

ATTACHMENT ____

Department of the Interior
United States Geological Survey
Annual Acquisition of Water-Use Data
OMB Control No. XXXX-XXXX

Draft Letter

AAWU-L1 Annual Survey of State Water-Resources Agency Water-Use Data

AAWU-L1

(11-25-2024)

Department of the Interior
United States Geological Survey
____ Water Science Center
Date

Name of respondent

Title

Email address

Agency name

Street Address

City, State, Zip

Dear _____:

We request that you provide the most recent annual and monthly water-use data maintained by your agency. Attached is a listing of relevant attributes that we would like to acquire, if available, with water-use data. We are happy to receive, if possible, in machine-readable format, the content that your database has available for output. If you would like, we can provide the USGS Water-Use Data System templates as a form.

Please let us know of any data user-sharing restrictions for which we need to develop a written agreement.

In accordance with the Paperwork Reduction Act, OMB Approval XXXX-XXXX, we have estimated that the time to complete this data request varies from x to x hours, with an average of x hours, depending on the retrieval processes for your database.

Thank you in advance for your time and willingness provide these valuable data in support of the USGS Water Availability and Use Science Program.

Sincerely,

Name, Title, Water-Use Special