check all that apply.

- Accounting/Finance/Budget
- Acquisitions/Contracts/Grants
- Administration/Management Process
- Anthropology
- Architecture
- Archives/Records Management
- Area Studies (Strategic, Judicial, etc.)
- Behavioral Science
- Biohazardous Threats/Emerging Diseases
- Biological Sciences
- Business Management/Administration
- Chemistry
- Climate and Society
- Communications
- Community/Regional Planning/Develop
- Comparative Politics

- Diplomacy
- Economics
- Education
- Emergency Management
- Employee Development
- Energy/Earth Resources
- Engineering
- Environmental Policy/Studies
- Environmental Sciences/Natural Resources
- Epidemiology
- Film and TV Production
- Fine Arts
- Food and Nutrition
- Geography
- Government
- Health Administration/Public Health
- Historic Preservation
- History
- Horticulture
- Human/Labor Relations
- Human Resources Development/Policy

- Journalism
- Human Rights
- Individual/Group/Organizational Theory and Dynamics
- Information Systems Management
- International Disciplines
- Journalism
- Justice Administration
- Languages
- Law (JD or other law degree)
- Liberal Arts
- Library Sciences
- Marketing
- Mathematics
- Music
- Non-Profit Management/Organizations
- Nursing
- Pharmacology
- Philosophy
- Policy Analysis
- Political Science
- Psychology
- Public Administration
- Public Affairs
- Real Estate
- Religion
- Research Work
- Social Work
- Sociology
- Statistics
- Telecommunications
- Urban/Regional Administration/Management
- Veterinary Medicine
- Writing/Editor
- Other Subject Areas (as specified in your resume)



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Education and Other Information

Education and Relevant Experience

Other Information

Documents

On-line Assessment

Essay and Final Submission

Review

Items marked with * are required.

Education and Relevant Experience

Relevant Skills and Experience

Languages: Please select the languages which you can speak, write, and/or read. If your language is not listed, please include the specific language in the experience section of your application.

9. Languages:

Check all that apply.

- American Sign
- Arabic
- Chinese
- Dutch
- English
- French
- German
- Hebrew
- Hindi
- Italian
- Japanese
- Korean
- Persian
- Polish
- Portuguese
- Romanian
- Russian
- Spanish

Additional Skills: The following list includes skills you may be proficient in as a result of your education and/or experiences. Please select the skills you can apply in difficult situations with only occasional guidance; your selections will not have any impact on qualifying you for selection as a Finalist. Agencies will use this information when conducting searches of Finalists. Your resume should defend your selections.

10. Additional Skills:

Check all that apply.

- Acquisitions
- Analytical Skills
- Biomedical Science
- Budget Analysis
- Capital Asset Management
- Communications
- Current Security Clearance
- Engineering
- Financial Management & Analysis
- Health Information Technology
- Healthcare/Medical
- Human Resources Management
- Information Systems Security
- Information Technology
- Leadership & Management
- Logistics
- Mathematics
- Operations Research/Analysis
- Performance Management
- Policy Analysis
- Process Improvement
- Program Analysis
- Program Evaluation
- Program Management
- Project Management
- Public Administration
- Science
- Social Work
- Systems Architecture/Redesign



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Education and Other Information



Items marked with * are required.

Other Information

PMF and Selective Service Status

* 1. **PMF Status:** Are you a current PMF Finalist? Please remember that you will relinquish your current PMF eligibility if you submit an application for the 2013 Class. NOTE: If you are a current Finalist and initiate the on-line assessment for the new class, you will forfeit your standing as a Finalist. Please see the "Become a PMF" at www.pmf.gov for current Finalists applying again.

Yes

No

* 2. **Have you applied to the PMF Program before?**

Yes

No

Selective Service: Select the statement that best applies for your Selective Service registration status.

* 3. **Selective Service Status:**

I am a female, and therefore I am exempt from registering with the Selective Service.

I am a male born on or after January 1, 1960 and I have registered for the Selective Service.

I am a male born on or after January 1, 1960, and I have not registered for the Selective Service, but I have an approved exemption

I am a male born on or after January 1, 1960, and I have not registered for the Selective Service.

I am a male born before January 1, 1960 and therefore I am exempt from registering with the Selective Service.

Important! All the information you provide may be verified by a review of the work experience and/or education as shown on your application form, by checking references and through other means, such as the interview process.

