

Appendix **F3.1. Participant Frequently Asked Questions (FAQ)**

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Rapid cycle evaluation of operational improvements in SNAP E&T: Participant Frequently Asked Questions (FAQ)

What is the study about?

The purpose of the study is to learn about [SNAP E&T PROGRAM NAME], the Employment & Training program that is available to people who participate in SNAP. Your feedback will help us determine what works in these programs and what could be improved. We will be asking you specifically about employment and training, and not about food benefits.

Who is sponsoring the study?

The study is being sponsored by the U.S. Department of Agriculture (USDA), Food and Nutrition Service, the Federal agency that oversees the SNAP and SNAP E&T program and others like it around the country.

Who is conducting the study?

The study is being conducted by Mathematica, an independent research firm. We do not work for the SNAP [NAME OF STATE PROGRAM] agency, USDA, or any other governmental agency.

Why should I participate?

[SNAP E&T PROGRAM NAME] is working to understand how different changes affect SNAP participants' satisfaction and engagement with E&T services. Your participation helps us understand how we can make the [SNAP E&T PROGRAM NAME] program better for you and people like you.

Is the information kept private? How is the information going to be used?

The information you provide will be considered private. We will summarize the information we collect and put it together with information that we gather from others. Nothing you say will ever be linked to your name. All information will be stored safely and destroyed at the end of the study. Also, nothing you say will affect your eligibility for SNAP, SNAP E&T or any other programs.

Do I have to participate?

No. Your participation today is voluntary. You don't have to answer any questions you don't want to, and you can leave at any time.

I would like to speak with someone about this study.

You can contact the project survey director, [NAME] at XXX-XXX-XXXX or by email at [EMAIL].

Public Burden Statement

This information is being collected to assist the Food and Nutrition Service in evaluating operational improvements in Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) programs that aim to improve delivery of services and program outcomes. This is a voluntary collection and FNS will use the information to assess the effectiveness of changes made to the SNAP E&T program. This collection does request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-xxxx. The time required to complete this information collection is estimated to average 2 minutes (0.0330 hours) per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22306 ATTN: PRA (0584-xxxx). Do not return the completed form to this address.