SUPPORTING STATEMENT - PART A

ArmyFit Azimuth Check – OMB Control Number 0702-AFIT

1. Need for the Information Collection

This collection supports the mission of the Directorate of Prevention, Resilience and Readiness (DPRR), Headquarters United States Department of the Army (HQDA) Deputy Chief of Staff (DCS) G-9, to improve the readiness of the force and quality of life for the Soldiers. DPRR owns the Army Fitness Platform (ArmyFit). ArmyFit hosts the Azimuth Check, which is an assessment promoting self-development through its user feedback and enables the creation of a customized ArmyFit profile that directs individuals to tailored self-development and training resources for Soldiers.

The Azimuth Check is a self-appraisal survey for assessing an individual’s fitness in 5 dimensions of strength: physical, emotional, social, spiritual, and family. It is a tool for building resilience. The Azimuth Check is an annual training requirement of all Army Soldiers as per U.S. Army Regulation 350-53. Soldiers must respond to each question on the assessment such that scores and corresponding self-development resources can be accurately provided.

The prescribing authorities for this collection are 10 United States Code (U.S.C.) 3013, Secretary of the Army; Department of Defense (DoD) Directive 6490.02E, Comprehensive Health Surveillance; DoD Instruction 6490.03, Deployment Health; Army Regulation (AR) 350-53, Comprehensive Soldier and Family Fitness; AR 600-63, Army Health Promotion; and Executive Order (E.O.) 9397 (Social Security Number [SSN]), as amended.

2. Use of the Information

The respondents to this information collection will be all U.S. Army Soldiers. Soldiers will be responding to perform a self-appraisal and access resilience building resources. All responses are confidential. The collection format is all web-based and completed online. Respondents will login to the ArmyFit website using a Common Access Card (CAC) or DS Logon to complete the collection. All submissions of the collection will be handled electronically on the ArmyFit website (<https://armyfit.army.mil/>). Reminder emails will be sent to Soldiers 30 days prior to the expiration of their previous Azimuth Check and again when their Azimuth Check has expired (Supplement A). Soldiers are instructed to complete the Azimuth Check by their unit leadership. More information about the collection can be found on the Army’s Resilience website (<https://www.armyresilience.army.mil/ard/R2/armyfit.html>). The results of the collection are used for the individual’s personal health improvement.

Upon completion, Soldiers immediately receive a summary of areas that need attention, areas of moderate concern, and areas of strength, along with an indication of any change in these areas from the last time the Soldier completed an Azimuth Check. Additionally, Soldiers are provided tailored, self-development resources based on their responses (specially curated articles, videos, mobile apps, infographics, and other resources).

The Azimuth Check also generates two data visualizations for Unit Leaders: (1) the “Leadership Report” is the roster of everyone in the unit who has and has not completed the Azimuth Check in the last year and (2) the “Unit Profile” gives leaders an overall look at unit performance. Unit average scores are displayed in comparison to the Army as a whole. The “Unit Profile” allows Unit Leaders to gain insights into unit-level and Army-wide resilience trends. These trends allow leaders to gauge what areas of resilience are going strong and what areas may need additional assistance. Also note that aggregated metrics can only be reported after at least 10 Soldiers from a unit complete the Azimuth Check. This provides an extra layer of confidentiality.

3. Use of Information Technology

100 percent of the responses will be collected electronically and automatically via the ArmyFit website.

4. Non-duplication

The information obtained through this collection is unique and is not already available for use or adaptation from another cleared source. Some of the embedded scales used in the Azimuth Check are used in other Department of Defense (DoD) assessments. However, the use of the scales in the Azimuth Check is unique in that individual Soldiers are provided their immediate results of those scales in conjunction with tailored self-development resources to improve and/or maintain their resilience. Other DoD assessments that include some of these scales are used to inform policy or are for leadership awareness. Results from these other DoD assessments are largely not shared with individual Soldiers.