Any exaggeration of your experience, false statements, or attempts to conceal information may be grounds for not hiring you, or for firing you after you begin work.



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Education and Other Information



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Other Information

Location Preferences

Preferred Geographic Location: Please select the geographic location or locations in which you would like to serve if appointed as a PMF; you may choose more than one. This preference is only used when agencies search for Finalists in a particular geographic location. Your answer(s) does not impact where a Finalist may accept an appointment. For purposes of this application, the default is "Anywhere, U.S." Choosing "U.S. Territories, PR" includes all U.S. Territories. Appointments overseas are extremely rare. Appointments are made throughout the United States; however, the majority are made in the Washington, DC, metro area. Selections are final and cannot be altered at a later date.

NOTE: Provided below are the States that are included in each of the five regional groupings.

* 4. Preferred Geographic Location Regions:

Check all that apply.

- Anywhere, U.S.
- Washington, DC
- U.S. Territories, PR
- Northeastern States: CT, DE, ME, MD, MA, NH, NJ, NY, PA, RI, VT
- Midwestern States: IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI
- Southeastern States: AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, VA, WV
- Southwestern States: AZ, OK, NM, TX
- Western States: AK, CA, CO, HI, ID, OR, MT, NV, UT, WA, WY

Preferred Assessment Location: The assessment process is explained under the "Become a PMF" section at www.pmf.gov, including an Assessment Preparation Guide. If you are selected as a semi-finalist, you will be invited to select one of six in-person assessment center locations to participate in the next phase of the assessment which will be conducted sometime between January to February 2013. Please select the location that will be most convenient for you at that time. The assessment notice will contain instructions on how to reschedule, if necessary, and directions to the center. Travel to the location is at the applicant's expense. The location information is being collected at this time for assessment center planning purposes. We encourage you to pick your preferred assessment center location so that OPM can accommodate your needs.

* 5. Please choose your preferred assessment location from the radio buttons menu provided below.

- Atlanta, GA
- Chicago, IL



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Education and Other Information



Items marked with * are required.

Other Information

Reasonable Accommodation

Reasonable Accommodation Requests: If you indicate a need for reasonable accommodation(s) to participate in the on-line assessment, please DO NOT proceed with the on-line assessment until you receive a response from us. This on-line application system will take you through the remaining screens and is designed to take all applications directly into the on-line-assessment. If, however, you choose to continue and take the on-line assessment before we can review your claim for an accommodation, your request for such accommodation(s) will be void and you will be scored based on your performance without consideration of any accommodation request.

We will be reviewing all applicants who make a request for reasonable accommodation(s) for the on-line assessment and will adjudicate any such requests on a case-by-case basis. You may be contacted to provide additional supporting documentation in order for us to make a reasonable accommodation. Some accommodations may require adjustments to the on-line assessment (e.g., larger font size for visually impaired).

If we are able to accommodate your request, you will be provided with a limited window of opportunity to participate in the on-line assessment and will need to complete the on-line assessment within the time provided. All applicants will need to complete the on-line assessment to determine their eligibility for selection as Semi-Finalist.

For additional information about our assessment process (both the on-line and in-person assessments), please review the "2013 PMF Assessment Preparation Guide" under the "Become a PMF/Assessment Process" section on the PMF website at <http://www.pmf.gov>.

Please indicate if you require a reasonable accommodation for either the on-line or in-person assessment below. Once you complete this section, continue to the next page of the application where you will attach supporting documentation.

* 6. On-line Assessment: Are you requesting an accommodation for a disability qualified under the Americans with Disabilities Act of 1990, as amended, or the Rehabilitation Act of 1973, as amended, for the on-line assessment?

- Yes
- No

* 7. In-person Assessment: Are you requesting an accommodation for a disability qualified under the Americans with Disabilities Act of 1990, as amended, or the Rehabilitation Act of 1973, as amended, for the in-person assessment?

- Yes
- No



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Education, Relevant Experience and Other Information



The following questions are being asked as a follow-up to answers previously given. The response you gave to each question will be shown prior to the follow-up. If you wish to change your answer to questions previously asked, please click on the "Previous" button at the bottom of the page.

Items marked with * are required.

