**Appendix A – Practice Descriptive Characteristics**

**Diagnostic Safety Capacity Building – Patient and Family Resource**

Form Approved  
OMB No. xxxx-xxxx  
Exp. Date xx/xx/20

Please complete the following information about your practice:

**General Information About Your Practice**

|  |  |  |
| --- | --- | --- |
| **Practice Name** |  | |
| **Location (City, State)** |  | |
| **Select one:** | **Urban**  **Inner City**  **Rural**  **Suburban**  **Other (Specify)** |  |
| **Contact Person** |  | |
| **Medical Director** |  | |
| **Number of** | **Physicians** | \_\_\_\_\_\_\_\_\_\_ |
|  | **Nurse Practitioners** | \_\_\_\_\_\_\_\_\_\_ |
|  | **Nurses** | \_\_\_\_\_\_\_\_\_\_ |
|  | **Medical Assistants** | \_\_\_\_\_\_\_\_\_\_ |
|  | **Pharmacists** | \_\_\_\_\_\_\_\_\_\_ |
|  | **Social Workers** | \_\_\_\_\_\_\_\_\_\_ |
|  | **Case Managers**  **Other Practice Staff** | \_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_ |
|  | **Other (specify)** | \_\_\_\_\_\_\_\_\_\_ |
|  |  |  |
| **Total Number of Patients Served by Practice** |  | |
| **Payer Mix (Indicate % of Patients)** | Self-Pay  Medicare  Medicaid  Private Insurance  Uninsured  Other | \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_% |
| **Race (indicate % of patients)** | **White**  **Black or African American**  **American Indian or Alaska Native**  **Asian**  **Native Hawaiian or Other Pacific Islander** | \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_% |
| **Ethnicity (indicate % of patients)** | **Hispanic or Latino**  **Not Hispanic or Latino** | \_\_\_\_\_\_\_\_\_%  \_\_\_\_\_\_\_\_\_% |

**Information about Patient Safety and Quality Improvement Activities of the Practice**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| **Does your practice routinely conduct a patient safety culture survey?** | ☐  Please specify which survey you use: \_\_\_\_\_\_\_\_\_\_\_\_\_   * Date of the last survey \_\_\_\_\_\_\_\_ | ☐ |
| **Is your practice part of a larger healthcare system?** | ☐  Please indicate which health system you are affiliated with:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ☐ |
| **Is your practice currently working on any other practice improvement strategies?** | ☐ | ☐ |
| **Does your practice have or use the services of a practice facilitator?** | ☐ | ☐ |

This survey is authorized under 42 U.S.C. 299a. The confidentiality of your responses to this survey is protected by Sections 944(c) and 308(d) of the Public Health Service Act [42 U.S.C. 299c-3(c) and 42 U.S.C. 242m(d)].  Information that could identify you will not be disclosed unless you have consented to that disclosure. Public reporting burden for this collection of information is estimated to average 60 minutes per response, the estimated time required to complete the survey. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.  Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: AHRQ Reports Clearance Officer Attention: PRA, Paperwork Reduction Project (0935-XXXX) AHRQ, 5600 Fishers Lane, Room #07W42, Rockville, MD 20857.