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Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Administration for Children and Families (ACF)

Date: September 20, 2023

Subject: Non-Substantive Change Request – Income Withholding for Support Order (IWO)
(OMB #0970-0154)

This memo provides an overview of proposed non-substantive changes to the approved information collection, Income Withholding for Support Order (IWO) (OMB #0970-0154).

Background

OMB approved the IWO for an additional three years on August 23, 2023. On September 19, 2023, OMB approved the following changes to this information collection:

- An extension of the previously approved IWO form for an additional 12 months to allow states to program their systems to accommodate the recently approved revisions to the IWO form and instructions.
- Minor changes as a result of an additional quality review and to clarify instructions around forms during programming transitions.

ACF inadvertently uploaded an incorrect version of the IWO that incorporated some but not all the minor changes (for example, the change in name from OCSE to OCSS).

Overview of Requested Changes

OCSS requests to replace the IWO form with the appropriate version that incorporates all minor updates.