Other Information

Previously Answered Question:

6. **On-line Assessment:** Are you requesting an accommodation for a disability qualified under the Americans with Disabilities Act of 1990, as amended, or the Rehabilitation Act of 1973, as amended, for the on-line assessment?

Answers:

- Yes
- No

* 1. Please use the text box to describe the type of reasonable accommodation you are requesting for the on-line assessment.

Enter NA if Not Applicable.

10000 characters left (10000 character limit)

Previously Answered Question:

7. **In-person Assessment:** Are you requesting an accommodation for a disability qualified under the Americans with Disabilities Act of 1990, as amended, or the Rehabilitation Act of 1973, as amended, for the in-person assessment?

Answers:

- Yes
- No

* 1. Please use the text box to describe the type of reasonable accommodation you are requesting for the in-person assessment.



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**Vacancy Closes In
13 days**

You must submit your completed application by the time specified above; failure to do it will result in your application not being considered.

Documents



Applicants must submit a resume and transcript to be considered for the program. The transcript should reflect the degree used to qualify for the program and may be an unofficial copy. The additional documents listed on this page are required only if applicable to the individual.



Applicants may upload or fax supporting documents. The preference is to upload the document as faxing may take up to 4 hours to be associated to your file. If you chose to fax, you will need to use the specific fax cover sheet for the type of document being submitted. Please add a document to your application now by clicking on one of the following actions:

- "Upload" to upload documents from your computer.
- "Fax" to generate a fax coversheet and fax the documents.

NOTE: You may not submit more than one document in each category. If you provide an additional document or new version of a previously submitted document, the new document will replace the existing version already on file.

Document Type	Description	Action
1. DD-214	No document Submitted	Upload Fax
2. Military Letters/Orders	No document Submitted	Upload Fax
3. SF-15	No document Submitted	Upload Fax
4. VA Disability	No document Submitted	Upload Fax
5. Other Documentation	No document Submitted	Upload Fax

The following are additional documents requested for this vacancy. Please either select an existing document or add a new document to the system as needed.

Document Type	Description	Action
1. Resume	No document Submitted	 Upload  Fax
2. Transcript (Qualifying Degree)	No document Submitted	 Upload  Fax
3. Reasonable Accommodation Documentation	No document Submitted	 Upload  Fax

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**Vacancy Closes In
13 days**

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On-line Assessment



As a part of the Presidential Management Fellows (PMF) application process, you will need to complete three different sections of the assessment: 1) situational judgment videos, 2) a management development questionnaire, and 3) essay questions before submitting your application for the program.

You should not take the on-line assessment using a hand-held device (cell phone or tablet). The optimal system configuration for taking the on-line assessment is:

- PC Windows XP through Windows 7
- Internet Explorer 7 through 9
- Adobe Flash Enabled

The situational judgment videos and management development questionnaire should take no longer than 60 minutes to complete. Please complete these two sections of the assessment in a single sitting for continuity of your thought process and the best results. Try to take the assessment in a distraction-free environment so you may thoughtfully consider the items. The assessment is not timed; you may take as long as you like to answer each question. If you absolutely must stop before completing the first two sections, you will need to re-enter and log in through the application. You will need to advance through the application pages until you reach the assessment link which will take you back to where you left off in the assessment.

Once you finish the first two sections, you will return to the PMF application website where you will answer three essay questions. The essay questions are not timed. You aren't finished yet! You have two more critical steps – Certify your information for accuracy and review and submit your application. You must complete the entire process and submit your application prior to the closing date of the announcement.

WARNING:

- **Current Finalists** - if you click the "Take On-line Assessment" button, you will relinquish your current status as a Finalist.
- **Individuals Requesting Reasonable Accommodations for the on-line assessment** - if you click the "Take On-line Assessment" button, you will relinquish your request for accommodation for the on-line assessment.

While we adjudicate your reasonable accommodation request, proceed with submitting the remainder of your application by clicking the "Next" button below.

[Take On-line Assessment](#)



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**Vacancy Closes In
13 days**

You must submit your completed application by the time specified above; failure to do it will result in your application not being considered.

Essay and Final Submission

Education and Relevant Experience

Other Information

Documents

On-line Assessment

Essay and Final Submission

Review

Please complete the essays and be sure to submit your application. Your application will be incomplete otherwise. Items marked with * are required.

