

## **Appendix I**

### **Reminder Email**

#### **Exploratory Semi-structured Interviews on Retail Food Loss**

Agency: Economic Research Service

Contractor: RTI International

## Appendix I: Reminder Email

Hello,

Thank you for agreeing to participate in the 90-minute interview scheduled for DATE, TIME on retail-level food loss. To help prepare for the interview, attached is the list of interview questions and a summary of the types of data we would like to collect in a national study. This is for informational purposes only. you do not need to compile any information before the interview.

[IF SIGNED CONSENT FORM HAS NOT BEEN PROVIDED]: Please read the attached disclaimer document with information on the study and the informed consent form. Please click the link below to sign the informed consent form before the scheduled interview.

**[Respondents will click on a link to Attachment F2: Informed Consent]**

Please forward this email to other people in your company that are participating in the interview if they were not included on this email.

Please let me know if you have any questions or need to reschedule. We look forward to speaking with you.

Thank you,

Name  
[Study Coordinator name]  
USDA ERS Retail-Level Food Loss Study  
[email address, phone number]