

Attachment E: Email Invitation for Initial Organizer Survey

[DATE]

To: [COMMUNITIES TALK ACTIVITY CONTACT]

From: [ICF REPRESENTATIVE]

Subject: Tell SAMHSA about Alcohol and Other Drug Misuse Prevention in Your  
Community

Dear [COMMUNITIES TALK ACTIVITY CONTACT],

Recently, a *Communities Talk to Prevent Alcohol and Other Drug Misuse* activity took place in your community. The Substance Abuse and Mental Health Services Administration (SAMHSA) invites prevention specialists like you, working individually or as part of a coalition, to take part in an online survey about your activity.

The survey asks about your experiences with *Communities Talk* and how your community might be carrying out evidence-based strategies to prevent alcohol and other drug misuse. The survey should take approximately 15 minutes. Your participation is completely voluntary.

Your feedback is confidential. A report will summarize everyone's answers. It will not name your organization or you. Your input is very important. It will help SAMHSA better support alcohol and other drug misuse prevention in communities.

If you wish to complete the survey, click [here](#) to start. We advise you **not** to use Internet Explorer when completing the survey. Please complete the survey by [DATE].

If you would like someone else to complete the survey on your behalf, please do not forward this message to that person, as we have selected specific people to respond. Instead, e-mail the person's contact information to [info@stopalcoholabuse.net](mailto:info@stopalcoholabuse.net).

If your *Communities Talk* activity has not happened yet, do not complete the survey at this time. Rather, e-mail the date of the activity to [info@stopalcoholabuse.net](mailto:info@stopalcoholabuse.net). You will receive a new request to complete the survey closer to the activity date.

If you have any questions about this survey, please contact Genevieve Martinez-Garcia, Study Administrator, at [info@stopalcoholabuse.net](mailto:info@stopalcoholabuse.net).

Thanks for your help.

The *Communities Talk to Prevent Alcohol and Other Drug Misuse* Support Team