

RFS2 Renewable Electricity Generator – Production Report (Report Form ID: RFS4300): Instructions for Completing

Who must report

- Generally, a Renewable Electricity Generator producing renewable electricity for use to produce a biogas-derived renewable fuel must comply with the reporting requirement found at 40 CFR § 80.150(c).

Reporting Deadlines

- Renewable Electricity Generators must submit such information or reports on monthly biogas batches by the end of the subsequent calendar month.

Please check the RFS reporting web site for updated instructions and templates:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs>

For information on submitting this report using EPA’s Central Data Exchange (CDX) visit:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/user-guides-otaqdcfuel-central-data-exchange-cdx>

Field Instructions:

Field	Field Name	Units	Field Formats, Codes & Special Instructions
1.	Report Form ID		AAAAAAA ; <i>Character</i> . RFS4300 : Form ID for the RFS Renewable Electricity Generator Producer Report.
2.	Report Type		A ; <i>Character</i> . Indicate whether this is the original report or a resubmission. Submit only one Original report, submit any corrections or updates as Resubmission(s): O : Original R : Resubmission
3.	CBI		A ; <i>Character</i> . Specify if the data contained within the report is being claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B: Y : Confidential Business Information N : Non-Confidential Business Information
4.	Report Date		MM/DD/YYYY ; <i>Character</i> . Enter the date the original or resubmitted report is submitted.
5.	Report Year		YYYY ; <i>Character</i> . Indicate the compliance period (year) of the report.
6.	Company/Entity ID		AAAA ; <i>Character</i> . Enter the four-digit, EPA-assigned company/entity ID.
7.	Company Name		AAAAAAA...; <i>Character (125 Max)</i> . The reporting party’s name (Your company name).

Field	Field Name	Units	Field Formats, Codes & Special Instructions
8	Compliance Period Code		AA; Character. Indicate the compliance period for which the information is being reported. Month ranges are provided below to assist in labeling quarters: Q1: First Quarter (January – March) Q2: Second Quarter (April – June) Q3: Third Quarter (July – September) Q4: Fourth Quarter (October – December)
9	Total volume of electricity produced	kWh	9999999999; Number. Total volume of electricity produced by the renewable electricity generator facility during the compliance period.
10	Total volume of electricity used	kWh	9999999999; Number. Total volume of electricity used by the renewable electricity generator facility during the compliance period
11	Comments		AAAAAAAA...; Character (1000 Max). Optional. Enter any necessary comments or recordkeeping information.

Paperwork Reduction Act Statement

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2060-#####). Responses to this collection of information are mandatory (40 CFR part 80). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be less than one hour per response. Send comments on the Agency’s need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.