Questionnaire Management Guidelines

Goals:
- **One consolidated document to track all model and CQ changes throughout the life of the project**
- **Questionnaire always matches the live survey**
- **Easy and error-free way to submit CQ changes**
- **All changes tracked and reflected in one document (DOT will help)**

Basic rules:

1 This questionnaire **has to match the live survey**

2 All changes to the live measure need to be tracked and archived in **one document**

3 **All CQ change requests** have to be submitted using this document

SRA: 1) marks up changes and submits the entire document to DOT

DOT: 1) archives change request on separate tab
2) implements change(s)
3) updates the document to reflect all implemented changes in the "clean" questionnaire - SRA can send to the client and use for future CQ changes

4 DOT safeguards correct formats - your next CQ changes have to be submitted using one survey document with appropriate color-coding

Questionnaire Skip Set Up Guidelines

Goals:
- **Ensure all skip setup included in the questionnaire is consistent with skip logic rules**
- **Decrease down time due to skip corrections within submitted surveys**

Basic Skip Rules:

"Other Please Specify" (OPS) Skip Rules:

Type 1 "Other Please Specify" Rules (Text box to the right of the answer choice "Other, please specify:") :

1 OPS questions must be set up as a radio-button or checkbox to have the text box appear next to the answer choice "Other, please specify:"
2 The open ended text box for "Other Please Specify" has it's own question ID and needs **full question text** included in questionnaire.
   (This will be used by clients, SRAs, etc, in the portal and comment cluster to differentiate between OPS questions within a measure)
3 The open ended text box has a character limit of 100. No exceptions! if more characters are needed, please request a Type 5 group.
4 In the special instructions column, indicate that this is a "OPS Group" for the PARENT and CHILD questions.

Type 5 "Other Please Specify" Rules (More than two questions within question group):

1 Open-ended boxes will not show up next to the answer choice "Other" in this type of skip logic. They will pop as separate questions that require additional question text. Please include full question text.
2
   Radio-button, checkbox or drop-down CQs can have an "other please specify" in this type of skip set up but the text box will pop as a separate question.
3 In the special instructions column, indicate that this is a "Skip Logic Group" for the PARENT and CHILD questions.

Please refer to the Current Custom Qsts tab for examples (OPS Type 1 and OPS Type 5 are marked in the comment boxes)

General Skip Rules:

1 The parent question must come first, and child questions must immediately follow. Skip logic groups cannot be broken up by other questions that are not included within the skip.
2 A CQ can only have one parent question; a single question CANNOT be triggered by different questions.
3 Answers within one question can be set up so that different answer combinations trigger different questions, through the use of "answer groups".
4 A question can only be a part of ONE group type i.e. skip logic, matrix, or multiple lists
5 Horizontal scale questions CANNOT be parent CQs, but they can be child CQs. NOTE: By changing a horizontal scale question to a dropdown they can become parent questions.
6 Open End text questions cannot be a parent questions, but they can be child CQs.
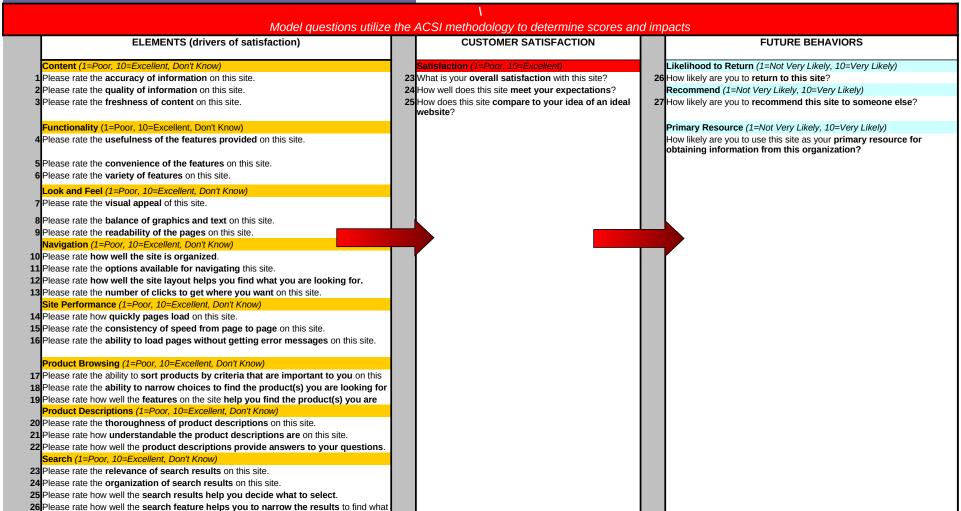7 Multi-select questions can be used in skip logic.

As a general tip for SRAs: The more complex the skip logic, the more difficult it is to keep the tabs and labels concise in SPRs.
It is important to know when to just use filters versus creating skip logic.

Caution: **Measures without enhanced/segmented reports might require intricate skip to gather necessary data for standard reports.**

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Model questions utilize the ACSI methodology to determine scores and impacts

ELEMENTS (drivers of satisfaction)	CUSTOMER SATISFACTION	FUTURE BEHAVIORS
Content *(1=Poor, 10=Excellent, Don't Know)*	**Satisfaction** *(1=Poor, 10=Excellent)*	**Likelihood to Return** *(1=Not Very Likely, 10=Very Likely)*
1 Please rate the **accuracy of information** on this site.	23 What is your **overall satisfaction** with this site?	26 How likely are you to **return to this site**?
2 Please rate the **quality of information** on this site.	24 How well does this site **meet your expectations**?	**Recommend** *(1=Not Very Likely, 10=Very Likely)*
3 Please rate the **freshness of content** on this site.	25 How does this site **compare to your idea of an ideal website**?	27 How likely are you to **recommend this site to someone else**?
Functionality *(1=Poor, 10=Excellent, Don't Know)*		**Primary Resource** *(1=Not Very Likely, 10=Very Likely)*
4 Please rate the **usefulness of the features provided** on this site.		How likely are you to use this site as your **primary resource for obtaining information from this organization?**
5 Please rate the **convenience of the features** on this site.		
6 Please rate the **variety of features** on this site.		
Look and Feel *(1=Poor, 10=Excellent, Don't Know)*		
7 Please rate the **visual appeal** of this site.		
8 Please rate the **balance of graphics and text** on this site.		
9 Please rate the **readability of the pages** on this site.		
Navigation *(1=Poor, 10=Excellent, Don't Know)*		
10 Please rate **how well the site is organized**.		
11 Please rate the **options available for navigating** this site.		
12 Please rate **how well the site layout helps you find what you are looking for.**		
13 Please rate the **number of clicks to get where you want** on this site.		
Site Performance *(1=Poor, 10=Excellent, Don't Know)*		
14 Please rate how **quickly pages load** on this site.		
15 Please rate the **consistency of speed from page to page** on this site.		
16 Please rate the **ability to load pages without getting error messages** on this site.		
Product Browsing *(1=Poor, 10=Excellent, Don't Know)*		
17 Please rate the ability to **sort products by criteria that are important to you** on this		
18 Please rate the **ability to narrow choices to find the product(s) you are looking for**		
19 Please rate how well the **features on the site help you find the product(s) you are**		
Product Descriptions *(1=Poor, 10=Excellent, Don't Know)*		
20 Please rate the **thoroughness of product descriptions** on this site.		
21 Please rate how **understandable the product descriptions are** on this site.		
22 Please rate how well the **product descriptions provide answers to your questions**.		
Search *(1=Poor, 10=Excellent, Don't Know)*		
23 Please rate the **relevance of search results** on this site.		
24 Please rate the **organization of search results** on this site.		
25 Please rate how well the **search results help you decide what to select**.		
26 Please rate how well the **search feature helps you to narrow the results** to find what		

