

## Appendix C. IRB Exemption Letter

### Child Trends

Institutional Review Board  
7315 Wisconsin Avenue, Suite 1200W  
Bethesda, MD 20814  
[irbsubmission@childtrends.org](mailto:irbsubmission@childtrends.org)



December 3, 2020

Kelly Maxwell, PhD  
Child Trends  
7315 Wisconsin Ave, Suite 1200W  
Bethesda, MD 20814

RE: Exemption request for Understanding the Role of Licensing in Early Care and Education (17095-005)

Dear Dr. Maxwell,

Thank you for submitting an exemption request for “Understanding the Role of Licensing in Early Care and Education” (17095-005). I have reviewed your request under the Revised Common Rule. I agree that the study is exempt from IRB review, given that, as per federal regulations [CFR 46.101(b)(2)], the study includes interviews in which participants will discuss their licensing system policies and practices and any disclosure of participants’ responses will not put them at risk. Therefore, you do not need to submit the study protocol for IRB review.

Warm regards,

A handwritten signature in dark ink, appearing to read "Sarah Williams", enclosed in a light blue oval.

Sarah Catherine Williams  
Board Co-Chair