



BOUNDARY AND ANNEXATION SURVEY (BAS)

AMERICAN INDIAN RESERVATIONS AND OFF-RESERVATION TRUST LAND

Boundaries as of —

GENERAL INSTRUCTIONS

To report changes for your American Indian Area (AIA), please complete this form.

- Answer all questions on the form completely.
- If there are no boundary changes to report, please email geo.bas@census.gov, call 1-800-972-5651, or respond electronically at http://www.census.gov/geo/partnerships/bas/bas_ar_form.html.
- Please do not return all of the maps. Return only the maps with changes.
- Return the completed form(s) and updated map(s) using the provided envelope and return label.

American Indian reservation/off-reservation trust land name

BAS ID	CENSUS CODE	CODE	ANSI
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Question 1 NAME CHANGE – Please mark (X) the applicable boxes.

1a. Is the name of this American Indian reservation/off-reservation trust land correct as shown above?

Please provide supporting documentation:
(Refer to the Paper BAS Respondent Guide for instructions.)

<input type="checkbox"/> Yes – Continue with question 2.		Effective date of change
<input type="checkbox"/> No – Enter correction here. → Continue with question 2.	Name	Date (Month/Day/Year)

Question 2 CONTACT INFORMATION – Please fill in your contact information in the space provided below.

BAS Respondent

Mailing Address (The BAS Respondent is the person filling out this form.)

Name	Address		
Position			
Department	City		
Telephone ()	Ext.	State	ZIP code
Fax ()	E-mail		

Mark (X) this box if the BAS Respondent is the same as the BAS Mailing Contact.

Mark (X) this box if the BAS Respondent is the same as the Tribal Chair.

Question 3 CONTACT INFORMATION – Please fill in or correct the contact information below.

BAS Mailing Contact

Mailing Address (Provide address where BAS materials should be sent.)

Name	Address		
Position			
Department	City		
Telephone ()	Ext.	State	ZIP code
Fax ()	E-mail		

Mailing Address **Tribal Chair**

Name	Address		
Position			
Department	City		
Telephone ()	Ext.	State	ZIP code
Fax ()	E-mail		

We estimate that participating in the Boundary and Annexation Survey will take 7.5 hours on average. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, using Paperwork Reduction Project 0607-0151 as the subject, to geo.bas@census.gov. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number that appears at the upper right of the form confirms this approval. If this number were not displayed, we could not conduct this survey. The Census Bureau conducts this survey under the legal authority of the Title 13 United States Code, Section 6.

RETURN FORMS TO:

**U.S. Census Bureau
National Processing Center
ATTN: BAS Returns, Building 63E
1201 East 10th Street
Jeffersonville, IN 47132**

Thank you for your participation and timely response.

QUESTIONS?**For further information:**

Telephone: 1-800-972-5651

Email: <geo.bas@census.gov>

Website: <<https://www.census.gov/programs-surveys/bas.html>>

SPECIAL INSTRUCTIONS (If any)

*If you have tribal subdivision changes, please return your paper forms.

Please check appropriate box.

Tribal Governing Body Type:

- Federal
 Traditional
 Self-Governance
 Other

IMPORTANT PLEASE REVIEW THE ENCLOSED MAPS AND ANNOTATE EACH CHANGE ON THE MAP(S) WITH THE APPROPRIATE DOCUMENTATION ACCORDING TO THE INSTRUCTIONS PROVIDED IN THE BAS RESPONDENT GUIDE.

Update the map(s) USING THE APPROPRIATE COLORED PENCILS.

You must provide supporting documentation such as a trust deed or court order when submitting legal boundary changes.

CENSUS USE ONLY

Date processed		Clerk ID processed		S/S change <input type="checkbox"/>	Map received <input type="checkbox"/>	Map change <input type="checkbox"/>
Date verified		Clerk ID verified		S/S no change <input type="checkbox"/>	Other map <input type="checkbox"/>	Map no change <input type="checkbox"/>
Date form keyed		Date GPP updated		PLAT/Description <input type="checkbox"/>	Map signed <input type="checkbox"/>	Letter <input type="checkbox"/>

Question 4 **LEGAL BOUNDARY AND OTHER CHANGES** – Please mark (X) the applicable box(es).

Time period

4a. Were there any additions or deletions of any reservation or off-reservation trust land areas during the time period shown above?
(Include legal changes such as changing the status of land from off-reservation trust land to reservation land. Please refer to the BAS Respondent Guide for a description of legal boundary changes.)

- Yes – Record all legal changes (additions, deletions and other changes) in the Documentation of Changes section of the form and update the map(s) USING THE ENCLOSED RED PENCIL. Provide supporting documentation for each change (i.e. trust deed or court order). *Continue with question 4b.*
- No – *Continue with question 4b.*

4b. Were there any additions or deletions of any reservation or off-reservation trust land areas before the time period shown above that do not appear on the enclosed maps?
(Include legal changes such as changing the status of land from off-reservation trust land to reservation land.)

- Yes – Record all legal changes (additions, deletions and other changes) in the Documentation of Changes section of the form and update the map(s) USING THE ENCLOSED RED PENCIL. Provide supporting documentation for each change (i.e. trust deed or court order). *Continue with question 4c.*
- No – *Continue with question 4c.*

4c. Besides legal changes, are there any boundary corrections that need to be made to your boundary on the map(s)?

- Yes – Please correct the map(s) USING THE ENCLOSED RED PENCIL and the initials BC to indicate a boundary correction.

Enter the total number of boundary corrections. —————> *Continue with question 4d.*

- No – *Continue with question 4d.*

4d. Did you add, delete, or modify any tribal subdivision areas?

(Include changes to name, type and/or status as well as boundary changes.)