Essays

Essay Instructions

Please respond to each of the 3 essay questions listed below. The essay questions are not timed. Please take as long as you need and use your best judgment to thoroughly address each of the questions based on your past experience and knowledge. Each answer is limited to 3000 characters, approximately 300-350 words. Please ensure you enter at least 2000 characters per question. There is a character counter at the end of each answer box. You may find it easier to prepare your essays offline using word processing software, and when complete, copy and paste it into the text boxes provided for each question.

NOTE: In order to save your answers as part of the application, you must complete all three essays and then click the "Next" button at the bottom of the page.

* 1. [Essay Question 1]

Enter NA if Not Applicable.

3000 characters left (3000 character limit)

* 2. [Essay Question 2]

Enter NA if Not Applicable.

3000 characters left (3000 character limit)

* 3. [Essay Question 3]

Enter NA if Not Applicable.

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**Vacancy Closes In
13 days**

You must submit your completed application by the time specified above; failure to do it will result in your application not being considered.

Essay and Final Submission



Please complete the essays and be sure to submit your application. Your application will be incomplete otherwise. Items marked with * are required.

Certify and Submit

Certification of Information Accuracy

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an eSignature is the electronic equivalent of a hand-written signature.

I certify that, to the best of my knowledge and belief, all of the information I have provided is true, correct, and provided in good faith. I certify that I have worked independently and did not get any form of assistance while completing the assessments. I understand that if I make an intentional false statement, or commit deception or fraud in this application and its supporting materials, or in any document or interview associated with the assessment and application process, I may be fined or imprisoned (18 U.S.C. 1001), my eligibilities may be canceled, I may be denied an appointment, or I may be removed and debarred from the Federal service (5 C.F.R part 731). I understand that any information I give may be investigated. I understand that I will be rated "ineligible" if I do not respond to this certification item.

DO NOT E-SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT.

By my eSignature below, I certify that I have read, fully understand and accept all terms of the above statement. Please signify your acceptance by entering the information requested in the fields below.

* 1. Application Submission

Check all that apply.

I understand and acknowledge that by proceeding, I am submitting my application.



PMF Program Status

My Account

Logout

**Vacancy Closes In
13 days**

You must submit your completed application by the time specified above; failure to do it will result in your application not being considered.

Application Review



Here is a summary of the application you just completed.

Personal Information

Name:	JANE DOE
Email:	mary.deleon@center4oe.com
Vacancy Announcement:	PMF-2013-0001
Position Title:	Presidential Management Fellows
Veteran's Preference:	CPS VET
Notification Preferences:	No Preferences Selected
On-line Assessment Status:	Status not Available - If you have not yet completed your On-line Assessment, and the vacancy is still open, please be sure to complete it before the vacancy closes.

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Eligibility Questions (Citizenship and Graduation)

* 1. Citizenship:

Refer to the "[Become a PMF/Eligibility](#)" section at www.pmf.gov for additional information for non-US Citizens.

I am either a US Citizen or eligible to be legally employed in the United States.

Answer: Yes

* 2. Eligible applicants must either:

a) have completed an advanced degree from a qualifying college or university 2 years prior to November 5, 2012,
or

b) be a current graduate student who expects to complete an advanced degree (masters or professional) from a qualifying college or university by August 31, 2013. Completing an advanced degree by August 31, 2013, includes all degree requirements and the successful defense or completion of any required thesis or dissertation, and not necessarily to have graduated.

Choose one:

Answer: Completed my degree within the 2-year period preceding November 5, 2012

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Education and Other Information

Education and Relevant Experience responses

Qualifying College/University

Please [select the college/university](#) you are using to qualify for the PMF Program. Please click on your school name and it will be inserted in the text box below. If not listed, select "Other" and type the name in the text box provided. Try different variations of your school name before selecting "Other." Note: the PMF Program may contact you to provide further documentation for foreign college/university accreditation.

* 1. Qualifying College/University Name

Answer: Alaska Pacific University

* 2. FAFSA School Code

Answer: 001061

3. If your college/university is not listed in the lookup above, please enter your school location (City, State, Country).

Answer:

Qualifying College/University (cont.)

* 4. Degree Type

Answer: Masters

* 5. Degree Completion

Answer: I completed this degree on the following date.