Model Name	BJS V2
Model ID	sMlpVUksx0d8pl1gBA0UMQ4C
Partitioned	Yes - 2MQ
Date	1/30/2018

	Label	Element Questions	
		Look and Feel (1=Poor, 10=Excellent, Don't Know)	
1	**Look and Feel - Appeal**	Please rate the **visual appeal** of this site.	16
2	**Look and Feel - Balance**	Please rate the **balance of graphics and text** on this site.	17
3	**Look and Feel - Readability**	Please rate the **readability of the pages** on this site.	18
		Site Performance (1=Poor, 10=Excellent, Don't Know)	
4	**Site Performance - Loading**	Please rate how **quickly pages load** on this site.	
5	**Site Performance - Consistency**	Please rate the **consistency of speed from page to page** on this site.	
6	**Site Performance - Completeness**	Please rate how **completely the page content loads** on this site.	
		Navigation (1=Poor, 10=Excellent, Don't Know)	
7	**Navigation - Organized**	Please rate **how well this site is organized**.	
8	**Navigation - Options**	Please rate the **options available for navigating** this site.	
9	**Navigation - Layout**	Please rate **how well the site layout helps you find what you need.**	
		Information Browsing (1=Poor, 10=Excellent, Don't Know)	
10	**Information Browsing - Sort**	Please rate the ability to **sort information by criteria that are important to you** on this site.	
11	**Information Browsing - Narrow**	Please rate the **ability to narrow choices to find the information you are looking for** on this site.	
12	**Information Browsing - Features**	Please rate how well the **features** on the site **help you find the information you need**.	
		Site Information (1=Poor, 10=Excellent, Don't Know)	
13	**Site Information - Thoroughness**	Please rate the **thoroughness of information** provided on this site.	
14	**Site Information - Understandable**	Please rate how **understandable** this site's **information** is.	
15	**Site Information - Answers**	Please rate how well the site's **information provides answers to your questions**.	

Model Questions

Label	Satisfaction Questions	
	Satisfaction	
Satisfaction - Overall	What is your **overall satisfaction** with this site? (1=Very Dissatisfied, 10=Very Satisfied)	19
Satisfaction - Expectations	How well does this site **meet your expectations**? (1=Falls Short, 10=Exceeds)	
Satisfaction - Ideal	How does this site **compare to your idea of an ideal website**? (1=Not Very Close, 10=Very Close)	20
		21
		22

Label	Future Behaviors
Return	**Return (1=Very Unlikely, 10=Very Likely)** How likely are you to **return to BJS**?
Recommend	**Recommend (1=Very Unlikely, 10=Very Likely)** How likely are you to **recommend BJS to someone else**?
Primay Resource	**Primary Resource (1=Very Unlikely, 10=Very Likely)** How likely are you to use BJS as your **primary resource for obtaining information from this organization**?
Follow on Social Media	**Follow on Social Media (1=Very Unlikely, 10=Very Likely)** How likely are you to **follow BJS on social media** such as Twitter?

Model Instance Name:	BJS V2
MID sMlpVUksx0d8pl1gBA0UMQ4C	
Date: 1/30/2018	

red & strike-through: DELETE
underlined & italicized: RE-ORDER
pink: ADDITION
blue + -->: REWORDING

CUSTOM QUESTION LIST

25 character limit. Leave blank if you want DOT to fill this part out.

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q001			How **frequently** do you visit this site?	First time		Y	Radio button, one-up vertical		Visit Fre
				More than once a day					
				Daily					
				About once a week					
				About once a month					
				Every 6 months or less					
KMJ6747Q002	Role		Which **best describes you**?	Student		Y	Drop down, select one	Skip Logic Group	Role
				Academia					
				Research					
				General Public					
				Education/training					
				Corrections: jails, prisons, parole, probation					
				Law enforcement					
				Courts					
				Government					
				Media					
				Elected/Appointed Office					
				Other	A				
KMJ6747Q003		A	Please tell us your **role**.			N	Text area, no char limit	Skip Logic Group	OE_Role
MAD0209147			What portions of the site did you visit today? (Please select all that apply)	Corrections		Y	Checkbox, one-up vertical	Skip Logic Group	Section Visit
				Courts					
				Crime Type					
				Criminal Justice Data Improvement Program					
				Employment and Expenditure					
				Recidivism					
				Indian Country Justice Statistics					
				Law Enforcement					
				Victims					
				Other	A				
VAN0209644		A	Please tell us which portion(s) of the site you visited today.			N	Text area, no char limit	Skip Logic Group	OE_Section
KMJ6747Q004	Primary Reason		What is your **primary reason for visiting** the site today?	Research a specific topic or issue		Y	Drop down, select one	Skip Logic Group	Reason
				Access or download a publication					
				Obtain funding information					
				Look up a key statistic or definition					
				Materials for a course I'm teaching					
				Materials for a course I'm taking					
				Background information on a topic					
				Just browsing					
				Other	A				
KMJ6747Q005		A	Please tell us **why you were visiting** today.			N	Text area, no char limit	Skip Logic Group	OE_Reason
KMJ6747Q006	Acquisition Source		**How did you find** the BJS website?	Search Engine (Google, Yahoo, Bing, etc.)		Y	Drop down, select one	Skip Logic Group	Acquisition Source
				Email					
				Social Media (Twitter, Facebook)					
				Other	A				
KMJ6747Q007		A	Please tell us **how you found** the BJS website.			N	Text area, no char limit	Skip Logic Group	OE_Acq Source
KMJ6747Q008			Did you accomplish what you wanted to do today on this site?	Yes	B	Y	Drop down, select one	Skip Logic Group*	Accomplish
				No	A,B,C				
				Partially	A,B,C				
KMJ6747Q009		A	Please tell us why you were unable or partially unable to accomplish your task today.			N	Text area, no char limit	Skip Logic Group*	OE_Not Accomplish
KMJ6747Q010		B	How would you best describe the information on this site?	Very difficult to understand		Y	Drop down, select one	Skip Logic Group	Ease of Use
				Somewhat difficult to understand					
				Somewhat easy to understand					
				Very easy to understand					

