

## 7(A) LOAN POST APPROVAL ACTION CHECKLIST

OMB Control No.: 3245-0348 Expiration Date:

	For approved loans prior to final disbursement:			
TO:	Loan Processing Guaranty Center (LGPC)	FAX: 202.481.0861	E-mail: 7aloanmod@sba.gov	
	For Loans in Servicing & Liquidation (after final	al disbursement):		
TO:			E-mail: fsc.servicing@sba.gov	
	Fresno Commercial Loan Service Center Little Rock Commercial Loan Service Center	FAX: 202.292.3878	E-mail: <a href="mailto:lrsc.servicing@sba.gov">lrsc.servicing@sba.gov</a>	
RE: SBA Loan Name:		SBA	SBA Loan No	
FRON	1: Lender Name:			
TRON	Address:			
	Lender Contact Name:			
	Phone: E-mail:		Fax:	
For all	loan modifications requested, attach memo to an er	mail for each change that	explains the following:	
i Oi aii	1. Provide full details of current loan terms	man for each change that	explains the following.	
	2. Provide specific details of what needs to b	e changed. (e.g., increase o	or decrease in loan amount of guaranty	
	percentage, change use of proceeds); and	0 (0)	o ,	
		supporting documentation	n (e.g., updated financial information, payment	
	to Denver)			
For SI	BA loans that have not been closed or initially disbu	ursed. The Lender certif	ies that this request complies with the	
currer	nt version of SOP 50 10 and/or any applicable prog	ram guide:		
П Род	uest that SBA approve an increase in the loan amount	t from \$ to	\$ (Additional guaranty foo	
in t	he amount of \$ is attached/has been forv	warded to Denver) <b>Not an</b>	nlicable to loans approved under a Lender's	
	legated Authority.	warded to Benver, 110t ap	pricable to round approved under a zeriaer s	
	uest that SBA approve an increase in guaranty percent	tage from% to	%. (Additional guaranty fee in the amount of	
	is attached/has been forwarded to Denver). <i>N</i> o	ot applicable to Export W	orking Capital Program (EWCP) loans and	
loa	ns approved under a Lender's Delegated Authority.			
	uest that SBA approve a decrease in the loan amount			
	ater than 12 months, <u>SBA must approve the decrease</u> aranty fee owed to be decreased. For loans with a mat			
	itality fee owed to be decreased. For loans with a mat acellation.) <b>Not applicable to loans approved under a</b>			
	uest that SBA approve a decrease in the guaranty per			
	n 12 months, <u>SBA must approve the decrease prior</u> to			
	aranty fee owed to be decreased. For loans with a mat			
	any decrease or cancellation.) Not applicable to loans			
For SI	BA loans that have been closed and initially disburs	sed. The Lender certifies	that this request complies with the current	
	n of SOP 50 10, SOP 50 57 and/or any applicable p			
Req	quest that SBA approve an increase in the loan amount ount of \$ is attached/has been forward.	t from \$ to \$	(Additional guaranty fee in the	
am	ount of \$ is attached/has been forward	rded to Denver	_ (initials)	
Info	orm SBA that the loan maturity has been changed fron	nmonths tomon	ths.	
	w maturity date is (MM/DD/YYYY)/ If the			
mo	nths, the additional guaranty fee of \$ension of maturity beyond 12 months, the additional g	is attached. ( <u>Once SBA</u>	changes its records to reflect any approved	
	ension of maturity beyond 12 months, the additional g <b>Liquidation.</b>	guaranty fee is earned and o	Cannot be retunded.) Only required for Loans	
	end final disbursement date to <u></u> / <u></u> / <u></u> . <i>Not applic</i>	able to EWCP loans.		
By: (S	ignature of Authorized Lender Official)	Date		

The estimated burden for completing this form is 5 minutes. You are not required to respond to any collection of information unless it displays a currently valid OMB Control Number. The number for this collection is 3245-0348. Comments on the burden estimate should be sent to U.S. Small Business Administration, Director, Records Management Division, 409 3rd Street, SW, Washington, DC 20416, and/or SBA Desk Officer, Office of Management and Budget, New Executive Office Building, Rm. 10202, Washington DC 20503. PLEASE DO NOT SEND FORMS TO THIS ADDRESS.

SBA Form 2237 (Revised 09/2023)