**RFS2 RNG Producer – RIN Generation Fleet Outlook Report (Report Form ID: RFS4800): Instructions for Completing**

**Who must report**

* Generally, a RNG producer generating RINs must comply with the reporting requirement found at 40 CFR § 80.150(e).

**Reporting Deadlines**

* RNG Producers must submit on a quarterly basis.

|  |  |  |
| --- | --- | --- |
| Production Calendar Quarter | Time Period Covered | Quarterly Report Deadline |
| Quarter 1 | January 1 – March 31 | June 1 |
| Quarter 2 | April 1 – June 30 | September 1 |
| Quarter 3 | July 1 – September 30 | December 1 |
| Quarter 4 | October 1 – December 31 | March 31 |

Please check the RFS reporting web site for updated instructions and templates:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs>

For information on submitting this report using EPA’s Central Data Exchange (CDX) visit: <https://www.epa.gov/fuels-registration-reporting-and-compliance-help/user-guides-otaqdcfuel-central-data-exchange-cdx>

**Field Instructions:**

| Field | Field Name | Units | Field Formats, Codes & Special Instructions |
| --- | --- | --- | --- |
| 1. | Report Form ID |  | **AAAAAAA**; *Character*.  **RFS4800:** Form ID for the RFS RNG Producer Supplemental Report. |
| 2. | Report Type |  | **A**; *Character*. Indicate whether this is the original report or a resubmission. Submit only one Original report, submit any corrections or updates as Resubmission(s):  **O**: Original  **R**: Resubmission |
| 3. | CBI |  | **A**; *Character*. Specify if the data contained within the report is being claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B:  **Y**: Confidential Business Information **N**: Non-Confidential Business Information |
| 4. | Report Date |  | **MM/DD/YYYY**; *Character*. Enter the date the original or resubmitted report is submitted. |
| 5. | Report Year |  | **YYYY**; *Character*. Indicate the compliance period (year) of the report. |
| 6. | Company/Entity ID |  | **AAAA**; *Character*. Enter the four-*digit,* EPA-assigned company/entity ID. |
| 7. | Company Name |  | **AAAAAAA…;** *Character (125 Max).* The reporting party’s name (Your company name). |
| 8 | Compliance Period Code |  | **AA**; *Character*. Indicate the compliance period for which the information is being reported. Month ranges are provided below to assist in labeling quarters:  **Q1**: First Quarter (January – March)  **Q2**: Second Quarter (April – June)  **Q3**: Third Quarter (July – September) **Q4**: Fourth Quarter (October – December) |
| 9 | Total Volume of RNG Produced |  | **999999999999;** *Number.* Enter the total volume of RNG produced. |
| 10 | Total Volume of RNG Injected |  | **999999999999;** *Number.* Enter the total volume of RNG injected. |
| 11 | Comments |  | **AAAAAAA...;** *Character (1000 Max). Optional.* Enter any necessary comments or recordkeeping information. |

Paperwork Reduction Act Statement

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