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ 25 character limit.
KMJ6747Q011		C	What do you plan to do next?	Continue looking on this site		Y	Radio button, one-up vertical	Skip Logic Group	Do Next
				Try another website					
				Call for assistance					
				Email for assistance					
				Subscribe to RSS/JUSTSTATS/GovDelivery for notification of updates					
				Other	D				
KMJ6747Q012		D	What will you do next?			N	Text area, no char limit	Skip Logic Group	OE_Do Next
KMJ6747Q013			Please tell us about your **navigation experience**.	I had no difficulty navigating this site		Y	Checkbox, one-up vertical	Mutually Exclusive	Navigation
				I was able to navigate to the general area, but could not find the specific content I needed				Skip Logic Group	
				Site has too many links					
				Site has too few links					
				Links/labels are difficult to understand					
				Links did not take me where I expected					
				Could not get started or did not know where to begin					
				Had technical difficulties (e.g. broken links, error messages)	B				
				Other	A				
KMJ6747Q014		A	Please **describe your experience navigating the site**.			N	Text area, no char limit	Skip Logic Group	OE_Navigation
KMJ6747Q015		B	Please tell us **what links were broken or the errors received**.			N	Text area, no char limit	Skip Logic Group	OE_Nav Errors
KMJ6747Q016			What data-related resources did you use today? Please select all that apply.	Data Analysis Tools	A	Y	Checkbox, one-up vertical	Skip Logic Group	Tools
				Key Statistics	A				
				Data Collections	A				
				Data and Product Finder					
				Did not use any tools				Mutually Exclusive	
KMJ6747Q017		A	Were these tools helpful?	Yes	B	Y	Radio button, one-up vertical	Skip Logic Group	Tools_Useful
				No	B				
				Partially	B				
KMJ6747Q018		B	Please tell us about your experience with the data analysis tools and other data-related resources on the BJS website.			N	Text area, no char limit	Skip Logic Group	Tools_OE
KMJ6747Q019			**What form of data** is the most useful to you?	PDF		N	Checkbox, two-up vertical	Skip Logic Group	Data Pref
				.xlsx (Excel)					
				Csv					
				API					
				None of these				Mutually Exclusive	
				Other	A				
KMJ6747Q020		A	Please tell us **what form of data** is useful to you.			N	Text area, no char limit	Skip Logic Group	OE_Data Pref
KMJ6747Q021			Did you **use the search feature today**?	Yes	A,B,C	Y	Radio button, one-up vertical	Skip Logic Group	Search
				No					
KMJ6747Q022		A	What **specific search terms** did you use to try to find the information/product?			N	Text area, no char limit	Skip Logic Group	OE_Search Terms
KMJ6747Q023		B	Were the **search results helpful**?	Yes		Y	Radio button, one-up vertical	Skip Logic Group	Search results
				No					
KMJ6747Q024		C	Did you **encounter any difficulty with the search feature**?	Yes	D	Y	Radio button, one-up vertical	Skip Logic Group	Difficulty with Search
				No					
KMJ6747Q025		D	What **type of difficulty did you primarily encounter**?			Y	Drop down, select one	Skip Logic Group	What Difficulties
				It returned no results.					
				It returned too many results.					
				It returned too few results.					
				Results links were broken.					
				Results were not relevant to my search terms or needs.					

Model Instance Name: **BJS V2**

MID sMlpVUksx0d8pl1gBA0UMQ4C
Date: 1/30/2018

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QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ	25 character limit.
				Results were too similar/redundant.						
				Search required too many attempts.						
				I was not sure what words to use in my search.						
				Search speed was too slow.						
				Search results were not organized well.						
				Other	E					
KMJ6747Q026		E	Please describe the **search difficultie**s you experienced.			N	Text area, no char limit	Skip Logic Group	OE_ Difficulties	
KMJ6747Q027	Demographics: Age		Please select your **age**.	Under 18		Y	Drop down, select one		Age	
				18 - 24						
				25 - 34						
				35 - 44						
				45 - 54						
				55 - 64						
				65 or older						
				Prefer not to answer						
KMJ6747Q028	Demographics: Gender		Please select your **gender**.	Male		Y	Radio button, one-up vertical		Gender	
				Female						
				Prefer not to answer						
KMJ6747Q029	OE_Improve Experience		If you could **improve one thing about this website**, what would it be?			N	Text area, no char limit		Improvements	

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<div align="center" style="background-color:red">

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QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q001			How **frequently** do you visit this site?	First time		Y	Radio button, one-up vertical		Visit Fre
				More than once a day					
				Daily					
				About once a week					
				About once a month					
				Every 6 months or less					
KMJ6747Q002	Role		Which **best describes you**?	Student		Y	Drop down, select one	Skip Logic Group	Role
				Academia					
				Research					
				General Public					
				Education/training					
				Corrections: jails, prisons, parole, probation					
				Law enforcement					
				Courts					
				Government					
				Media					
				Elected/Appointed Office					
				Other	A				
KMJ6747Q003		A	Please tell us your **role**.			N	Text area, no char limit	Skip Logic Group	OE_Role
MAD0209147			What portions of the site did you visit today? (Please select all that apply)	Corrections		Y	Checkbox, one-up vertical	Skip Logic Group	Section Visit
				Courts					
				Crime Type					
				Criminal Justice Data Improvement Program					
				Employment and Expenditure					
				Recidivism					
				Indian Country Justice Statistics					
				Law Enforcement					
				Victims					
				Other	A				
VAN0209644		A	Please tell us which portion(s) of the site you visited today.			N	Text area, no char limit	Skip Logic Group	OE_Section
KMJ6747Q004	Primary Reason		What is your **primary reason for visiting** the site today?	Research a specific topic or issue		Y	Drop down, select one	Skip Logic Group	Reason
				Access or download a publication					
				Obtain funding information					
				Look up a key statistic or definition					
				Materials for a course I'm teaching					
				Materials for a course I'm taking					
				Background information on a topic					
				Just browsing					
				Other	A				
KMJ6747Q005		A	Please tell us **why you were visiting** today.			N	Text area, no char limit	Skip Logic Group	OE_Reason
KMJ6747Q006	Acquisition Source		**How did you find** the BJS website?	Search Engine (Google, Yahoo, Bing, etc.)		Y	Drop down, select one	Skip Logic Group	Acquisition Source
				Email					
				Social Media (Twitter, Facebook)					
				Other	A				
KMJ6747Q007		A	Please tell us **how you found** the BJS website.			N	Text area, no char limit	Skip Logic Group	OE_Acq Source
KMJ6747Q008			Did you accomplish what you wanted to do today on this site?	Yes	B	Y	Drop down, select one	Skip Logic Group*	Accomplish
				No	A,B,C				
				Partially	A,B,C				
KMJ6747Q009		A	Please tell us why you were unable or partially unable to accomplish your task today.			N	Text area, no char limit	Skip Logic Group*	OE_Not Accomplish
KMJ6747Q010		B	How would you best describe the information on this site?	Very difficult to understand		Y	Drop down, select one	Skip Logic Group	Ease of Use
				Somewhat difficult to understand					
				Somewhat easy to understand					
				Very easy to understand					

