

**Attachment M**

**Department of Commerce  
United States Census Bureau  
OMB Information Collection Request  
Annual Integrated Economic Survey  
OMB Control Number 0607-1024**

**2023 AIES Letters**

**Subject:** IMPORTANT NOTICE: Annual Integrated Economic Survey

## **ANNUAL INTEGRATED ECONOMIC SURVEY**

### **Important Notice Regarding Upcoming Census Surveys**

*Check our email address – it's official if it ends in @census.gov*

ATTN

COMPANY

We are writing to inform you that in a few weeks, we will be sending you the **2023 Annual Integrated Economic Survey (AIES)**.

At this time, we encourage you to visit <https://census.gov/aies/information> for a list of surveys that are covered under the new collection and to start preparations for reporting. For a preview of the questions in this survey, visit <https://census.gov/aies/questionspreview/>.

#### **What is the AIES?**

The AIES is a newly redesigned survey that combines multiple mandatory annual surveys into one comprehensive data collection. The new format simplifies reporting by consolidating all necessary questions into one convenient platform, requiring you to answer only questions that directly relate to your company's activities.

The AIES will offer a holistic annual picture of the U.S. economy. Your valuable data serve as a critical input in calculating the Gross Domestic Product (GDP), empowering policymakers and businesses, including your own, to make well-informed and precise decisions.

**Please do not reply directly to this automated email.**

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Lisa E. Donaldson  
Chief, Economy Wide Statistics Division  
U.S. Census Bureau

Office of Management and Budget Number: 0607-0971  
Expires: 06/30/26

**Subject:** IMPORTANT NOTICE: Annual Integrated Economic Survey

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**Please do not reply directly to this automated email.** For any additional inquiries not addressed on the website, please feel free to contact your account manager, <account name>, at <account phone number> or <account email address>.

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Lisa E. Donaldson  
Chief, Economy Wide Statistics Division

**U.S. Census Bureau**

Office of Management and Budget Number: 0607-0971

Expires: 06/30/26



**A Message from the Director, U.S. Census Bureau:**

Your firm has been selected to participate in the **2023 Annual Integrated Economic Survey**.

Online reporting is *now open*. Please use the following information to access your survey:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Enter** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

**YOUR RESPONSE IS REQUIRED BY LAW** and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For more information or assistance with completing this survey, please visit [census.gov/aies/information](https://census.gov/aies/information) or call our customer helpline at 1-800-681-3012, Monday through Friday, 8:00 a.m. to 8:00 p.m. Eastern time. For a preview of the questions in this survey, visit [census.gov/aies/questionspreview/](https://census.gov/aies/questionspreview/).

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in black ink that reads "Robert L. Santos".

Robert L. Santos  
Director

### **What is the Annual Integrated Economic Survey?**

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### **How do I know this is a legitimate government survey?**

This survey has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-1024 and appears in the lower left corner of each reporting screen. Without this approval, we could not conduct this survey. We are conducting this survey under the authority of Title 13, United States Code, Sections 131 and 182.

### **How long will it take to complete the survey?**

We estimate the Annual Integrated Economic Survey will take an average of 3.38 hours to complete. Factors such as company size, complexity, and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.

### **Will my response be confidential?**

Yes. The U.S. Census Bureau is required by law to keep your response confidential (Title 13, U.S. Code, Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit data.

### **Am I required to fill out the survey?**

Yes. Your business is required by law (Title 13, U.S. Code, Sections 224 and 225) to respond to this survey.

### **How will the Census Bureau use the information I provide?**

By law, the Census Bureau can only use your business data to produce statistics.



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## DUE DATE REMINDER

The U.S. Census Bureau recently mailed you a letter asking you to complete the **2023 Annual Integrated Economic Survey**. This is a reminder that the due date is fast approaching. If you have submitted your survey in the past few weeks, **thank you**.

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**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in black ink that reads "Lisa E. Donaldson".

Lisa E. Donaldson  
Chief, Economy-Wide Statistics Division  
U.S. Census Bureau

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UNITED STATES DEPARTMENT OF COMMERCE  
U.S. Census Bureau  
Washington, DC 20233-0001

**AIES-L2**  
(Draft)

The Office of Management and Budget  
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### PAST DUE NOTICE

Our records indicate that we have not received your **2023 Annual Integrated Economic Survey**. This survey is mandatory and requires your immediate attention.

**Authentication Code:**

**Due Date:**

1. **Register** OR **sign in** at <https://portal.census.gov>
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**If you recently reported**, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

**YOUR RESPONSE IS REQUIRED BY LAW** and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131 and 182). The same law requires that you respond (Sections 224 and 225) and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and use your responses only to produce statistics.

For more information or assistance with completing this survey, please visit <https://census.gov/aies/information> or call our customer helpline at 1-800-681-3012, Monday through Friday, 8:00 a.m. to 8:00 p.m. Eastern time.

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Chief, Economy Wide Statistics Division  
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE  
U.S. Census Bureau  
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**AIES-L2-AM**

(Draft)

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### **NOTICE OF FAILURE TO PROVIDE MANDATORY CENSUS REPORT**

The Bureau of the Census informs me that it has not received your **2023 Annual Integrated Economic Survey** response. High-quality economic statistics are indispensable to understanding our domestic economy and key economic measures for the nation, such as the Gross Domestic Product (GDP), depend on this survey.