* 6. Degree Completion Date

Answer: 10/19/2012

* 7. Program of Study or Concentration (Qualifying Degree)

Answer: Accounting/Finance/Budget

Additional Education Experience

Identify Degrees/Programs of Study or Concentration:

The following question asks for the names of your graduate and undergraduate degrees (including your qualifying degree). Your resume should also include all degrees. From the list of degrees provided below, select the closest match or choose "Other Subject Areas." Include information about dual-degrees, double-majors, and previous graduate and undergraduate degrees on your resume. If you are selected as a Finalist, the degree names you choose will also be made available to agencies to assist them in conducting resume searches.

8. Program(s) of Study or Concentration (Graduate and Undergraduate)

Relevant Skills and Experience

Languages: Please select the languages which you can speak, write, and/or read. If your language is not listed, please include the specific language in the experience section of your application.

9. Languages:

Additional Skills: The following list includes skills you may be proficient in as a result of your education and/or experiences. Please select the skills you can apply in difficult situations with only occasional guidance; your selections will not have any impact on qualifying you for selection as a Finalist. Agencies will use this information when conducting searches of Finalists. Your resume should defend your selections.

10. Additional Skills:

Other Information responses

PMF and Selective Service Status

* 1. **PMF Status:** Are you a current PMF Finalist? Please remember that you will relinquish your current PMF eligibility if you submit an application for the 2013 Class. NOTE: If you are a current Finalist and initiate the on-line assessment for the new class, you will forfeit your standing as a Finalist. Please see the "Become a PMF" at www.pmf.gov for current Finalists applying again.

Answer: Yes

* 2. Have you applied to the PMF Program before?

Answer: Yes

Selective Service: Select the statement that best applies for your Selective Service registration status.

* 3. Selective Service Status:

Answer: I am a female, and therefore I am exempt from registering with the Selective Service.

Location Preferences

Preferred Geographic Location: Please select the geographic location or locations in which you would like to serve if appointed as a PMF; you may choose more than one. This preference is only used when agencies search for Finalists in a particular geographic location. Your answer(s) does not impact where a Finalist may accept an appointment. For purposes of this application, the default is "Anywhere, U.S." Choosing "U.S. Territories, PR" includes all U.S. Territories. Appointments overseas are extremely rare. Appointments are made throughout the United States; however, the majority are made in the Washington, DC, metro area. Selections are final and cannot be altered at a later date.

NOTE: Provided below are the States that are included in each of the five regional groupings.

* 4. Preferred Geographic Location Regions:

Answer: Anywhere, U.S.

Preferred Assessment Location: The assessment process is explained under the "Become a PMF" section at www.pmf.gov, including an Assessment Preparation Guide. If you are selected as a semi-finalist, you will be invited to select one of six in-person assessment center locations to participate in the next phase of the assessment which will be conducted sometime between January to February 2013. Please select the location that will be most convenient for you at that time. The assessment notice will contain instructions on how to reschedule, if necessary, and directions to the center. Travel to the location is at the applicant's expense. The location information is being collected at this time for assessment center planning purposes. We encourage you to pick your preferred assessment center location so that OPM can accommodate your needs.

* 5. Please choose your preferred assessment location from the radio buttons menu provided below.

Answer: Atlanta, GA

Reasonable Accommodation

Reasonable Accommodation Requests: If you indicate a need for reasonable accommodation(s) to participate in the on-line assessment, please DO NOT proceed with the on-line assessment until you receive a response from us. This on-line application system will take you through the remaining screens and is designed to take all applications directly into the on-line assessment. If, however, you choose to continue and take the on-line assessment before we can review your claim for an accommodation, your request for such accommodation(s) will be void and you will be scored based on your performance without consideration of any accommodation request.

We will be reviewing all applicants who make a request for reasonable accommodation(s) for the on-line assessment and will adjudicate any such requests on a case-by-case basis. You may be contacted to provide additional supporting documentation in order for us to make a reasonable accommodation. Some accommodations may require adjustments to the on-line assessment (e.g., larger font size for visually impaired).

If we are able to accommodate your request, you will be provided with a limited window of opportunity to participate in the on-line assessment and will need to complete the on-line assessment within the time provided. All applicants will need to complete the on-line assessment to determine their eligibility for selection as Semi-Finalist.

For additional information about our assessment process (both the on-line and in-person assessments), please review the "2013 PMF Assessment Preparation Guide" under the "Become a PMF/Assessment Process" section on the PMF website at <http://www.pmf.gov>.