| Model Instance Name: | BJS V2 | | | | | | | |

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QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q011		C	What do you plan to do next?	Continue looking on this site		Y	Radio button, one-up vertical	Skip Logic Group	Do Next
				Try another website					
				Call for assistance					
				Email for assistance					
				Subscribe to RSS/JUSTSTATS/GovDelivery for notification of updates					
				Other	D				
KMJ6747Q012		D	What will you do next?			N	Text area, no char limit	Skip Logic Group	OE_Do Next
KMJ6747Q013			Please tell us about your **navigation experience**.	I had no difficulty navigating this site		Y	Checkbox, one-up vertical	Mutually Exclusive	Navigation
				I was able to navigate to the general area, but could not find the specific content I needed				Skip Logic Group	
				Site has too many links					
				Site has too few links					
				Links/labels are difficult to understand					
				Links did not take me where I expected					
				Could not get started or did not know where to begin					
				Had technical difficulties (e.g. broken links, error messages)	B				
				Other	A				
KMJ6747Q014		A	Please **describe your experience navigating the site**.			N	Text area, no char limit	Skip Logic Group	OE_Navigation
KMJ6747Q015		B	Please tell us **what links were broken or the errors received**.			N	Text area, no char limit	Skip Logic Group	OE_Nav Errors
KMJ6747Q016			What data-related resources did you use today? Please select all that apply.	Data Analysis Tools	A	Y	Checkbox, one-up vertical	Skip Logic Group	Tools
				Key Statistics	A				
				Data Collections	A				
				Data and Product Finder					
				Did not use any tools				Mutually Exclusive	
KMJ6747Q017		A	Were these tools helpful?	Yes	B	Y	Radio button, one-up vertical	Skip Logic Group	Tools_Useful
				No	B				
				Partially	B				
KMJ6747Q018		B	Please tell us about your experience with the data analysis tools and other data-related resources on the BJS website.			N	Text area, no char limit	Skip Logic Group	Tools_OE
KMJ6747Q019			**What form of data** is the most useful to you?	PDF		N	Checkbox, two-up vertical	Skip Logic Group	Data Pref
				.xlsx (Excel)					
				Csv					
				API					
				None of these				Mutually Exclusive	
				Other	A				
KMJ6747Q020		A	Please tell us **what form of data** is useful to you.			N	Text area, no char limit	Skip Logic Group	OE_Data Pref
KMJ6747Q021			Did you **use the search feature today**?	Yes	A,B,C	Y	Radio button, one-up vertical	Skip Logic Group	Search
				No					
KMJ6747Q022		A	What **specific search terms** did you use to try to find the information/product?			N	Text area, no char limit	Skip Logic Group	OE_Search Terms
KMJ6747Q023		B	Were the **search results helpful**?	Yes		Y	Radio button, one-up vertical	Skip Logic Group	Search results
				No					
KMJ6747Q024		C	Did you **encounter any difficulty with the search feature**?	Yes	D	Y	Radio button, one-up vertical	Skip Logic Group	Difficulty with Search
				No					
KMJ6747Q025		D	What **type of difficulty did you primarily encounter**?	It returned no results.		Y	Drop down, select one	Skip Logic Group	What Difficulties
				It returned too many results.					
				It returned too few results.					
				Results links were broken.					
				Results were not relevant to my search terms or needs.					

Model Instance Name:	**BJS V2**	red & strike-through: DELETE
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Date: 1/30/2018	blue + -->: REWORDING

<table>
<tr><td colspan="11" style="background:red;color:white;text-align:center">CUSTOM QUESTION LIST</td></tr>
<tr>
<th>QID</th>
<th>QUESTION META TAG</th>
<th>Skip From</th>
<th>Question Text</th>
<th>Answer Choices</th>
<th>Skip to</th>
<th>Required Y/N</th>
<th>Type</th>
<th>Special Instructions</th>
<th>CQ 25 character limit.</th>
</tr>
<tr>
<td></td><td></td><td></td><td></td>
<td>Results were too similar/redundant.
Search required too many attempts.
I was not sure what words to use in my search.
Search speed was too slow.
Search results were not organized well.
Other</td>
<td>E</td><td></td><td></td><td></td><td></td>
</tr>
<tr>
<td>KMJ6747Q026</td><td></td><td>E</td>
<td>Please describe the **search difficultie**s you experienced.</td>
<td></td><td></td><td>N</td>
<td>Text area, no char limit</td>
<td>Skip Logic Group</td>
<td>OE_ Difficulties</td>
</tr>
<tr>
<td>KMJ6747Q027</td><td>Demographics: Age</td><td></td>
<td>Please select your **age**.</td>
<td>Under 18

18 - 24
25 - 34
35 - 44
45 - 54
55 - 64
65 or older
Prefer not to answer</td>
<td></td><td>Y</td>
<td>Drop down, select one</td>
<td></td><td>Age</td>
</tr>
<tr>
<td>KMJ6747Q028</td><td>Demographics: Gender</td><td></td>
<td>Please select your **gender**.</td>
<td>Male

Female
Prefer not to answer</td>
<td></td><td>Y</td>
<td>Radio button, one-up vertical</td>
<td></td><td>Gender</td>
</tr>
<tr>
<td>KMJ6747Q029</td><td>OE_Improve Experience</td><td></td>
<td>If you could **improve one thing about this website**, what would it be?</td>
<td></td><td></td><td>N</td>
<td>Text area, no char limit</td>
<td></td><td>Improvements</td>
</tr>
</table>

Model Instance Name:	**BJS V2**		red & strike-through: DELETE
MID sMlpVUksx0d8pl1gBA0UMQ4C			_underlined & italicized_: RE-ORDER
Date: 1/30/2018			pink: ADDITION
			blue + -->: REWORDING

