

Attachment 3- Invite Phone Script

Hello, I'm [name], and I'm calling on behalf of the National Institute for Occupational Safety and Health, commonly known as NIOSH. To better understand current safety practices, prevent future line-of-duty injuries and deaths, and improve how they distribute information to the United State Fire Service, NIOSH is conducting a short survey of U.S. fire departments. . Your department was selected to participate in the survey, and we are calling all departments that we could not reach by email.

Please know that *CDC/NIOSH will treat data/information in a secure manner and will not disclose unless otherwise compelled by law.*

We take your privacy very seriously. All information that relates to or describes identifiable characteristics of individuals, a practice, or an establishment will be used only for statistical purposes. NIOSH staff, contractors, and agents will not disclose or release responses in identifiable form without the consent of the individual or establishment in accordance with section 308(d) of the Public Health Service Act (42 U.S.C. 242m(d)) and the Confidential Information Protection and Statistical Efficiency Act of 2002 (CIPSEA, Title 5 of Public Law 107-347). In accordance with CIPSEA, every NIOSH employee, contractor, and agent has taken an oath and is subject to a jail term of up to five years, a fine of up to \$250,000, or both if he or she willfully discloses ANY identifiable information about you. In addition, NIOSH complies with the Federal Cybersecurity Act of 2015 (6 U.S.C. §§ 151 & 151 note). This law requires the federal government to protect federal computer networks by using computer security programs to identify cybersecurity risks like hacking, internet attacks, and other security weaknesses. If information sent through government networks triggers a cyber threat indicator, the information may be intercepted and reviewed for cyber threats by computer network experts working for, or on behalf of, the government.

Would it be possible for me to send a link to the survey to someone in your department? I can also provide you with the link right now.

- [If yes, can send to someone in department]
 - Thank you! Could you provide me with the best email address to send the link to?
 - I will send an email with the link as soon as we get off the phone. NIOSH is trying to get information from chief officers, company officers and firefighters, and they can all use the link to complete the survey. They will only be asked to indicate their rank, but all of the information will be kept completely confidential.
 - Do you have any other questions for me?
 - Thanks so much for your time today. If you have any questions, you can reach us at [email] or [phone].
- [If yes, provide with link]
 - Great - the link for your fire department is [unique url for fire department]. NIOSH is trying to get information from chief officers, company officers and firefighters, and they can all use the link to complete the survey. They will only be asked to indicate their rank, and all of the information will be kept completely confidential.
 - Do you have any other questions for me?

- o Thanks so much for your time today. If you have any questions, you can reach us at [email] or [phone].
- [If declines]
 - o Thank you so much for your time. We will record that your fire department did not wish to participate in the survey. If you have any questions, you can reach us at [email] or [phone].