Your company has received repeated requests for this information and to date our records show a response has not been received. If you recently reported, you can verify your filing status by logging into your account at <https://portal.census.gov> and clicking on "Options" and then "Filing Status".

Your response to the Census Bureau's request is **REQUIRED BY LAW**. Title 13, United States Code (U.S.C.), Sections 131 and 182, authorize collection of the data, and sections 224 and 225 require your response. Of note, Section 9 requires that we keep your answers **STRICTLY CONFIDENTIAL**. Failure to file your response can expose your company and, in certain circumstances, responsible company officials, to civil and criminal penalties. Title 13 (Section 224) and the Sentencing Reform Act of 1984 (18, U.S.C. 3559 and 3571) allow for possible prosecution of responsible officials and penalties up to \$5,000 (and a response is still required).

**If you do not comply with this request, your case may be referred to the Department of Justice for further action.**

Online reporting is easy and secure using the account that you set up according to the instructions below. For assistance with meeting the mandatory filing requirement, please contact our toll-free customer help line at 1-800-681-3012, Monday through Friday, 8:00 a.m. to 8:00 p.m. Eastern time.

**Authentication Code:**

**Due Date:**

Upon receipt of this letter, please report within 10 days following these steps:

1. **Register OR sign in** at <https://portal.census.gov>
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3. **Report** by clicking on "REPORT NOW"

Thank you for your time and attention to this matter.

Sincerely,

Michael A. Cannon  
Chief Counsel for Economic Affairs



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UNITED STATES DEPARTMENT OF COMMERCE  
U.S. Census Bureau  
Washington, DC 20233-0001

**AIES-L4L**  
(Draft)

### NOTICE OF FAILURE TO PROVIDE MANDATORY RESPONSE

Our records indicate that we have not received your **2023 Annual Integrated Economic Survey** response. If you have submitted your survey within the past few weeks, **thank you** for your participation. You may verify your filing status by logging into your account at <https://portal.census.gov>.

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Online reporting is easy, with a secure account setup necessary to begin the reporting process. For assistance with meeting the mandatory filing requirement, please contact our toll-free customer help line at 1-800-681-3012, Monday through Friday, 8:00 a.m. to 8:00 p.m. Eastern time.

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Your timely response will save tax dollars by reducing the need for additional mailings and telephone calls. Please report within 10 days, following these steps:

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After reporting, we invite you to review the useful data and analysis tools available to aid and inform businesses such as yours by visiting the Census Bureau's website at <https://www.census.gov/aies/information>.

**Thank you** in advance for your time and participation.

Sincerely,

Nick Orsini  
Associate Director for Economic Programs  
U.S. Census Bureau

The Office of Management and Budget (OMB) approval number for the Annual Integrated Economic Survey is 0607-1024.



UNITED STATES DEPARTMENT OF COMMERCE  
U.S. Census Bureau  
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**AIES-L4L-AM**  
(Draft)

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U.S. Census Bureau  
Washington, DC 20233-0001

**AIES-L5**  
(Draft)

Dear *CEO Name [or CEO Title if CEO Name blank]*:

Our records indicate that we have not received your company's **2023 Annual Integrated Economic Survey**, which was due April 30, 2024. This survey is **REQUIRED BY LAW** and warrants your immediate attention.

Data compiled from the Annual Integrated Economic Survey contribute to the official statistics used to measure economic performance in the United States, such as the Gross Domestic Product (GDP), and will provide the nation's policymakers and business leaders like you with key yearly measures of economic activity including the only comprehensive national and subnational data on business revenues, expenses, and assets on an annual basis. We depend on your support to ensure timely and accurate data. Please take a moment to encourage prompt completion of the survey. The information required for your company to report was sent to *Company Contact Name*.

Title 13, United States Code (U.S.C.), Sections 131 and 182 authorizes this collection. Sections 224 and 225 require your response. Section 9 requires that we keep your answers **STRICTLY CONFIDENTIAL**. Although Title 13 (Section 224) and the Sentencing Reform Act of 1984 (18, U.S.C. 3559 and 3571) allow for possible prosecution of responsible officials and penalties up to \$5,000 (and still require response), **the U.S. Census Bureau prefers to work cooperatively with businesses like yours to ensure we gather and distribute reliable statistics about the U.S. economy**. We ask for your help in meeting that goal, recognizing that we are relying on your valuable time and effort to comply with this request.

We assigned an Account Manager to assist your company in reporting. The Account Manager has attempted to contact your company several times. For assistance with meeting the mandatory filing requirement, you may contact your Account Manager at the number shown below.

*Account Manager: Census AM Name, Census AM Phone Number*  
*Company Contact: Company Contact Name*

**Thank you** in advance for your time and participation.

Sincerely,

Nick Orsini  
Associate Director for Economic Programs  
U.S. Census Bureau

cc: *Census AM Name, Census Bureau Account Manager*  
*Company Contact Name, contact, Company Name*

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