CUSTOM QUESTION LIST

> 25 charact er limit. **Leave blank if you want DOT to fill this part out.**

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q001			How **frequently** do you visit this site?	First time		Y	Radio button, one-up vertical		Visit Fre
				More than once a day					
				Daily					
				About once a week					
				About once a month					
				Every 6 months or less					
KMJ6747Q002	Role		Which **best describes you**?	Student		Y	Drop down, select one	Skip Logic Group	Role
				Academia					
				Research					
				General Public					
				Education/training					
				Corrections: jails, prisons, parole, probation					
				Law enforcement					
				Courts and prosecution					
				Government					
				Media					
				Elected/Appointed Office					
				Other	A				
KMJ6747Q003		A	Please tell us your **role**.			N	Text area, no char limit	Skip Logic Group	OE_Role
MAD0209147			What portions of the site did you visit today? (Please select all that apply)	Corrections		Y	Checkbox, one-up vertical	Skip Logic Group	Section Visit
				Courts					
				Crime Type					
				Criminal Justice Data Improvement Program					
				Employment and Expenditure					
				Recidivism					
				Indian Country Justice Statistics					
				Law Enforcement					
				Victims					
				Other	A				
VAN0209644		A	Please tell us which portion(s) of the site you visited today.			N	Text area, no char limit	Skip Logic Group	OE_Section
KMJ6747Q004	Primary Reason		What is your **primary reason for visiting** the site today?	Research a specific topic or issue		Y	Drop down, select one	Skip Logic Group	Reason
				Access or download a publication					
				Obtain funding information					
				Look up a key statistic or definition					
				Materials for a course I'm teaching					
				Materials for a course I'm taking					
				Background information on a topic					
				Just browsing					
				Other	A				
KMJ6747Q005		A	Please tell us **why you were visiting** today.			N	Text area, no char limit	Skip Logic Group	OE_Reason
KMJ6747Q006	Acquisition Source		**How did you find** the BJS website?	Search Engine (Google, Yahoo, Bing, etc.)		Y	Drop down, select one	Skip Logic Group	Acquisition Source
				Email					
				Social Media (Twitter, Facebook)					
				Other	A				
KMJ6747Q007		A	Please tell us **how you found** the BJS website.			N	Text area, no char limit	Skip Logic Group	OE_Acq Source
KMJ6747Q008			Did you accomplish what you wanted to do today on this site?	Yes	B	Y	Drop down, select one	Skip Logic Group*	Accomplish
				No	A,B,C				
				Partially	A,B,C				
KMJ6747Q009		A	Please tell us why you were unable or partially unable to accomplish your task today.			N	Text area, no char limit	Skip Logic Group*	OE_Not Accomplish
KMJ6747Q010		B	How would you best describe the information on this site?	Very difficult to understand		Y	Drop down, select one	Skip Logic Group	Ease of Use
				Somewhat difficult to understand					
				Somewhat easy to understand					
				Very easy to understand					

Model Instance Name:	BJS V2		red & strike-through: DELETE

MID sMlpVUksx0d8pl1gBA0UMQ4C
Date: 1/30/2018

CUSTOM QUESTION LIST

25 charact er limit.

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q011		C	What do you plan to do next?	Continue looking on this site		Y	Radio button, one-up vertical	Skip Logic Group	Do Next
				Try another website					
				Call for assistance					
				Email for assistance					
				Subscribe to RSS/JUSTSTATS/GovDelivery for notification of updates					
				Other	D				
KMJ6747Q012		D	What will you do next?			N	Text area, no char limit	Skip Logic Group	OE_Do Next
KMJ6747Q013			Please tell us about your **navigation experience**.	I had no difficulty navigating this site		Y	Checkbox, one-up vertical	Mutually Exclusive	Navigation
				I was able to navigate to the general area, but could not find the specific content I needed				Skip Logic Group	
				Site has too many links					
				Site has too few links					
				Links/labels are difficult to understand					
				Links did not take me where I expected					
				Could not get started or did not know where to begin					
				Had technical difficulties (e.g. broken links, error messages)	B				
				Other	A				
KMJ6747Q014		A	Please **describe your experience navigating the site**.			N	Text area, no char limit	Skip Logic Group	OE_Navigation
KMJ6747Q015		B	Please tell us **what links were broken or the errors received**.			N	Text area, no char limit	Skip Logic Group	OE_Nav Errors
KMJ6747Q016			What data-related resources did you use today? Please select all that apply.	Data Analysis Tools	A	Y	Checkbox, one-up vertical	Skip Logic Group	Tools
				Key Statistics	A				
				Data Collections	A				
				Data and Product Finder					
				Did not use any tools				Mutually Exclusive	
KMJ6747Q017		A	Were these tools helpful?	Yes	B	Y	Radio button, one-up vertical	Skip Logic Group	Tools_Useful
				No	B				
				Partially	B				
KMJ6747Q018		B	Please tell us about your experience with the data analysis tools and other data-related resources on the BJS website.			N	Text area, no char limit	Skip Logic Group	Tools_OE
KMJ6747Q019			**What form of data** is the most useful to you?	PDF		N	Checkbox, two-up vertical	Skip Logic Group	Data Pref
				.xlsx (Excel)					
				Csv					
				API					
				None of these				Mutually Exclusive	
				Other	A				
KMJ6747Q020		A	Please tell us **what form of data** is useful to you.			N	Text area, no char limit	Skip Logic Group	OE_Data Pref
KMJ6747Q021			Did you **use the search feature today**?	Yes	A,B,C	Y	Radio button, one-up vertical	Skip Logic Group	Search
				No					
KMJ6747Q022		A	What **specific search terms** did you use to try to find the information/product?			N	Text area, no char limit	Skip Logic Group	OE_Search Terms
KMJ6747Q023		B	Were the **search results helpful**?	Yes		Y	Radio button, one-up vertical	Skip Logic Group	Search results
				No					
KMJ6747Q024		C	Did you **encounter any difficulty with the search feature**?	Yes	D	Y	Radio button, one-up vertical	Skip Logic Group	Difficulty with Search
				No					
KMJ6747Q025		D	What **type of difficulty did you primarily encounter**?			Y	Drop down, select one	Skip Logic Group	What Difficulties
				It returned no results.					
				It returned too many results.					
				It returned too few results.					
				Results links were broken.					
				Results were not relevant to my search terms or needs.					