- Yes – Complete the Tribal Names and Status Documentation Section of the form. *Continue with question 4e.*
- No – *Continue with question 4e.*

4e. Did you change, add or delete any roads, streams/riders, or any other physical features on the map(s)?

- Yes – Correct the map(s) according to the instructions provided in the BAS Respondent Guide. *Continue with question 4f.*
- No – *Continue with question 4f.*

4f. Did you change, add or delete any of the address ranges shown at the reservation and/or off-reservation trust land boundary, or add any address ranges for boundary changes you made to the map(s)?

- Yes – Correct the map(s) according to the instructions provided in the BAS Respondent Guide.
- No

For further information: <<https://www.census.gov/programs-surveys/bas.html>>

Documentation of Changes AMERICAN INDIAN RESERVATIONS AND OFF-RESERVATION TRUST LAND

American Indian reservation/off-reservation trust land name

BAS ID	CENSUS CODE	CODE	ANSI
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Please follow the instructions below and review the preprinted entries for correctness and completeness. Print in the space provided the information requested for all additions, deletions and other changes that have occurred during the previous year.

Instructions for Entering Data in Columns

- (1) Change – Enter **A** for additions, **D** for deletions, **B** for boundary corrections, or **O** for other changes.
- (2) Authorization (Type) – Enter the authorization **type**. (**A** = Act of Congress, Statute, or Federal Law. **C** = Federal Court decision, **D** = Deed placing land into trust, and **N** = Federal Register notice or notice published in a local newspaper by the federal government, or **X** = Other)
- (3) Authorization (Identifying Number) – Enter the identifying **number** for the change you are reporting.
- (4) Date – Enter the *effective* date of the change. (**Month, day, year**)
- (5) Land – Enter the **type of land** added. (R = reservation or T = off-reservation trust land)
- (6) County/Equivalent – Enter the **name of the county or equivalent area** in which the change occurred.
- (7) Area – Enter the **estimated size** (in tenths of acres) of the addition, deletion or other change.

Change Type A/D/B/O (1)	Authorization		Date Month/Day Year (4)	Land Type R/T (5)	County/Equivalent Name (6)	Area Acres (Tenths) (7)
	Type A/C/D/N/X (2)	Identifying Number (If any) (3)				

Documentation of Changes – *Continued*

AMERICAN INDIAN RESERVATIONS AND OFF-RESERVATION TRUST LAND

American Indian reservation/off-reservation trust land name

BAS ID			CENSUS CODE			CODE	ANSI
Change Type A/D/B/O (1)	Authorization		Date Month/Day, Year (4)	Land Type R/T (5)	County/Equivalent Name (6)	Area Acres (tenths) (7)	
	Type A/C/D/N/X (2)	Identifying Number (If any) (3)					

Tribal Names and Status Documentation

TRIBAL SUBDIVISIONS

American Indian reservation/off-reservation trust land name

BAS ID		CENSUS CODE		CODE	ANSI
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Tribal Subdivisions as of

Listed below are all of the tribal subdivisions in the U.S. Census Bureau records that have been submitted by your tribal government for your reservation and/or off-reservation trust land. Tribal subdivisions are units of self-government or administration within reservation and/or trust land boundaries that serve social, economic, cultural, or legal purposes and may be designated as districts, communities, chapters, precincts, etc.

If your tribal government previously submitted tribal subdivisions to the U.S. Census Bureau, please review the list of tribal subdivisions below and make any necessary changes to the name, type, status or date. Active, legal subdivisions are defined as having a functioning government with elected officials that provides services within the subdivision. Inactive subdivisions have no functioning government or elected officials and receive services solely from the tribe. Tribal government resolutions or ordinances must accompany any changes as supporting documentation. If you would like to delineate a tribal subdivision for the first time, please refer to the *Paper BAS How to Guide* for instructions.

To report additions, deletions, modifications and/or boundary changes to existing tribal subdivisions, please update both the list below and the enclosed map(s). You may make changes to the maps with the BLUE and RED pencils that are provided. Please refer to your *Paper BAS How to Guide* for more information.

OFFICIAL NAME OF TRIBAL SUBDIVISION If the name shown has changed — • Please draw a line through it, • Print the correct name above it, and • Enter the date the change was effective in column (8). If the name is misspelled — • Please correct the spelling only. • Do not enter a date in column (8). (1)	TYPE Is this an active [A] or inactive [I] subdivision? (See definitions above.) If the type shown is incorrect — • Please draw a line through it, • Print the correct type above it, and • Enter the date the change was effective in column (8). if applicable. (2)	STATUS CHANGES If changes in status have occurred: mark (X) the appropriate column and enter the effective date in column (8).					EFFECTIVE DATE Month, day, year (8)
		New subdivision (3)	Deleted subdivision (4)	Subdivision never existed (5)	Legal boundary change (6)	Boundary correction (7)	

Tribal Names and Status Documentation- *Continued*
TRIBAL SUBDIVISIONS

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OFFICIAL NAME OF TRIBAL SUBDIVISION If the name shown has changed — • Please draw a line through it, • Print the correct name above it, and • Enter the date the change was effective in column (8). If the name is misspelled — • Please correct the spelling only. • Do not enter a date in column (8). (1)	TYPE Is this an active [A] or inactive [I] subdivision? (See definitions above.) If the type shown is incorrect — • Please draw a line through it, • Print the correct type above it, and • Enter the date the change was effective in column (8), if applicable (2)	STATUS CHANGES If changes in status have occurred mark (X) the appropriate column and enter the effective date in column (8).					EFFECTIVE DATE Month, day, year (8)	
		New subdivision (3)	Deleted subdivision (4)	Subdivision never existed (5)	Legal boundary change (6)	Boundary correction (7)		