

Appendix C: SIRF Phone Meeting Topics for Program Staff

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**Strengthening the Implementation of Responsible Fatherhood Programs (SIRF)**

**Meeting Topics**

Thank you for taking time to meet with the SIRF study team. As a reminder, the U.S. Department of Health and Human Services Administration for Children and Families has contracted with MDRC and its partners, MEF Associates and Insight Policy Research, to conduct SIRF. The SIRF project will utilize rapid learning methods, or iterative cycles of learning, to identify implementation roadblocks, design and test solutions, interpret findings, and make adaptations to practice and measurement.

This document outlines the information the SIRF team is interested in learning about your fatherhood program. The information will help us learn about the implementation of fatherhood services at your program and how they align with SIRF priorities. We envision these topics to serve as a guide for our conversation, though we do not need to cover all topics if they are not relevant to your program. **You do not need to prepare anything prior to our meeting.** Thank you in advance for your time!

1. Current Affiliation and Role
2. Overview of SIRF
3. Organizational Priorities
4. Structure of Program
5. Use of Data and Experience with Evaluation
6. Referral Sources and Service Partners
7. Program Implementation Challenges
8. Successful and Unsuccessful Approaches to Address Implementation Challenges
9. Next Steps

NOTE: The Paperwork Reduction Act Statement: This collection of information is voluntary and will be used to gather preliminary information about the fatherhood field and explore with fatherhood programs the research questions that are of interest and the design options that are feasible. Public reporting burden for this collection of information is estimated to average 60 minutes per response,

including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number for this information collection is 0970 - 0356 and the expiration date is 6/30/2021. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Charles Michalopoulos; [Charles.Michalopoulos@mdrc.org](mailto:Charles.Michalopoulos@mdrc.org), and Dina Israel; [Dina.Israel@mdrc.org](mailto:Dina.Israel@mdrc.org); Attn: OMB-PRA (0970-0356).