Model Instance Name:	**BJS V2**
	~~red & strike-through~~: DELETE
	underlined & italicized: RE-ORDER
MID sMlpVUksx0d8pl1gBA0UMQ4C	pink: ADDITION
Date: 1/30/2018	blue + -->: REWORDING

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ	25 character limit.
				Results were too similar/redundant.						
				Search required too many attempts.						
				I was not sure what words to use in my search.						
				Search speed was too slow.						
				Search results were not organized well.						
				Other	E					
KMJ6747Q026		E	Please describe the **search difficultie**s you experienced.			N	Text area, no char limit	Skip Logic Group	OE_ Difficulties	
KMJ6747Q027	Demographics: Age		Please select your **age**.	Under 18		Y	Drop down, select one		Age	
				18 - 24						
				25 - 34						
				35 - 44						
				45 - 54						
				55 - 64						
				65 or older						
				Prefer not to answer						
KMJ6747Q028	Demographics: Gender		Please select your **gender**.	Male		Y	Radio button, one-up vertical		Gender	
				Female						
				Prefer not to answer						
KMJ6747Q029	OE_Improve Experience		If you could **improve one thing about this website**, what would it be?			N	Text area, no char limit		Improvements	

Model Instance Name:	BJS V2								

MID sMlpVUksx0d8pl1gBA0UMQ4C
Date: 1/26/2018

red & strike-through: DELETE
underlined & italicized: RE-ORDER
pink: ADDITION
blue + -->: REWORDING

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q001			How **frequently** do you visit this site?	First time		Y	Radio button, one-up vertical		Visit Fre
				More than once a day					
				Daily					
				About once a week					
				About once a month					
				Every 6 months or less					
KMJ6747Q002	Role		Which **best describes you**?	Student		Y	Drop down, select one	Skip Logic Group	Role
				Academia					
				Research					
				General Public					
				Education/training					
				Corrections: jails, prisons, parole, probation					
				Law enforcement					
				Courts and prosecution					
				Government					
				Media					
				Elected/Appointed Office					
				Other	A				
KMJ6747Q003		A	Please tell us your **role**.			N	Text area, no char limit	Skip Logic Group	OE_Role
MAD0209147			What portions of the site did you visit today? (Please select all that apply)	Corrections		Y	Checkbox, one-up vertical	Multi Select	Section Visit
				Courts					
				Crime Type					
				Criminal Justice Data Improvement Program					
				Employment and Expenditure					
				Recidivism					
				Indian Country Justice Statistics					
				Law Enforcement					
				Victims					
				Other					
KMJ6747Q004	Primary Reason		What is your **primary reason for visiting** the site today?	Research a specific topic or issue		Y	Drop down, select one	Skip Logic Group	Reason
				Access or download a publication					
				Obtain funding information					
				Look up a key statistic or definition					
				Materials for a course I'm teaching					
				Materials for a course I'm taking					
				Background information on a topic					
				Just browsing					
				Other	A				
KMJ6747Q005		A	Please tell us **why you were visiting** today.			N	Text area, no char limit	Skip Logic Group	OE_Reason
KMJ6747Q006	Acquisition Source		**How did you find** the BJS website?	Search Engine (Google, Yahoo, Bing, etc.)		Y	Drop down, select one	Skip Logic Group	Acquisition Source
				Email					
				Social Media (Twitter, Facebook)					
				Other	A				
KMJ6747Q007		A	Please tell us **how you found** the BJS website.			N	Text area, no char limit	Skip Logic Group	OE_Acq Source
KMJ6747Q008			Did you accomplish what you wanted to do today on this site?	Yes	B	Y	Drop down, select one	Skip Logic Group*	Accomplish
				No	A,B,C				
				Partially	A,B,C				
KMJ6747Q009		A	Please tell us why you were unable or partially unable to accomplish your task today.			N	Text area, no char limit	Skip Logic Group*	OE_Not Accomplish
KMJ6747Q010		B	How would you best describe the information on this site?	Very difficult to understand		Y	Drop down, select one	Skip Logic Group	Ease of Use
				Somewhat difficult to understand					
				Somewhat easy to understand					
				Very easy to understand					

Model Instance Name: BJS V2

MID sMlpVUksx0d8pl1gBA0UMQ4C
Date: 1/26/2018

red & strike-through: DELETE
underlined & italicized: RE-ORDER
pink: ADDITION
blue + -->: REWORDING

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ 25 character limit.
KMJ6747Q011		C	What do you plan to do next?	Continue looking on this site		Y	Radio button, one-up vertical	Skip Logic Group	Do Next
				Try another website					
				Call for assistance					
				Email for assistance					
				Subscribe to RSS/JUSTSTATS/GovDelivery for notification of updates					
				Other	D				
KMJ6747Q012		D	What will you do next?			N	Text area, no char limit	Skip Logic Group	OE_Do Next
KMJ6747Q013			Please tell us about your **navigation experience**.	I had no difficulty navigating this site		Y	Checkbox, one-up vertical	Mutually Exclusive	Navigation
				I was able to navigate to the general area, but could not find the specific content I needed				Skip Logic Group	
				Site has too many links					
				Site has too few links					
				Links/labels are difficult to understand					
				Links did not take me where I expected					
				Could not get started or did not know where to begin					
				Had technical difficulties (e.g. broken links, error messages)	B				
				Other	A				
KMJ6747Q014		A	Please **describe your experience navigating the site**.			N	Text area, no char limit	Skip Logic Group	OE_Navigation
KMJ6747Q015		B	Please tell us **what links were broken or the errors received**.			N	Text area, no char limit	Skip Logic Group	OE_Nav Errors
KMJ6747Q016			What data-related resources did you use today? Please select all that apply.	Data Analysis Tools	A	Y	Checkbox, one-up vertical	Skip Logic Group	Tools
				Key Statistics	A				
				Data Collections	A				
				Data and Product Finder					
				Did not use any tools				Mutually Exclusive	
KMJ6747Q017		A	Were these tools helpful?	Yes	B	Y	Radio button, one-up vertical	Skip Logic Group	Tools_Useful
				No	B				
				Partially	B				
KMJ6747Q018		B	Please tell us about your experience with the data analysis tools and other data-related resources on the BJS website.			N	Text area, no char limit	Skip Logic Group	Tools_OE
KMJ6747Q019			**What form of data** is the most useful to you?	PDF		N	Checkbox, two-up vertical	Skip Logic Group	Data Pref
				.xlsx (Excel)					
				Csv					
				API					
				None of these				Mutually Exclusive	
				Other	A				
KMJ6747Q020		A	Please tell us **what form of data** is useful to you.			N	Text area, no char limit	Skip Logic Group	OE_Data Pref
KMJ6747Q021			Did you **use the search feature today**?	Yes	A,B,C	Y	Radio button, one-up vertical	Skip Logic Group	Search
				No					
KMJ6747Q022		A	What **specific search terms** did you use to try to find the information/product?			N	Text area, no char limit	Skip Logic Group	OE_Search Terms
KMJ6747Q023		B	Were the **search results helpful**?	Yes		Y	Radio button, one-up vertical	Skip Logic Group	Search results
				No					
KMJ6747Q024		C	Did you **encounter any difficulty with the search feature**?	Yes	D	Y	Radio button, one-up vertical	Skip Logic Group	Difficulty with Search
				No					
KMJ6747Q025		D	What **type of difficulty did you primarily encounter**?	It returned no results.		Y	Drop down, select one	Skip Logic Group	What Difficulties
				It returned too many results.					
				It returned too few results.					

