

## NOAA COMMISSIONED OFFICER CORPS

### Privacy Act Statement

**Authority:** The collection of this information is authorized under 33 U.S.C Chapter 43, National Oceanic & Atmospheric Administration Commissioned Officer Corps.

**Purpose:** The information requested in this form is utilized to evaluate your qualifications for appointment in the NOAA Commissioned Officer Corps (NOAA Corps).

**Routine Use:** Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among Department staff for work related purposes. Disclosure of this information is also subject to all of the published routine uses as identified in the System of Records Notice

**NOAA-1, Applicants for the NOAA Corps.**

**Disclosure:** Furnishing this information is voluntary. However, failure to provide the requested data will preclude you from consideration for appointment in the NOAA Corps.

### Paperwork Reduction Act

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0047. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 2 hours for each application, 5 hours for each interview, and 15 minutes for each reference, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the NOAA Commissioned Personnel Center, [Chief.NOAACorps.Recruiting@noaa.gov](mailto:Chief.NOAACorps.Recruiting@noaa.gov).

**I. PERSONAL DATA** - Please answer the following questions:

1. What is your relationship to the applicant?
2. How long have you known the applicant?

**II. EMPLOYMENT DATA** - If you are familiar with the applicant's employment history, please answer the following questions to the best of your knowledge and comment where applicable.

1. What is the highest position applicant held in professional employment?
  2. Why did applicant leave job?
  3. Has applicant ever been discharged for inefficiency, neglect of duty or moral unfitness? *(If yes, please comment below.)*
- No  Yes

**III. GENERAL RATING** - Please rate applicant on the factors stated below and check best trait in the column to the right:

Factors to be considered:	Very Good	Good	Acceptable	Poor	<b>Best Trait</b>
1. Reliability					
2. Ability to work harmoniously with others					
3. Emotional stability					
4. Integrity					
5. Ability to adjust to reassignments and relocations					
6. Self-confidence					
7. Initiative					
8. Leadership					
9. Trust involving security of the United States					
10. Ability to process information and react quickly					

**IV. OVERALL RATING** - Using a scale of 1 to 10, rate the applicant using "1" for a rating of very poor and "10" for a rating of exceptionally outstanding. For example, a rating of "5" might be for a person with an average scholastic record, half of the above factors marked "Good" and half marked "Very Good".

**OVERALL**

**V. REMARKS:**

Signature: (required)	Printed Name:	
	Title:	
		Date