Additionally, the Azimuth Check is a required annual assessment for all Soldiers to complete and provides Army leaders aggregated results of all their Soldiers. Other DoD assessments use population sampling strategies, convenience samples, and/or anonymous collections to generalize to the Army as a whole or to individual units. Further, Azimuth Check results prepared for leadership are automatically generated, available 24/7 with up-to-the-minute assessment responses, while also safeguarding the identities of Soldiers by not allowing leaders to drill down into a unit or demographic subgroup without a minimum of 10 responses in the unit/subgroup of interest.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

Soldiers must complete the Azimuth Check annually, unless they are in a deployed status when their Azimuth Check expires. This frequency is outlined in AR 350-53. Soldiers can measure change in their health from one year to the next.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Thursday, June 29, 2023. The 60-Day FRN citation is 88 FR 42048.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Wednesday, November 22, 2023. The 30-Day FRN citation is 88 FR 81371.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

Information about the Azimuth Check along with a Privacy Act Statement (PAS) is provided to Soldiers prior to the start of the assessment.

The System of Records Notice (SORN) for ARMYFIT is the Service Member Fitness Tracker System, A0600-63 G3/5/7 (<https://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570049/a0600-63-g357/>).

A draft copy of the PIA, ‘ARMYFIT - ARMY FITNESS PLATFORM’, has been provided with this package for OMB’s review.

Responses to the Azimuth Check are retained for six years and disposed of thereafter (Records Schedule Number: DAA-AU-2016-0055-000).

11. Sensitive Questions

ArmyFit collects information related to the social, emotional, family, spiritual, and physical health of the Soldier. The questions are necessary in order to provide the Soldier with a comprehensive view of his or her state of health. The Azimuth Check does not collect PII from the respondent.

12. Respondent Burden and its Labor Costs

Part A: ESTIMATION OF RESPONDENT BURDEN

1. Collection Instrument

ArmyFit Azimuth Check

1. Number of Respondents: 500,000
2. Number of Responses Per Respondent: 1
3. Number of Total Annual Responses: 500,000
4. Response Time: 15 minutes
5. Respondent Burden Hours: 125,000 hours
6. Total Submission Burden
	1. Total Number of Respondents: 500,000
	2. Total Number of Annual Responses: 500,000
	3. Total Respondent Burden Hours: 125,000 hours

Part B: LABOR COST OF RESPONDENT BURDEN

1. Collection Instrument

ArmyFit Azimuth Check

1. Number of Total Annual Responses: 500,000
2. Response Time: 15 minutes
3. Respondent Hourly Wage: $26.00
4. Labor Burden per Response: $6.50
5. Total Labor Burden: $3,250,000
6. Overall Labor Burden
	1. Total Number of Annual Responses: 500,000
	2. Total Labor Burden: $3,250,000

The Respondent hourly wage was determined by using the 2023 military pay tables to estimate an average hourly wage of our respondents.

[<https://www.dfas.mil/Portals/98/Documents/militarymembers/militarymembers/pay-tables/2023%20AC_RC%20Pay%20Table1.pdf>]

13. Respondent Costs Other Than Burden Hour Costs

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

Responses to the Azimuth Check are processed electronically. There are no associated labor costs for the federal government.

Part B: OPERATIONAL AND MAINTENANCE COSTS

1. Cost Categories
	1. Equipment: $0
	2. Printing: $0
	3. Postage: $0
	4. Software Purchases: $0
	5. Licensing Costs: $0
	6. Other: $188,843
2. Total Operational and Maintenance Cost: $188,843

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

1. Total Labor Cost to the Federal Government: $0
2. Total Operational and Maintenance Costs: $188,843
3. Total Cost to the Federal Government: $188,843

15. Reasons for Change in Burden

This is a new collection with a new associated burden.

16. Publication of Results

The results of this information collection will not be published.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to “Certification for Paperwork Reduction Submissions”

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.