~~red & strike-through~~: DELETE

underlined & italicized: RE-ORDER

pink: ADDITION

blue + -->: REWORDING

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ 25 character limit.
				Results links were broken.					
				Results were not relevant to my search terms or needs.					
				Results were too similar/redundant.					
				Search required too many attempts.					
				I was not sure what words to use in my search.					
				Search speed was too slow.					
				Search results were not organized well.					
				Other	E				
KMJ6747Q026		E	Please describe the **search difficultie**s you experienced.			N	Text area, no char limit	Skip Logic Group	OE_ Difficulties
KMJ6747Q027	Demographics: Age		Please select your **age**.	Under 18		Y	Drop down, select one		Age
				18 - 24					
				25 - 34					
				35 - 44					
				45 - 54					
				55 - 64					
				65 or older					
				Prefer not to answer					
KMJ6747Q028	Demographics: Gender		Please select your **gender**.	Male		Y	Radio button, one-up vertical		Gender
				Female					
				Prefer not to answer					
KMJ6747Q029	OE_Improve Experience		If you could **improve one thing about this website**, what would it be?			N	Text area, no char limit		Improvements

Model Instance Name:	**BJS V2**							
MID			red & strike-through: DELETE					
Date: 5/18/2016			underlined & italicized: RE-ORDER					
			pink: ADDITION					
			blue + -->: REWORDING					

CUSTOM QUESTION LIST								

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ
KMJ6747Q001			How **frequently** do you visit this site?	First time		Y	Radio button, one-up vertical		Visit Fre
				More than once a day					
				Daily					
				About once a week					
				About once a month					
				Every 6 months or less					
KMJ6747Q002	Role		Which **best describes you**?	Student		Y	Drop down, select one	Skip Logic Group	Role
				Academia					
				Research					
				General Public					
				Education/training					
				Corrections: jails, prisons, parole, probation					
				Law enforcement					
				Courts and prosecution					
				Government					
				Media					
				Elected/Appointed Office					
				Other	A				
KMJ6747Q003		A	Please tell us your **role**.			N	Text area, no char limit	Skip Logic Group	OE_Role
KMJ6747Q004	Primary Reason		What is your **primary reason for visiting** the site today?	Research a specific topic or issue		Y	Drop down, select one	Skip Logic Group	Reason

ForeSee Results - Confidential and Proprietary

Model Instance Name:	BJS V2		red & strike-through: DELETE
			underlined & italicized: RE-ORDER
MID			pink: ADDITION
Date: 5/18/2016			blue + -->: REWORDING

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ 25 character limit.
				Access or download a publication					
				Obtain funding information					
				Look up a key statistic or definition					
				Materials for a course I'm teaching					
				Materials for a course I'm taking					
				Background information on a topic					
				Just browsing					
				Other	A				
KMJ6747Q005		A	Please tell us **why you were visiting** today.			N	Text area, no char limit	Skip Logic Group	OE_Reason
KMJ6747Q006	Acquisition Source		**How did you find** the BJS website?	Search Engine (Google, Yahoo, Bing, etc.)		Y	Drop down, select one	Skip Logic Group	Acquisition Source
				Email					
				Social Media (Twitter, Facebook)					
				Other	A				
KMJ6747Q007		A	Please tell us **how you found** the BJS website.			N	Text area, no char limit	Skip Logic Group	OE_Acq Source
KMJ6747Q008			Did you accomplish what you wanted to do today on this site?	Yes	B	Y	Drop down, select one	Skip Logic Group*	Accomplish
				No	A,B,C				
				Partially	A,B,C				
KMJ6747Q009		A	Please tell us why you were unable or partially unable to accomplish your task today.			N	Text area, no char limit	Skip Logic Group*	OE_Not Accomplish
KMJ6747Q010		B	How would you best describe the information on this site?	Very difficult to understand		Y	Drop down, select one	Skip Logic Group	Ease of Use
				Somewhat difficult to understand					
				Somewhat easy to understand					
				Very easy to understand					
KMJ6747Q011		C	What do you plan to do next?	Continue looking on this site		Y	Radio button, one-up vertical	Skip Logic Group	Do Next
				Try another website					
				Call for assistance					
				Email for assistance					
				Subscribe to RSS/JUSTSTATS/GovDelivery for notification of updates					
				Other	D				
KMJ6747Q012		D	What will you do next?			N	Text area, no char limit	Skip Logic Group	OE_Do Next
KMJ6747Q013			Please tell us about your **navigation experience**.	I had no difficulty navigating this site		Y	Checkbox, one-up vertical	Mutually Exclusive	Navigation
				I was able to navigate to the general area, but could not find the specific content I needed				Skip Logic Group	
				Site has too many links					
				Site has too few links					
				Links/labels are difficult to understand					
				Links did not take me where I expected					
				Could not get started or did not know where to begin					
				Had technical difficulties (e.g. broken links, error messages)	B				
				Other	A				
KMJ6747Q014		A	Please **describe your experience navigating the site**.			N	Text area, no char limit	Skip Logic Group	OE_Navigation
KMJ6747Q015		B	Please tell us **what links were broken or the errors received**.			N	Text area, no char limit	Skip Logic Group	OE_Nav Errors
KMJ6747Q016			What data-related resources did you use today? Please select all that apply.	Data Analysis Tools	A	Y	Checkbox, one-up vertical	Skip Logic Group	Tools
				Key Statistics	A				
				Data Collections	A				
				Data and Product Finder					
				Did not use any tools				Mutually Exclusive	
KMJ6747Q017		A	Were these tools helpful?	Yes	B	Y	Radio button, one-up vertical	Skip Logic Group	Tools_Useful
				No	B				

Model Instance Name:	BJS V2

red & strike-through: DELETE
underlined & italicized: RE-ORDER
pink: ADDITION
blue + -->: REWORDING

