

RFS2 Biogas Producer Closed Distribution System – Volume Report (Report Form ID: RFS5000): Instructions for Completing

Who must report

- Generally, a Biogas Closed Distribution System must comply with the reporting requirement found at 40 CFR § 80.150(g).

Reporting Deadlines

- Biogas Closed Distribution System must submit on a quarterly basis.

Production Calendar Quarter	Time Period Covered	Quarterly Report Deadline
Quarter 1	January 1 – March 31	June 1
Quarter 2	April 1 – June 30	September 1
Quarter 3	July 1 – September 30	December 1
Quarter 4	October 1 – December 31	March 31

Please check the RFS reporting web site for updated instructions and templates:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs>

For information on submitting this report using EPA’s Central Data Exchange (CDX) visit:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/user-guides-otaqdcfuel-central-data-exchange-cdx>

Field Instructions:

Field	Field Name	Units	Field Formats, Codes & Special Instructions
1.	Report Form ID		AAAAAAA ; <i>Character</i> . RFS5000 : Form ID for the RFS Biogas Closed Volume Report.
2.	Report Type		A ; <i>Character</i> . Indicate whether this is the original report or a resubmission. Submit only one Original report, submit any corrections or updates as Resubmission(s): O : Original R : Resubmission
3.	CBI		A ; <i>Character</i> . Specify if the data contained within the report is being claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B: Y : Confidential Business Information N : Non-Confidential Business Information

Field	Field Name	Units	Field Formats, Codes & Special Instructions
4.	Report Date		MM/DD/YYYY ; <i>Character</i> . Enter the date the original or resubmitted report is submitted.
5.	Report Year		YYYY ; <i>Character</i> . Indicate the compliance period (year) of the report.
6.	Company/Entity ID		AAAA ; <i>Character</i> . Enter the four-digit, EPA-assigned company/entity ID.
7.	Company Name		AAAAAAA... ; <i>Character (125 Max)</i> . The reporting party's name (Your company name).
	Facility ID		AAAAA ; <i>Character</i> . Enter the five-digit EPA-assigned ID of the biogas closed distribution system facility or reporting ID.
8	Compliance Period Code		AA ; <i>Character</i> . Indicate the compliance period for which the information is being reported. Month ranges are provided below to assist in labeling quarters: Q1: First Quarter (January – March) Q2: Second Quarter (April – June) Q3: Third Quarter (July – September) Q4: Fourth Quarter (October – December)
9	Renewable Fuel Type		AAA ; <i>Character</i> . Enter the associated code of the renewable fuel type.
10	Quarterly production volume (Btu)		999999999999 ; <i>Number</i> . Enter the total volume producer during the quarter
11	Comments		AAAAAAA... ; <i>Character (1000 Max)</i> . <i>Optional</i> . Enter any necessary comments or recordkeeping information.

Paperwork Reduction Act Statement

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