

Consent Form (Constituents) – HUD Child Care Study

Researchers from Child Trends and Summit Consulting LLC are jointly conducting a research study with funding from the U.S. Department of Housing and Urban Development. For the study, we will be talking with approximately 96 key constituents. This form has information to help you decide if you want to participate in the study.

1. **PURPOSE:**

We would like to talk with you about the child care needs and preferences of families who live in public housing developments, the availability of child care in your community, and the use and operation of co-located public housing and child care programs. The lessons learned from the project will be used to help public housing developments and policymakers better understand and address families' child care needs.

2. **PROCEDURES:**

You are being asked to participate in an hour long in-person or virtual interview (whichever you prefer) on Date-Date. Your participation in this interview is completely optional.

3. **RISKS AND/OR DISCOMFORTS:**

Risks associated with participation include potential loss of confidentiality and psychological discomfort. To protect your confidentiality, your name will not be used in reports, and your individual responses will not be shared with anyone outside the study team. During the interview some questions may make you uncomfortable. If we come to a question you do not wish to answer, you do not have to answer the question, and we can continue with a different question.

4. **VOLUNTARY PARTICIPATION:**

Your participation in any activities as part of this study is voluntary. You can choose to leave or stop the interview at any point. If you decide at any point that you no longer wish to be included in the study, you can let a member of the study team know or you can contact us at sshaw@childtrends.org.

5. **CONFIDENTIALITY:**

During the interview the study team will record the conversations and take notes so that we don't miss anything you say. Recordings, notes, and transcriptions

will all be stored on a secure drive, will only be accessible by the study team, and will be destroyed after we finish the study. Study reports will describe findings in general terms. No one outside the study team will not have access to names of those who have participated in the study.

6. **COSTS AND BENEFITS:**

There are no costs associated with the study other than the time you spend participating in the interview. You will not benefit personally from being involved in the study. To thank you for your participation, you will receive a \$50 gift card.

7. **QUESTIONS:**

If you have any comments or concerns about participating in this study or about your rights as a participant in this study, you can contact Sara Shaw at sshaw@childtrends.org or (240) 223-9222

8. **PRA BURDEN STATEMENT:**

Public Reporting Burden for this information collection is estimated to average 60 minutes, including the time to administer informed consent. The collection is designed to gather information to support the Study of Childcare in Public Housing. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th Street SW, Room 8210, Washington, DC 20410-5000 or e-mail: PaperworkReductionActOffice@hud.gov. When providing comments, please refer to OMB Control No. XXXXX. HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB Control Number.