Please indicate if you require a reasonable accommodation for either the on-line or in-person assessment below.

Once you complete this section, continue to the next page of the application where you will attach supporting documentation.

* 6. **On-line Assessment:** Are you requesting an accommodation for a disability qualified under the Americans with Disabilities Act of 1990, as amended, or the Rehabilitation Act of 1973, as amended, for the on-line assessment?

Answer: Yes

Follow-up Questions

* 1. Please use the text box to describe the type of reasonable accommodation you are requesting for the on-line assessment.

Answer: N

* 7. **In-person Assessment:** Are you requesting an accommodation for a disability qualified under the Americans with Disabilities Act of 1990, as amended, or the Rehabilitation Act of 1973, as amended, for the in-person assessment?

Answer: Yes

Follow-up Questions

* 1. Please use the text box to describe the type of reasonable accommodation you are requesting for the in-person assessment.

Answer: N

Essay and Final Submission

Essays responses

Essay Instructions

Please respond to each of the 3 essay questions listed below. The essay questions are not timed. Please take as long as you need and use your best judgment to thoroughly address each of the questions based on your past experience and knowledge. Each answer is limited to 3000 characters, approximately 300-350 words. Please ensure you enter at least 2000 characters per question. There is a character counter at the end of each answer box. You may find it easier to prepare your essays offline using word processing software, and when complete, copy and paste it into the text boxes provided for each question.

NOTE: In order to save your answers as part of the application, you must complete all three essays and then click the "Next" button at the bottom of the page.

* 1. [Essay Question 1]

Answer: 1

* 2. [Essay Question 2]

Answer: 2

* 3. [Essay Question 3]

Answer: 3

Certify and Submit responses

Certification of Information Accuracy

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an eSignature is the electronic equivalent of a hand-written signature.

I certify that, to the best of my knowledge and belief, all of the information I have provided is true, correct, and provided in good faith. I certify that I have worked independently and did not get any form of assistance while completing the assessments. I understand that if I make an intentional false statement, or commit deception or fraud in this application and its supporting materials, or in any document or interview associated with the assessment and application process, I may be fined or imprisoned (18 U.S.C. 1001), my eligibilities may be canceled, I may be denied an appointment, or I may be removed and debarred from the Federal service (5 C.F.R part 731). I understand that any information I give may be investigated. I understand that I will be rated "ineligible" if I do not respond to this certification item.

DO NOT E-SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT.

By my eSignature below, I certify that I have read, fully understand and accept all terms of the above statement. Please signify your acceptance by entering the information requested in the fields below.

* 1. **Application Submission**

Answer: I understand and acknowledge that by proceeding, I am submitting my application.

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Documents from your profile that will be sent with your application.

Document Type	Description	Filename	Submission Type	Date Received
1. DD-214	No document Submitted			
2. Military Letters/Orders	No document Submitted			
3. SF-15	No document Submitted			
4. VA Disability	No document Submitted			
5. Other Documentation	No document Submitted			

The following are additional documents requested for this vacancy.

Document Type	Description	Filename	Submission Type	Date Received
1. Resume	No document Submitted			
2. Transcript (Qualifying Degree)	No document Submitted			
3. Reasonable Accommodation Documentation	No document Submitted			

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PMF Program Status

My Account

- Demographic Info

- Personal Info


- Veterans Info

- Change Password

Logout

You must submit your completed application before a vacancy closes; failure to do it will result in your application not being considered.

Program Status

Announcement Number	Position Title	Vacancy Status	Application Status	Comments	Vacancy Closes In
PMF-2013-0001	Presidential Management Fellows	Accepting Applications	Application Received  You have answered all the required questions. Withdraw On-line Assessment Status not Available - If you have not yet completed your On-line Assessment, and the vacancy is still open, please be sure to complete it before the vacancy closes. Complete On-line Assessment	No Comment	13 days

[Edit Application](#)

Note: You must review the entire application and click Finish to re-submit your edited application.



PMF Program Status

My Account

- Demographic Info
- Personal Info
- Veterans Info
- Change Password

Logout

Your Account Information

Below is a summary of your basic account information.

Use the links at the left to access more detailed information.

Account Summary

User ID	47
Email	mary.deleon@center4oe.com
Notification Preferences	No Preference Selected