Appendix: Verification of Relationship Documents

The following table lists documents that may establish a relationship between the claimant and the requester. The requester may remove personal financial information and Social Security Numbers before submission. Documents that are not in English must be accompanied by a certified or notarized translation.

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| **Family Member** | **Acceptable Document(s) to Verify Relationship of Dependent** |
| AdultAdult ChildrenIncapable of self-support | * Power of Attorney (medical and financial)
* Guardianship (medical and financial)
* Conservator
* Executor of Estate (deceased)
 |
| Unmarried Child under age 21 | A copy of any one of the following documents listing child:* Government-issued birth certificate; or
* Certificate of live birth; or
* Front page of the most recent tax year’s Federal or State tax return; or
* Consular Report of Birth Abroad; or
* Official paternity test; or
* Voluntary affidavit of paternity or similar document; or
* Court or administrative order (*e.g.*, National Medical Support Notice).
 |
| Unmarried Adopted child under age 21 | A copy of any one of the following documents listing child:* Final adoption certificate or decree; or
* Authorized letter from a placement agency for the purpose of adoption; or
* Front page of most recent tax year’s Federal or State tax return with child’s name; or
* Court or administrative order (*e.g.*, National Medical Support Notice).
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| **Family Member Acceptable Document(s) to Verify Relationship of Dependent** |
| Unmarried stepchild under age 21 | A copy of any one of the following documents:* Birth certificate, or final adoption certificate/decree, listing current spouse as parent; or
* Front page of most recent tax year’s Federal or State tax return with child’s name; or
* Court or administrative order (*e.g.*, National Medical Support Notice)
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| Unmarried foster child under age 21 | Submit all of the following documents:* Certification of foster child status, available in Appendix
* Government-issued birth certificate or other document verifying child’s date of birth.
* Documentation of regular and substantial support for the child, such as:
	+ Evidence of eligibility as a dependent child for benefits under other State or Federal programs.
	+ Proof of inclusion of the child as a dependent on the enrollee’s front page of most recent tax year’s Federal or State tax returns.
	+ Canceled checks, money orders, or receipts for periodic payments from the enrollee for or on behalf of the child.
	+ Evidence of goods or services which show regular and substantial contributions of considerable value.
* If applicable, include copy of court order naming employee or spouse as child’s legal guardian.
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