MID
Date: 5/18/2016

CUSTOM QUESTION LIST

QID	QUESTION META TAG	Skip From	Question Text	Answer Choices	Skip to	Required Y/N	Type	Special Instructions	CQ 25 character limit.
				Partially	B				
KMJ6747Q018		B	Please tell us about your experience with the data analysis tools and other data-related resources on the BJS website.	[Kearley, Timothy: More specifics about what we mean by "tools"]		N	Text area, no char limit	Skip Logic Group	Tools_OE
KMJ6747Q019			**What form of data** is the most useful to you?	P		N	Checkbox, two-up vertical	Skip Logic Group	Data Pref
				.xlsx (Excel)					
				Csv					
				API					
				None of these				Mutually Exclusive	
				Other	A				
KMJ6747Q020		A	Please tell us **what form of data** is useful to you.			N	Text area, no char limit	Skip Logic Group	OE_Data Pref
KMJ6747Q021			Did you **use the search feature today**?	Yes	A,B,C	Y	Radio button, one-up vertical	Skip Logic Group	Search
				No					
KMJ6747Q022		A	What **specific search terms** did you use to try to find the information/product?			N	Text area, no char limit	Skip Logic Group	OE_Search Terms
KMJ6747Q023		B	Were the **search results helpful**?	Yes		Y	Radio button, one-up vertical	Skip Logic Group	Search results
				No					
KMJ6747Q024		C	Did you **encounter any difficulty with the search feature**?	Yes	D	Y	Radio button, one-up vertical	Skip Logic Group	Difficulty with Search
				No					
KMJ6747Q025		D	What **type of difficulty** did you primarily encounter?	It returned no results.		Y	Drop down, select one	Skip Logic Group	What Difficulties
				It returned too many results.					
				It returned too few results.					
				Results links were broken.					
				Results were not relevant to my search terms or needs.					
				Results were too similar/redundant.					
				Search required too many attempts.					
				I was not sure what words to use in my search.					
				Search speed was too slow.					
				Search results were not organized well.					
				Other	E				
KMJ6747Q026		E	Please describe the **search difficulties** you experienced.			N	Text area, no char limit	Skip Logic Group	OE_ Difficulties
KMJ6747Q027	Demographics: Age		Please select your **age**.	Under 18		Y	Drop down, select one		Age
				18 - 24					
				25 - 34					
				35 - 44					
				45 - 54					
				55 - 64					
				65 or older					
				Prefer not to answer					
KMJ6747Q028	Demographics: Gender		Please select your **gender**.	Male		Y	Radio button, one-up vertical		Gender
				Female					
				Prefer not to answer					
KMJ6747Q029	OE_Improve Experience		If you could **improve one thing about this website**, what would it be?			N	Text area, no char limit		Improvements

Model Instance Name:	red & strike-through: DELETE
Fill-in Measure Name	underlined & italicized: RE-ORDER
MID: Existing Measure - Please fill in; New Measure - DOT will fill in	pink: ADDITION
Date: 3/1/2008	blue + -->: REWORDING

Fill-in Measure Name CUSTOM QUESTION LIST

QID	Skip Logic Label	Question Text	Answer Choices (limited to 50 characters)	Skip to	Type (select from list)	Single or Multi
CQ0004444		How **frequently** do you visit this site?	Daily		Dropdown (Select-one)	Single
			Two to three times per week			
			About once a month			
			Every few months			
			Every 6 months or less often			
			This is my first time visiting this site			
CQ0004445		Are you a **registered user** on this site?	I am registered		Radio button, one-up vertical	Single
			I am not registered, and do not intend to	A		
			I am not registered, but intend to register during my visit today			
CQ0004446	A	Please explain why you do not intend to register?			Text area, no char limit	Single
CQ0004447		What best describes your **primary reason** for visiting the site today?	Researching products for possible inclusion in a design	B	Radio button, one-up vertical	Single
			Gathering information on a product or manufacturer specified in a design	C		
			Other (please specify)	A		
CQ0004448	A	Other primary reason			Text area, no char limit	Single
CQ0004449	B	What type of information were you looking for when researching products for the **possible inclusion in a design**?	Spec		Checkbox, one-up vertical	Multi
			3D models			
			Product application			
			Green information			
			Manufacturer's contacts			
			Cost			
			Other			
CQ0004450	C	What type of information were you looking for when researching products for the **possible inclusion in a design**?	CAD		Checkbox, one-up vertical	Multi
			Spec			
			3D models			
			Green information			
			Product application			
			Manufacturer's contacts			
			Cost			

Fill-in Measure Name CUSTOM QUESTION LIST

QID	Skip Logic Label	Question Text	Answer Choices (limited to 50 characters)	Skip to	Type (select from list)	Single or Multi
			Other			
CQ0004451		How were you primarily **seeking information** on sweets.com?	Search by keyword feature		Radio button, one-up vertical	Single
			Browse by master format feature			
			Other (please specify)	A		
CQ0004452	A	Other reason seeking information			Text field, <100 char	Single
CQ0004453		Were you able to **find what you were looking for** today?	Yes		Radio button, one-up vertical	Single
			No	A,B		
			Not sure	C,D		
CQ0004454	A	Why were you **not able to find** what you were looking for?	I could not find the manufacturer I was looking for		Radio button, one-up vertical	Single
			I could not find the product I was looking for			
			I haven't completed my search on sweets.com yet			
			The search results did not appear relevant			
			Other			
CQ0004455	B	Since you could not find what you were looking for, **what do you plan to do next**?	Continue looking for the information at this site		Drop down, select one	Single
			Call Sweets.com customer service			
			E-mail Sweets.com customer service			
			Return to this site later and try again			
			Conduct a new internet search			
			Visit other building product sites	E		
			Other			
CQ0004458	E	What other site(s) do you plan to visit?			Text area, no char limit	Single
CQ0004456	C	Why were you **not sure**?	I haven't completed my search on sweets.com yet		Radio button, one-up vertical	Single
			I am not sure how to find the product I am looking for			
			Could not find the product I was looking for under the division it should be listed in			
			The search results did not appear relevant			
			Other			
CQ0004457	D	Since you were not sure, **what do you plan to do next**?	Continue looking for the information at this site		Drop down, select one	Single
			Call Sweets.com customer service			
			E-mail Sweets.com customer service			
			Return to this site later and try again			
			Conduct a new internet search			
			Visit other building product sites	F		
			Other			
CQ0004459	F	What other site(s) do you plan to visit?			Text area, no char limit	Single
CQ0004460		What **other sources** do you use to search for construction product information?	Google		Checkbox, one-up vertical	Multi
			Other search engine (i.e.: Yahoo!, Teoma, Dogpile, etc.)			
			Reed First Source			
			4specs			
			Arcat			
			Manufacturers websites			

Required Y/N	Special Instructions
Y	
Y	Randomize OPS Group
N	OPS Group
Y	Skip Logic Group
N	Skip Logic Group
Y	Skip Logic Group
Y	Skip Logic Group

Required Y/N	Special Instructions
Y	OPS Group
N	OPS Group
Y	Skip Logic Group
Y	Skip Logic Group
Y	Skip Logic Group
N	Skip Logic Group
Y	Skip Logic Group
Y	Skip Logic Group
N	Skip Logic Group
Y	